THE AMERICAN COLLEGE
MADURAI 625002

Since 1881

Annual Quality Assurance Report
2010 - 2011

PURIFICATUS NON CONSUMPTUS

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1. Details of the Institution

Name of Institution	: THE AMERICAN COLLEGE
Year of Establishment of the Institution	: 1881
Address Line 1	: Azhagar Koil Road
Address Line 2	: Tallakulam
City/Town	: Madurai
State	: TAMILNADU
Postal Code	: 625 002
Email Address	: theamericancol@gmail.com

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/   1999-2000
Reaccreditation: Due in 2004, but not done

Current Grade:
Five Star Status in the first cycle

3. Institutional Status

Aided Autonomous Minority College (under Societies Act, 1860)

4. Contact Person Details

Name of Head of Institution	: Dr M. Davamani Christober
	Principal & Secretary
Contact Phone	: 0452 2530070; 0452 2530973
Mobile	: 09894114455
Email	: theamericancol@gmail.com
Fax No	: 0452-2520711
Website URL	: www.americancollege.edu.in
Name of IQAC Co-coordinator	: Dr G.C. Abraham
Email	: abiraham2003@gmail.com

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SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.): 20

Postgraduate (MA/M.Sc./M.Com etc.): 13

Research Programmes (M.Phil / PhD): 8

Certificate Programmes: 1

Professional Programmes: 0

(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)

Other value added programmes:
   Summer Courses for the children and youths on music, art & craft, sports

Any other program offered (Specify):
   One year Diploma in Computer Skills and Applications for the differently-abled offered by Jivana Jyothi Centre recognized by the Government of India.

6. Details on Programme Development (Enter a number; 0 for nil)

New programs added during the year: 0

New programs designed: 0

Programs under revision: 5

Interdepartmental collaborative programs: 7

Inter institutional collaborative programs: 1

Number of review committee recommendations implemented (Total): 5

Number of NAAC peer team recommendations implemented: 3

Number of UGC/any other expert committee recommendations implemented: 0

Number of review committee recommendation under implementation: 1

Number of NAAC peer team recommendations under implementation: 1

Number of UGC/ any other expert committee recommendations under implementation: 1

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programs: 200

Total faculty on rolls: 175

Faculty added during the year: 10

Faculty positions vacant: 15

Faculty left during the year: 4

Total number of visiting faculty: 2

Total number of guest faculty: 4

8. Qualification of Faculty

PhD and Above: 60

M. Phil: 123

Masters: 2

Any other (Specify): 0

9. Faculty qualification improvement

PhD awarded to existing faculty: 9

M. Phil awarded to existing faculty: 0

Any other degree awarded to existing faculty: 0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned): 67

Administrative staff (Actual strength): 43

Added during the year of reporting: 4

Left during the year: 0

Number of posts vacant: 24

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength): 17

Technical Support Staff (Actual strength): 13

Added during the year: 2

Left during the year: 2

Number of posts vacant: 4

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SECTION II

This section
reflects quality management structure, strategies, and processes which would
enhance academic quality of the institution as perceived by faculty, students,
alumni, and other stakeholders (social perception of the institution) inline with the
vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC: 24.02.2001

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members: 24

Number of Alumni in IQAC: 2

Number of Students in IQAC: 6

Number of Faculty in IQAC: 5

Number of Administrative Staff in IQAC: 1

Number of Technical Staff in IQAC: 1

Number of Management Representatives: 3

Number of External experts in IQAC: 2

Number of any other stakeholder and community representatives: 4

14. IQAC Meetings

Number of IQAC meetings held during the year: 7

15. Whether Calendar of activities of IQAC formulated for the academic year:

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programs proposed: 4

Number of value added programs proposed: 2

Number of skill oriented programs proposed: 2

Number of faculty competency and development programs proposed: 2

Number of other staff development programs proposed: 2

Number of student mentoring programs proposed: 6

Number of co curricular activities proposed: 1

Number of inter departmental cooperative schemes proposed: 2

Number of community extension programs proposed: 2

Any other programs proposed (Specify):

Interface between student community, industrial houses and NGOs

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programs implemented: 0

Number of value added programs implemented: 2

Number of skill oriented programs implemented: 2

Number of faculty competency and development programs implemented: 2

Number of other staff development programs implemented: 2

Number of student mentoring programs implemented: 10

Number of co curricular activities implemented: 10

Number of inter departmental cooperative programs implemented: 5

Number of community extension programs implemented: 2

Any other programs suggested that are implemented (Specify):

