Procedure for Applying On-line
Admissions 2019-20

Please use your login credentials sent to your mobile (User ID and Password) to enter the application details.

All the details have to be uploaded on the college website **admission.americancollege.edu.in** You are requested to fill-in all the fields based on the requirements listed below in the online application. You are also requested to keep ready a scanned copy of your photograph and certificates to be uploaded on the website.

For UG *(Aided and Self-financed)*

The following should be uploaded to the website:

1. Scanned attested copy of Mark Statement of the qualifying examination.
2. Scanned attested copy of the Community Certificate.
3. In case of CSI Christian of Madurai - Ramnad Diocese, scanned copy of Family Membership Card or Confirmation Certificate or Baptism Certificate should be uploaded.
4. Differently abled applicants should upload medical certificates to support their claim.
5. Sports persons at the District / State / National level should upload copies of relevant certificates.
6. Children of Ex-servicemen / Defence personnel should upload copies of certificates to substantiate their claim.
7. Copy of Transfer Certificate

Note: The +2 Marks should be uploaded to the site, as soon as the results are published

For PG *(Aided and Self-financed)*

Instructions for Candidates applying for PG courses / M.Phil. (Zoology).

1. "Part III" includes subjects which are counted for CLASS / DIVISION as declared by the institution last studied. (Major & Allied)
2. The Statement of Marks in (item no.22) should be filled in with all the details.
3. List the marks semester-wise or year-wise as applicable, indicating separately the marks in theory and practical
4. List each course clearly by NAME or TITLE only (not by branch, number or code).
5. Enter the maximum mark for each course and the actual mark obtained.
6. Enter the total marks obtained for each Part and their respective maximum marks.
7. Along with the application, upload scanned copies of the MARK SHEET obtained from the University / College, last Studied.

Note: Applicants for M.Phil. (Zoology) should upload PG Marks under Part III.

Last date for submission and dates of Entrance Tests / Counseling: (Refer Prospectus)

1. Provisional admission will be made on the basis of university or autonomous college marks that are available at the time of admission.
2. For P.G. Courses, the first five semester marks should be uploaded and in the case of non – semester students, the first two year marks need to be uploaded.
3. For M.Phil., the first three semester marks in the P.G. Degree should be uploaded. In the case of non-semester pattern, at least the first year marks need to be uploaded.

Note: Incomplete applications will be rejected.

The following should be uploaded to the website:

1. Scanned attested copy of Mark Statement in the qualifying examination.
2. Scanned attested copy of the Community Certificate.
3. In case of CSI Christian of Madurai - Ramnad Diocese, scanned copy of Family Membership Card or Confirmation Certificate or Baptism Certificate should be uploaded.
4. Differently abled applicants should upload medical certificates to support their claim.
5. Sports persons at the District / State / National level should upload copies of relevant certificates.
6. Children of Ex-servicemen / Defence personnel should upload copies of certificates to substantiate their claim.
7. Copy of Transfer Certificate from the institution last studied

For M.Phil. *(Aided and Self-financed)*

All the details have to be uploaded on the college website **admission.americancollege.edu.in** You are requested to fill-in all the fields based on the requirements listed below in the online application. You are also requested to keep ready a scanned copy of your photograph and certificates to be uploaded on the website.

Instructions for Candidates applying for M.Phil. Programmme

1. Candidates for M.Phil. should upload scanned attested copies of PG marks under Part III.
2. The Statement of Marks should be filled in with all the details.
3. List the marks semester-wise or year-wise as applicable, indicating separately the marks in theory and practicals.
4. List each course clearly by NAME or TITLE only (not by branch, number or code).
5. Be sure to enter the correct maximum mark for each course and the actual mark obtained.
6. Submit scanned attested copies of the MARK SHEET obtained from the University / College.
7. Provisional admission will be made on the basis of University or autonomous college marks that are available at the time of admission.
8. For M.Phil., the first three semester P.G. marks should be furnished and in the case of non-semester students the first year marks.

Note: Incomplete applications will be rejected.

The following should be uploaded on the website:

1. Scanned attested copy of mark statement in the qualifying examination.
2. Scanned attested copy of the Community Certificate.
3. In case of CSI Christian of Madurai - Ramnad Diocese, scanned copy of Family Membership Card or Confirmation Certificate or Baptism Certificate should be uploaded.
4. Differently abled applicants should upload medical certificates to support their claim.
5. Sports persons at the District / State / National level should upload copies of relevant certificates.
6. Children of Ex-servicemen / Defence personnel should upload copies of certificates to substantiate their claim.
7. Copy of Transfer Certificate from the institution last studied

Note: **Only scanned copies of passport size photograph and certificates will be considered for processing**. **Do not use mobile phones for scanning documents.**