



THE AMERICAN COLLEGE

MADURAI - 625 002



Annual Quality Assurance Report

2013-2014

The Annual Quality Assurance Report (AQAR) of the IQAC for the Year 2013-2014

Part – A

I. Details of the Institution

1.1 Name of the Institution

The American College

1.2 Address Line 1

Alagar Kovil Road, Tallakulam

Address Line 2

Goripalayam

City/Town

MADURAI

State

TAMIL NADU

Pin Code

625002

Institution e-mail address

theamericacol@gmail.com

Contact Nos.

0452-2530070

Name of the Head of the Institution:

DR. M. DAVAMANI CHRISTOBER

Tel. No. with STD Code:

0452-2530973

Mobile:

9894114455

Name of the IQAC Co-ordinator:

Dr. G.C. ABRAHAM

Mobile:

9442407332

IQAC e-mail address:

amciqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TNCOGN10052

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

Not Available

1.5 Website address:

www.americancollege.edu.in

Web-link of the AQAR:

www.americancollege.edu.in/AQAR2013-14.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5 Star	NA	1999-2000	2003-2004
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

24/02/2011

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 submitted to NAAC on 30.05.2014
- ii. AQAR 2012-13 submitted to NAAC on 30.05.2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- Research Studies in classical subjects
- Jivana Jyothi Program for the Physically handicapped
- Dept of Applied Sciences provides common instrumentation to support competitive research & community outreach

1.12 Name of the Affiliating University (*for the Colleges*)

Madurai Kamaraj University, Madurai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Autonomous

University with Potential for Excellence

X

UGC-CPE

X

DST Star Scheme

X

UGC-CE

X

UGC-Special Assistance Programme

X

DST-FIST

X

UGC-Innovative PG programmes

X

Any other (*Specify*)

X

UGC-COP Programmes

X

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

11

2.3 No. of students

2

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

21

2.10 No. of IQAC meetings held

13

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff & Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Learner Assessment 2. Teaching-learning 3. Quality of education vs. Employability

2.14 Significant Activities and contributions made by IQAC

1. Student Study Circle
2. Creation of additional facilities and resources for sportspersons
3. Lunch Assistance Programme (LAP) for the economically weaker students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Workshop on Learner Assessment	Conducted

2. A session on teaching-learning	Dr Elisai Sundaram, Former Director, All India Radio, Madurai conducted
3. Quality education for Employability	Mr Soundarapandian, Trade Documentation Consultant delivered a talk
4. Student Study Circle	New initiatives implemented
5. Creation of Green Club	Many activities by the Club conducted
6. Lunch Assistance Programme	Reintroduced
7. Creation of additional infrastructure for sportspersons	Provided
8. Clean & Green Campus activities	Initiatives introduced

- Attach the Academic Calendar of the year as Annexure. See Annexure 1

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ol style="list-style-type: none"> 1. Watted and approved by the College Governing Council 2. Uploaded on the college website 3. Governing Council's nod to send it to the NAAC |
|--|

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing aided Programmes	Number of programmes added during the year	Number of existing self-financing programmes	Number of value added / Career Oriented programmes
PhD	9	nil	nil	nil
PG	8	nil	5	nil
UG	11	1	9	nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate			1	
MPhil	1	nil	5	nil
Total	29	1	20	
Interdisciplinary		1	5	
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	41
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual M Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure
 See Annexure 2*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Yes.
- The Academic Council was held on 7.3.14
- Except the departments of Tamil, Physics, Chemistry, Botany, & Zoology which reviewed their syllabi & curriculum, all other departments updated the syllabi
- UG courses in Hindi, French, English, Commerce with IT under Self Financed stream were approved in the Academic Council
- Boards of Studies in all disciplines were convened

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. UG department of Microbiology

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	105	60	42		3

2.2 No. of permanent faculty with Ph.D. 70

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	20	11		-	-	-	1	-	21	11

2.4 No. of Guest and Visiting faculty and Temporary faculty - - 97

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	24	3
Presented papers	19	81	14
Resource Persons	nil	12	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

