

## **Internal Quality Assurance Cell (IQAC) Report Summary**

**2015-16**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) of The American College in 2001. Right from the inception, IQAC has been an integral part in developing a system for conscious, consistent and catalytic improvement in the overall performance of the College. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a cross-sectional participation in the institution's quality enhancement activities.

### **QUALITY INITIATIVES OF IQAC**

- **AQAR Submission**
- **SSR Submission**
- **NAAC Reaccreditation**
- **Student Induction Programme**
- **Faculty Induction Programme**
- **Curriculum development**
- **Science Exhibition**
- **Research Development**
- **Panel Discussion**
- **Training Programmes**
- **Feedback Analysis**
- **Students Magazine**
- **Digitalisation of Students Attendance**
- **Academic Networking**
- **Awareness Programmes**
- **IQAC Meetings**

**AQAR Submission:**

AQAR for the year 2014-2015 was submitted to NAAC, Bangalore.

**SSR Submission:**

Self-Study Report for Reaccreditation was submitted to NAAC, Bangalore.

**NAAC Reaccreditation:**

The IQAC and College NAAC Committee facilitated the Departments and faculty members to undergo assessment by NAAC Peer team. The College successfully completed Reaccreditation Second Cycle Process with Grade A and CGPA score of 3.46 on a 4 point scale.

**Student Induction Programme:**

The Students Service Committee conducted the Student Induction Programme from 1<sup>st</sup> of July to 3<sup>rd</sup> of July, 2015, which included Orientation for freshers, Parent Teacher Meeting, Parent Warden Meeting, meeting with College Officials, Campus Tour, visit to departments, CBCS course orientation and course registration, Part V courses orientation and selection viz., NSS, SLP, PED NCC, Dean – Students Meet and Talent Tapping.

**Faculty Induction Programme:**

IQAC conducted a Faculty Induction Programme for the newly recruited faculty members of the college in July, 2015. Faculty members were oriented about the College Autonomy and its functions. The significance of the contribution of teachers in higher education was emphasised with the insistence on the roles and responsibilities in the College. IQAC facilitated the following faculty members to attend orientation programme and refresher courses conducted by UGC- HRDC of Universities.

S.No	Faculty Development Programme	Name of Faculty Member
1	Orientation Programme	Dr. N. Rajkumar, Physics
		Mr. B. Rajesh, Physics

		Mr. David Christopher, Mathematics
2	Refresher Course	S. Jemima Balaselvi Juliana, Chemistry
		Dr, P. Velladurai, Zoology
		Mr. S. Stalin Kumar, Maths
		Dr.D.Stephen, Botany
		Mr. K. Ravi, English
		Dr. Prabahar Vedamanickam, Tamil
		Dr. U. Balasubramanium, Tamil

### **Curriculum development:**

The Dean for Curriculum Development & Research encouraged the Faculty and Students to get actively involved in the process of Curriculum development. The Curriculum is revised and approved by the Academic Council.

### **Science Exhibition:**

Science Exhibition was organised for School Students by involving faculty members and students of six science departments. 5600 students from 65 schools attended and got benefitted.

### **Panel Discussion:**

The Economics Department organised a Panel Discussion on Union Budget 2015 to create awareness about budget among students.

### **Research Development:**

The Dean for Curriculum Development & Research was instrumental in encouraging the research activities of faculty members through financial assistance from College in terms of TA/DA, incentive for research publications and attracting funds from government agencies for research. Many faculty members actively took part in research. Four major projects and three minor projects got received. Research work was facilitated through

enhancing UGC supported NList facilities at Daniel Poor Memorial Library and assisting researcher to use research resources at anytime at free of cost.

### **Training Programmes:**

Training Programme on usage of E Library facility through INFLIBNET, NLIST for students and faculty members was conducted through Daniel Poor Memorial Library. Faculty Training on the usage of ICT in teaching and evaluation process was conducted.

### **Feedback Analysis:**

Dean for Curriculum Development & Research collected the feedback for Curriculum. Dean for Policies & Administration collected and processed students' feedback on academic and infrastructural facilities from stakeholders. Based on the feedback analysis, subject specific seminars were organised. The recommendation of ICT services enabled hall in every department was implemented by the College.

### **Students Magazine:**

The student Magazine, TWEETS ACRC, was launched by student members of American College Rotaract Club. Book Fair was organised as a part of Centenary Celebrations of Daniel Poor Memorial Library

### **Digitalisation of Students Attendance:**

Dean for Policies & Administration initiated the Computerisation of online student attendance and online continuous assessment mark processing was also implemented.

### **Academic Networking:**

The Dean for International Exchange & Study Abroad had successfully established Academic Networking with Foreign Universities including Concordia College, USA and Ateneo de Manila University.

### **Awareness Programmes:**

National Service Scheme and Green Club organised awareness programmes including Road Safety Sensitization Program and Environment awareness programmes including International Ozone Day celebrations. Sky watch programme was arranged for public using 10 inch telescope.

**IQAC Meetings:**

The IQAC had regular meetings with the members of each department. IQAC meetings with its internal and external members were held on 28.08.2015.