> Discussion on 'Corruption-free world' in collaboration with Indian Society of Criminology-Madurai Chapter; Discussion on "Right to Information Act.' Organized by the American College Study Circle

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution: 10

Number of participants from the institution: 120

Number of participants from outside: 50

Number of external experts invited: 15

Number of external conferences/seminars/ workshops on institutional quality attended: 5

Number of events conducted with IQACs of other institutions as collaborative programs: 0

19. Did IQAC receive any funding from UGC during the year?

No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC: 0

Amount Received from any other source including the college management & INO: Rs.1,50,000

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Organized remedial classes for slow learners
- Organized an orientation for the newly recruited faculty members
- Organized extension programmes in adopted villages
- Organized Skills Development & Competitive Examinations Programs for students
- Organized a Gender Sensitization Program for women students

4.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programs developed or designed by faculty: 0

Number of faculty members involved in curriculum restructuring/revision/syllabus development: 185

Number of programs in which evaluation process reformation taken up and implemented: 15

Number of active teaching days during the current academic year: 180

Average percentage of attendance of students: 70%

Percentage of classes engaged by guest faculty and temporary teachers: 4

Number of self financed programs offered: 20

Number of aided programs offered: 20

Number of programs discontinued during the year: 0

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 23 is 'Yes')

Percentage of courses where student feedback is taken: 92

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year: 3

Number of minor research projects undertaken during the year: 3

Number of major ongoing projects: 4

Number of minor ongoing projects: 2

Number of major projects completed: 0

Number of minor projects completed: 0

Number of major project proposals submitted for external funding: 0

Number of minor project proposals submitted for external funding: 0

Number of research publications in peer reviewed journals: 21

Number of research publications in international peer reviewed journals: 9

Number of research publications in national peer reviewed journals: 12

Number of research papers accepted for publication in international peer reviewed journals: 5

Number of research papers accepted for publication in national peer reviewed journals: 5

Average of impact factor of publications reported:

Number of books published: 2

Number of edited books published: 5

Number of books (single authored) published: 2

Number of books (coauthored) published: 1

Numbers of conferences attended by faculty: 30

Number of international conferences attended: 5

Number of national conferences attended: 25

Number of papers presented in conferences: 25

Number of papers presented in international conferences: 3

Number of papers presented in national conferences: 22

Number of conferences organized by the institution: 0

Number of faculty acted as experts /resource persons: 25

Number of faculty acted as experts resource persons international: 0

Number of faculty acted as experts resource persons national: 25

Number of collaborations with international institutions: 3

Number of collaborations with national institutions: 4

Number of linkages created during the year: 5

Total budget for research for current year as a percentage of total institution budget: 9%

Amount of external research funding received in the year: Rs.26, 00,000

Number of patents received in the year: 0

Number of patents applied for in the year: 0

Number of research awards/ recognitions received by faculty and research fellows of the institute in the year: 2

Number of PhDs awarded during the year: 2

Percentage of faculty members invited as external experts/resource persons / reviewers / referees or any other significant research activities: 27%

5.

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned): 1519

Actual enrollment during the year: 1150

Student dropout percentage during the year: 4%

Success percentage in the final examination across the courses: 61%

Number of academic distinctions in the final examination and percentage: 46 & 8.7%

Number of students who got admitted to institutions of national importance: 12

Number of students admitted to institutions abroad: 1

Number of students qualified in UGC NET/SET: 4

Number of students qualified GATE/ CAT/ other examination (Specify): 5

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 28

Number of students participated: 150

30. Does student counseling and guidance service exist?

Yes

31. Student participation, if answer to Qn. 30 is yes

Number of students participated: 135

32. Career Guidance

Number of career guidance programs organized: 15

Percentage of students participated in career guidance programs: 18%

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 33

Number of students participated in campus selection programs: 276

Number of students selected for placement during the year: 40

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn. 35

Number of programs organized: 4

37. Student activities

Number of students participated in external cultural events: 45

Number of prizes won by students in external cultural events: 20

Number of cultural events conducted by the institute for the students: 4

Number of students participated in international sports and games events: 0

Number of students participated in national level sports and games events: 2

Number of students participated in state level sports and games events: 15

Number of students participated in university level sports and games events: 15

Number of prizes won by students in international sports and games events: 0

Number of prizes won by students in national level sports and games events: 2

Number of prizes won by students in state level sports and games events: 5

Number of prizes won by students in university level sports and games events: 6

Number of sports and games events conducted by the institute for the students: 8

38. Composition of students

Percentage of Scheduled Caste: 13

Percentage of Scheduled Tribe: 0.2

Percentage of (other) backward communities: 55

Percentage of women students: 18

Percentage of physically challenged: 1

Percentage of rural students: 78

Percentage of urban students: 22

39. Scholarships and Financial Support

Number of students availing financial support from the institution: 15

Amount disbursed as financial support from the institution: Rs.85,000

Number of students awarded scholarship from the institution: 1034 (Govt)

Number of students received notable national / international achievements / recognition: 1

40. Student initiatives

Number of community uplift programs initiated by students: 43

Number of literary programs initiated by students: 12

Number of social action initiatives based on science / environment initiated by students: 5

Number of student research initiatives: 17

6.