GD, ICT, Industrial visits, Field trips, seminars, paper presentations, assignments, extension activities, co-curricular and extra-curricular activities

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Double valuation

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 202

2.10 Average percentage of attendance of students 76

2.11 Course/Programme wise-distribution of pass percentage:

Title of the programme	Total No of Students appeared	Division				
		Distinction %	I %	II%	III%	Pass %
MA Tamil Literature	15	7	27			33
MA English Literature	28		79	11		89
MA Economics	12		83	8		93
MA Social Work	14		50	43		93
MSc Mathematics	19	11	42			53
MSc Physics	21		19	33		52
MSc Chemistry	20		75			75
MSc Botany	6		50			50
MSc Zoology	19	5	26			32
MSc Immunology & Microbiology	4	25	50			75
MCA	24	21	46			67
MBA	61	13	67	8		89
MCom	26	15	46	27		88
MPhil English	18	6	78			83
MPhil Economics	4	25	75			100
MPhil Zoology	6		83			83
MPhil Commerce	7	43	57			100
BA Tamil Literature	22		5	41		45
BA English Literature	43		33	42	5	79
BA Economics (English Medium)	11		9	18		27
BA Economics (Tamil Medium)	23		13	17		30
BA Religion, Philosophy & Sociology	31	7	55	10		71
BSc Mathematics	23	13	9	4		26
BSc Mathematics (SF)	10		40	20		60
BSc Physics	14	21	28	7		57
BSc Physics (SF)	2		50			50
BSc Chemistry	27		30	7		37
BSc Botany	13	8	31			38
BSc Biochemistry	5		40	20		60
BSc Zoology	15		7			.06
BSc computer Science	33		27	39		24
BCom	58		22	24	16	62
B.Com (SF)	35	14	9	29	14	66
B.Com Computer Application	42	14	24			38
BBA Business Administration	16	19	13			31
BCA Computer Application	41	5	17	2		24
BSc Visual Communication	17	12	12			24

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- It's recommendation to the Evaluation and Monitoring Cell on keeping June Repeat Examination to all students without any cap on the number of courses was accepted.
- It appeals to various statutory bodies in the college to immediately undertake remedial measures on the basis of feedback from the students and other stakeholders.
- It advises the chairpersons of various Board of Studies to constantly review the curriculum.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	17
UGC – Faculty Improvement Programme	-
HRD programmes	10
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	7
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	30	-	-
Technical Staff	13	3	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- On the suggestion of the IQAC, the administration sanctions travel grants and registration fees to each faculty member to attend one international conference within the country and one national conference.
- Is constantly in touch with the office of the Dean, Curriculum Development & Research on minor and major projects from the UGC and other funding agencies sanctioned
- Has taken initiatives to revive the College R&D support from its revenues.
- Facilitated MOUs between departments and industries/voluntary organizations

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	2	--	--
Outlay in Rs. Lakhs		35,73,700		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	3	1
Outlay in Rs. Lakhs	1,80,000	1,20,000	10,90,000	1,80,000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	18	16	1
Non-Peer Review Journals	4	--	--
e-Journals	--	1	--
Conference proceedings	17	56	14

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-2015 2013-2015 2013-2015	UGC UGC UGC	4,40,000 3,50,000 3,00,000	4,50,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	2	1	---	
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year	Type of Patent	Number
	National	Applied
Granted		-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
	1	2	--	--	--	--

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="2"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="3"/>	College forum	<input type="text" value="8"/>		
NCC	<input type="text" value="4"/>	NSS	<input type="text" value="8"/>	Any other	<input type="text" value="5"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- “Science Around you” by Department of Physics to sensitize school students.
- “Science Exhibition” by Departments of Physics & Chemistry for the benefit of school students in and around Madurai
- Green Club organized
- “Eradication of Seemaikaruvil trees,”
- ”Sparrow nest box distribution to the Public,”
- “Ozone Day Commemoration,”
- “Dengue Awareness Rally,”
- “Human chain for Wild Life Conservation,” and
- World Sparrow Day.”
- Media sharing by staff and students
- Gender sensitization program
- Women’s day celebration
- Joint program with Indian society of criminology
- Joint program with Indian Institute of Public administration
- Joint program with Rotary International 3000
- Joint program with Madurai Productivity Council
- Professional Counselling Sessions with M.S. Chellamuthu Trust, Madurai
- Facilitated counselling program for college teachers organized by District Administration Madurai

