Minutes of the IQAC Meeting held on 11 Feb 2020

A meeting of the IQAC chaired by the Principal & Secretary was held at Chemistry Smart Room on 11 Feb 2020. It began with a prayer by Bursar, Dr.C. Dorothy Sheela.

Principal said that it is the second IQAC meeting for the academic year. He introduced the faculty members to the external members, and welcomed them. The Chairman said that he was happy AQAR being uploaded for 2018-'19. He said that he was expecting better ranking in NIRF.

The Chairman asked members to suggest Resource Persons for IQAC Conference planned to be held on 6 March 2020. Dr. K. Gnanasekar replied that he tried two resource persons but had not received any reply from them. Dr. J. John Sekar suggested Dr.K. Ponmudi as Chief Guest for IQAC Conference, and Principal readily accepted his suggestion. Mr. Elangovan, MD,Vishaalde Mall, suggested Mr. Ramesh, Judge, as Chief Guest for College Day Function, and Principal accepted that as well.

College Web page needs to be updated periodically, the Principal said. He said that many staff members have not updated their profiles. He then asked IQAC Coordinator whether the names of new IQAC members were updated, and Dr.K. Gnanasekarreplied that it had been done.

Principal stated that UGC has selected some colleges to serve as Mentor Institutions for NAAC aspirant colleges. Our college is one among the Mentor Institutions, and Principal emphatically said that being Mentor Institution is an added advantage for scoring good credits.

Principal then asked Librarian to brief about IRNS(Indian Research Information Network System). Librarian said that our college is the first arts college to register in that system. Data has been uploaded for 214 faculty members, and has to be uploaded for 100 more faculty members. Once data has been uploaded, the website link can be added to NAAC research publication page. When Principal asked whether the college would get any credit for institutional citation, Dr. K. Gnanasekar said that it would be counted for NIRF ranking.

Regarding MOOC the Chairman said we have to choose a platform to launch MOOC courses. Students can opt and staff can offer courses. Prof. Suganya suggested that courses for MOOC can be decided in Board of Studies, to be launched in MOOC. But Dr. J. John Sekar said, it would be easy to pass it on in BOS but to include courses in MOOC repertoire requires overcoming several hurdles from the government side.

Principal then asked Dr. J. John Sekar to explain about OBE. He said that OBE was adopted in the last academic council. As we have introduced OBE for the existing courses, they have to be revised. He requested the Principal to have a workshop, in order to help all the faculty members to understand how to align OBE with the question paper.

While Principal asked Dr.A. Martin Davidto brief about Examination and Evaluation Reforms, he said that reforms have been made for external question paper setting, grading, and moderation. Question paper review would be done in the forthcoming month,both by externals and experts. Principal asked the Controller of Examinationsto get comments from external examiners about question papers. Then, since Mr. Justin was not present, discussion

on Induction Programme for Students and staff was set aside for discussion in another meeting.

Principal asked the faculty-in-charge to maintain recordsinStudents Grievances Cell about the actions undertaken for the grievances lodged by the students.Students Services Centre should be rechristened asStudents Talent Facilitating Centre, well ahead of September before the report would be uploaded.NAAC was initiated after several years in 2013,andDr. J. John Sekar, Dr. K. Gnanasekar, Dr.C. Muthuraja, Dr.A. Martin David worked hard for preparing the report . Finally, we got accreditation in 2016. Now we have to submit NAAC report before September. 70% of the marks will be awarded based on the data we submit. Remaining 30% of marks will be awarded during inspection. And Principal hoped that we would get better result.

The responsibility of collecting data for feedback 2019-'20 will be taken care of by the following: Data from Alumni – Alumni Cell, from Teachers & employers – Librarian, from students – Students Services Committee, and from parents – Dean, Policy.

Dr. K. Gnanasekar suggested that external audit can be utilized using AQAR 2018 - '19.Dr. J. John Sekar suggested to identify seven IQAC coordinators from other colleges, and they could be requested to go through one criterion each and give a report.

Dr.J. Paul Jayakar replied that IQAC Bulletin 2019-'20 for the first half of the year was almost done, but pending due to insufficient photographs.

Dr. T.K. Ganesan briefed about Central Instrumentation Centre. He said that it is fully functional, and that a workshop would be arranged for students soon. Dr. K. Gnanasekar suggested that information about the workshop could be informed to the students through college website.

While briefing about Action Plan, Principal was highly appreciative of our MCA students for developing a software for CBCS registration.Regarding training and jobs for students, it was decided to have elaborate discussion later.

In order to promote research activities on campus, Principal said remuneration would be given to staff whose article is accepted in any UGC listed journal. So also, students who represent the college in national level would be acknowledged, the Principal said. Moreover, he said that the four certificate courses - Spoken English, Spoken Hindi, Spoken French, and Photography– initiated last year should continue every year.

The following resolutions were taken after healthy discussions in the meeting:

It was resolved to

- invite Dr.K. Ponmudi as Chief Guest for IQAC Conference.
- update faculty profiles in the college website.
- rechristenStudents Services Centre asStudents Talent Facilitating Centre.
- promote research activities of faculty.
- reward students representing college at national level.

When Principal asked whether anybody has anything to share, Dr. John, St. Joseph's College, shared some of his views. He asked the college to encourage students not only to do

online courses on Swayam, but also on Edx and Coursera. Suggested that the college can have its own online courses, and students who complete those courses could be given credits. Next, he said that staff members can do online Refresher Courses. He asked the college to give extra attention on high achievers to help them grow further in their studies. Dr. J. Paul Jayakar replied that the English Department has such plans, and would execute after getting directives from the Principal.

The Chairman then adjourned the meetingas the discussion came to an end.

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