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

Yes

43. Whether benchmarking is created for institutional quality management efforts?

Yes

44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- Participatory Governance in terms of providing vision and mission directions
- Statutory Faculty academic and administrative bodies
- Evaluation and Monitoring Cell (EMC)
- Inclusive Choice Based Credit System (CBCS)
- Student membership/participation in Boards of Studies and Academic Council
- Participation of alumni in academic initiatives and administrative governance
- Innovative, socially relevant, employable, skills-based, & research-oriented curriculum
- ICT-based student participatory learning
- Academic counseling for each class through a faculty advisor
- Research initiatives through individual/ group projects at UG & PG levels
- Financial support to faculty research initiatives
- Preference in admission to sports persons representing the University, the State and the Nation
- Theatre Groups & Study Circles

45. Is a Management Information System (MIS) in place?

Yes

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance:

- course enrollment
- maintenance & consolidation of attendance records,
- consolidation of marks, such as CIA mark processing, End-of-semester examination mark processing,
- analysis of students' performance by awards committee

2. Student admission:

- Application processing
- Admission processing

3. Student records

- Attendance maintenance
- CIA & End-of-semester examination papers/materials
- Continuous Internal Assessment & End-of-Semester Marks
- Co-curricular/Extra-curricular participation

4. Evaluation and examination procedures

- CIA Mark
- Conduct of End-of Semester Examination
- End-of-Semester Mark
- Revised June Repeat Examination for only final year students
- Centralized Double valuation
- Analysis of evaluation process at EMC
- Publication of Results
- Revaluation

5. Research administration

- Office of the Dean, Curriculum Development & Research
- Research & Development financed by the Management
- Access to international research journals
- Study Centre for Indian Literature in English and Translations (SCILET)
- Digitized nformation system at the College Library
- Faculty & Students Publication of research articles in national and international journals
- Faculty Participation and presentation of papers at the national and international conferences
- Networking and research collaboration
- Conference Tours

6. Others

- Jivana Jyothi (Special Centre for the differently-abled
- Institutional membership in national and international organizations

47. Existence of learning resource management

     Yes

e database in library	: Yes
ICT and smart class room	: Yes
e learning sources (e-Books, e-Journals)	: Yes
Production of teaching modules	: Yes
Interactive learning facilities	: Yes

48. Internal resource mobilization: Kindly provide the amount contributed

Research	: Rs.5,00,000
Consultancy and training	: RS. 1,20,000
Student contribution	: Rs. 2, 00, 00,000 (Special fees of aided courses plus course fees of self-financed courses)
Alumni contribution	: Rs.1,25,000
Well wishers	: Nil

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development   : Rs.21,86,089

Amount spent for student welfare   : Rs.25,000

Amount spent for staff welfare   : Rs.2,50,000

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist?

Yes

Faculty   : Yes

Students: Yes

Staff   : Yes

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received: 18

Number of grievances resolved: 12

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received: 32

Number of grievances resolved: 29

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received: 4

Number of grievances resolved: 3

55. Has the institution conducted any SWOT analysis during the year?

Yes

56. The SWOT analysis was done by internal or by external agency

Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Reputation
- Academic freedom
- Faculty resilience

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Constitutional crisis
- Self-complacency
- Students from regional medium education with poor economic background

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Scope for research-oriented programmes
- Alumni support

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Interference from outside agencies during crisis time
- Lack of sufficient quality applicants to basic science courses

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- Public wetting by the institution on the INO project
- International Collaboration with Appalachian State University & Student Exchange Program

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- It helps the institution evaluate its progress periodically and take constructive measures
- It provides an opportunity to share our experiences with fellow institutions

7.

Summary

- In spite of administrative crisis, the College could march ahead with its own academic agenda
- Several academic and administrative, teaching and learning, curricular and co-/extra-curricular domains have been identified for further strengthening.
- The College has realized its full potentials for further growth in terms of offering courses with vertical and horizontal mobility.