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	44 acres	58 acres	Self & Bank Loan	102 acres
Class rooms	59	-	-	59
Laboratories	19	1 (Language Lab)	UGC	20
Seminar Halls	3	-	-	3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	10	15	UGC	25
Others				

4.2 Computerization of administration and library

Automation Controller of Examination Office : Rs. 5,73,036
College WEB Page : Rs. 1,23,596

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	133,443	-	1264	453,675	134,707	-
Reference Books	15050		125	50,140.6	15175	
e-Books	-	-	97000+	5000	97000+	5000
Journals	44	18640 per year	38	39679	82	
e-Journals	-	-	6000+	Inflibnet- NLIST	6000+	Inflibnet- NLIST
Digital Database	-	--	-	-	-	-
CD & Video	261	-	-	-	261	-
Others (specify)	1260	-	-	-	1260	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	268	7	Wi-Fi	2	3	23	12 + 7	
Added								
Total	268	7	Wi-Fi	2	3	23	12 + 7	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|---|
| <ul style="list-style-type: none"> • ICT Training to teachers and students • e-Governance on Academic administration / administrators |
|---|

4.6 Amount spent on maintenance in lakhs (Rs.):

i) ICT	8,55,700
ii) Campus Infrastructure and facilities	15,37,322
iii) Equipments	11,54,731
iv) Others	36,63,383
Total :	72,11,136

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Guidance: Academic & Counselling
2. Programmes on Gender, Environment, Quality of Higher Education
3. Educational Tour
4. Conference Learning
5. Student Participation in curriculum development
6. Access to INFLIBNET-NLIST

5.2 Efforts made by the institution for tracking the progression

1. Academic Advisors for each class
2. Analysis of Summative tests results
3. Enlisting the outgoing students through Alumni Association
4. Contacts through social media
5. Batch-wise alumni get-together on the campus

5.3 (a) Total Number of students

(b) No. of students outside the state

11

(c) No. of international students

3

Men	No	%	Women	No	%
	1307	80		331	20

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
58	294	1	1075		1428	51	278	4	1305		1638

Demand ratio 5.8

Dropout % 06

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. English for Competitive Examinations as a life skill course
2. Maths for Competitive Examinations as a life skill course
3. Special sessions on Aptitude
4. ICT literacy skills
5. Economic Journalism
6. Study Circle
7. Interactive sessions with experts from different organizations
8. Providing special resources at the General Library

No. of students beneficiaries

900

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Student Counselling & Career Guidance Cell
2. Student Placement Cell
3. Two workshops conducted by M.S. Chellamuthu Trust with Dr C. Ramasubramanian
4. Gender Sensitization & Gender Inclusive programmes
5. Networking with professional counselling agencies

No. of students benefited:

1900

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
22	300	70	65

5.8 Details of gender sensitization programmes

1. Social marketing of Khadi products among women students
2. Programme on Women's health
3. Programme on Gender-based legal literacy
4. Women's Day celebrations
5. Programme on career development for women
6. Gender inclusion in curriculum

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

44

National level

16

International level

No. of students participated in cultural events

State/ University level

250

National level

20

International level

1

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

15

National level

2

International level

X

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	837	5,96,955
Financial support from government	859	29, 56, 538
Financial support from other sources		
Number of students who received International/ National recognitions	1	2,680(euros)

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Drinking Water

Choice Based Credit System

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be a Christian Higher Educational Institution of Global Standards and Reputation

MISSION

To train students to be responsible global citizens

To impart state-of-art knowledge in every discipline / field

To develop in students individual competencies necessary for meaningfully relating with the emerging global space

To develop a vibrant campus culture this would reflect our core values of pluralism, inclusiveness, and aesthetic self-expression

To imbue in students the highest ideals of service to the poor and the marginalized of the world

6.2 Does the Institution has a Management Information System

YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Board of Studies of departments and Academic Council are conducted to update the curriculum and its relevance
- Program of study for three new programs:
Under Graduate BA (Hindi), BA (French), BCom (IT) were approved to start from the academic year 2014-15

6.3.2 Teaching and Learning

- Installed ICT facilities
- Conducted Remedial courses
- Prepared study materials for Language courses

6.3.3 Examination and Evaluation

Updating of Computerized administration of issuing hall ticket and semester wise mark statements

6.3.4 Research and Development

Created research environment and research culture to engage more staff and students in research and plan for mobilization of research grants

6.3.5 Library, ICT and physical infrastructure / instrumentation

Added new text books and reference books

Access to e-books and e-Journals through Infflibnet-NLIST is created Updated and expanded ICT facilities

Sharing library resources information in social media

Added new Lab instruments and research instruments

6.3.6 Human Resource Management

Facilitating staff and students to organize and participate in various social and academic activities of the college

6.3.7 Faculty and Staff recruitment

Vacant faculty positions in various disciplines were recruited

Necessary supporting staffs were recruited

6.3.8 Industry Interaction / Collaboration

Collaboration with Madurai Productivity Council, Madurai, Quality Circle Forum of India, and TamilNadu Chamber of Commerce, Madurai

6.3.9 Admission of Students

Computerized registration and processing were made

On-line registration is introduced

6.4 Welfare schemes for

<i>Teaching</i>	<ul style="list-style-type: none"> • A subsidised annual family retreat • Monetary assistance for typing and submitting PhD thesis • Monetary assistance for preparing and sending Major project proposals • Travel grants for presenting paper in the conference • Thrift Society
<i>Non teaching</i>	<ul style="list-style-type: none"> • Free uniforms • Financial help to their wards studying in the American College • Thrift Society • Festival advance • Management funded retreat
<i>Students</i>	<ul style="list-style-type: none"> • Free Lunch Assistance Program • Annual Medical Check-up • Placement Cell • Free Wi-Fi • RO treated drinking water

6.5 Total corpus fund generated

Rs. 92, 25, 047

6.6 Whether annual financial audit has been done Yes YE No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES		YES	Evaluation Monitoring Cell
Administrative	YES	JDCE, Govt. Auditing	YES	Governing Council, Finance & Property Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes YES No

For PG Programmes Yes YES No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

<p>Need and Suggestions for Examination Reforms are made based on</p> <ul style="list-style-type: none"> • Student feedback • Recommendations of Evaluation Monitoring Cell • Recommendations of the Board of Studies • Recommendations of the Senatus
--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University nominees in the Boards of Studies, Awards Committee, Academic Council and Governing Council

6.11 Activities and support from the Alumni Association

- Alumni Get-togethers
- Annual Alumni Meet
- Documentation and database for Alumni
- Support in Student placements
- Resource sharing to economically weaker students

6.12 Activities and support from the Parent – Teacher Association

- Parent – Teacher Meet at college level
- Parent – Teacher Meet at department level
- Suggesting to maintain Academic standard and general discipline

6.13 Development programmes for support staff

- Annual retreat sessions
- Social gathering
- Family get together
- Technical training
- Arranging Touring

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Green Club activities
- Creating Environment Consciousness
- Installation of Rain Water Harvesting
- Check Dam Construction
- Campus is Plastic-Polythene free
- Tree planting programmes
- Waste management
- E-waste management
- Village outreach programs
- Conduct programmes on environmentally important days
- Environment and Health campaign

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Innovative / viva method of evaluation at Under Graduate level
- Conference learning for students and staff
- Educational tour
- Institution-Industry linkages
- Media sharing
- e-interactive sessions
- Industry and Corporate training
- Collaborative learning

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Created sound Educational and financial infrastructure
- Effort to implement ICT centric learning and teaching
- Innovative educational practices executed
- Provided academic counselling for students from socially and economically backward regions
- Organised programs to enhance the social and professional skills
- Created a platform for use of international and national alumni experiences
- Upgraded electronic and digital library system in the college

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students Outreach Programmes and Students Overseas Programmes
- Students participation in Curriculum Development processes namely Board of Studies and Academic Council

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

See Annexure 3 & 4

7.4 Contribution to environmental awareness / protection

- Environment campaign
- Curriculum on environment as a course of study at all levels
- Collaborative environmental projects
- Media sharing on environment
- Exhibitions on environment concern
- Internalizing environmental practices in the campus

7.5 Whether environmental audit was conducted? Yes

YES

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Educational and financial infrastructure
- ICT centric learning and teaching
- Innovative educational practices both at class room and college level

Weaknesses

- Majority of students from socially and economically backward regions
- More of rural character
- Limited access to social and professional skills

Opportunities

- Use of international and national alumni experiences
- Electronic and digital library system
- National / International collaborative educational initiative

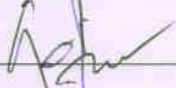
Threats

- Majority of the students are first generation and regional medium
- Insufficiently motivated environment

8. Plans of institution for next year

- Creating awareness about importance and functioning of Quality Circles in Higher Education
- Organizing programs on academic quality related issues
- Conducting Faculty Induction Program for newly recruited faculty members
- Computerization of on-line Student Attendance
- Computerization of on-line Continuous Assessment Mark Processing
- Creating ICT services enabled Hall in each department
- Creating e-library resource facility through INFLIBNET-NLIST
- Revisiting and updating of CBCS
- Organizing seminars and awareness programs for students and staffs
- Encouraging research activities of faculty members
- Initiating collaborations for research with Industry and International and National Research Institutions
- Encouraging and supporting students to participate in international / national sports events
- Organize events to enhance the Scientific temper among students specifically school students
- Organize events to fine-tune the Social sphere of every student
- Planning for forum on networking and consultancy

Name: Dr. G.O. ABRAHAM



Signature of the Coordinator, IQAC

Name: DR. M. DAVAMANI CHRISTOBER



Principal & Secretary

The American College
Signature of the Chairperson, IQAC
Madurai-625 002

Annexure 2

Feedback Analysis

College management received feedback from Alumni, Parents, Employers, and Students

Alumni

Documentation and Database on alumni

Employability Training programmes in association with Alumni

Parents

Discipline of Students

Viability of Employability

Employers

Institution-Industry linkages


Skill oriented Curriculum

Students

High speed Wi-Fi and more computer systems with internet connectivity in the Library

Rest room facility




Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002

Annexure 3 Best Practices-1

Student Outreach Programmes and Students Overseas Programmes

The Context

Being an Autonomous and Global Institution with MOUs with Foreign Universities, we have platform for overseas programmes for Students

The Objectives

Globalization of education and curriculum development

The Practice

Dean for International Exchange and Study Abroad facilitates student overseas programs

Obstacles faced if any and strategies adopted to overcome them

Foreign students face several bureaucratic delays from government agencies and college overcomes them through liberalizing the norms

Impact of Practice

Global exposure and experience on academic programmes for the students

Resources required

Creating platform on resource mobilization for students

Contact person for further details

Principal & Secretary / IQAC Coordinator

The American College

Madurai 625 002

0452-2530070, 2530973

Email: amciqac@gmail.com


Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002



Annexure 4 Best Practices-2

Students Participation in Curriculum Development Process

The Context

Being an Autonomous Institution we provide platform for Students participation and decision making in curriculum development process

The Objectives

Democratization of curriculum development—involving students in the preparation of their courses of study

The Practice

Student inclusion in Boards of Studies and the Academic Council

Obstacles faced if any and strategies adopted to overcome them

Language barriers of students are overcome through facilitating native language / mother tongue based presentation

Impact of Practice

Student-centric, employable and sustainable academic programmes

Resources required

Creating platform to interact with different stockholders and financial requirements

Contact person for further details

Principal & Secretary / IQAC Coordinator

The American College

Madurai 625 002

0452-2530070, 2530973

Email: amciqac@gmail.com




Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
Madurai-625 002