

## **Internal Quality Assurance Cell (IQAC) Report Summary**

**2016-17**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) of The American College in 2001. Right from the inception, IQAC has been an integral part in developing a system for conscious, consistent and catalytic improvement in the overall performance of the College. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a cross-sectional participation in the institution's quality enhancement activities. The academic year 2016-2017 was eventful with new initiatives to promote the quality of academic environment.

### **QUALITY INITIATIVES OF IQAC**

- **Extension of Autonomous status:**
- **National Conference**
- **International Conference**
- **Student Induction Programme**
- **Faculty Induction Programme**
- **Curriculum Revision**
- **Science Day Celebration:**
- **Online access**
- **IQAC Bulletin**
- **Feedback Analysis**
- **Infrastructural Facilities**
- **Academic Networking**
- **Awareness Programmes**
- **Panel Discussion**
- **AQAR Submission**
- **AISHE**

## ➤ **IQAC Meetings**

### **Extension of Autonomous status:**

The IQAC completed the action work for extension of Autonomous status and UGC granted extension of Autonomous status for a period of 6 years with effect from the Academic year 2016-17 to 2021-22 including ex-post-facto approval for the period from 2013-14 to 2015-16.

### **National Conference:**

NAAC Sponsored National Conference on “Strategies of Quality Initiatives, Enhancement and Sustenance in Higher Education” during 21st & 22nd February, 2017, was organised by Internal Quality Assurance Cell (IQAC), The American College.

### **International Conference:**

The Centre for Gender Studies organised an International Conference on ‘Women and Power – Challenges and Opportunities’ during 6th & 7th January 2017.

### **Student Induction Programme:**

The Students Service Committee conducted the Student Induction Programme from 22<sup>nd</sup> of June to 24<sup>th</sup> of June, 2016, which included Orientation for Fresher’s, Parent Teacher Meeting, Parent Warden Meeting, meeting with College Officials, Campus Tour, visit to departments, CBCS course orientation and course registration, Part V courses orientation and selection viz., NSS, SLP, PED NCC, Dean – Students Meet and Talent Tapping.

### **Faculty Induction Programme:**

Faculty Induction Programme for the newly recruited faculty members of the college was conducted by IQAC on 01.11.2016. The main objective of the programme was to train the teachers in the process of teaching, learning, evaluation and research. 85 faculty members attended the programme.

IQAC facilitated the following faculty members to attend refresher courses conducted by UGC- HRDC of Universities.

Faculty Development Programme	Name of Faculty Member
Refresher Course	Dr. N. Vasanthakumar, Library
	Dr. R.Sanjay, Botany
	Dr.B. Krithika rani, Chemistry
	Dr.J.S. Gigi Christobel, Tamil
	M. Vathanaruba, Chemistry
	Dr. K. Karthik Kumar, Chemistry
	DR.N. Govindarajan, Tamil
	Dr. J.Ebenezar Immanuel, Botany
	Dr.A.Saframma, Hindi
	Mr. K. Ravi, English
	Dr. P. Hendry Julius, Tamil
	Dr,J. Prince, Tamil
	Dr, J. Paul Jeyakar, English
	Mr. A. Dinakar, English
	Mr. R. Daniel Rubaraj, English
	Dr. J. Jebaraj, Economics
	Dr. Usha, Economics
	Dr. Arulappan, RPS
	Dr. Anurama, RPS
	Dr. Israel, Physics
	Dr. David Jebaraj, Physics
	Dr. Beulah Ruby Kamalam, Physics
	Dr, Rachael Malini, Physics
	Mrs. Joy Sharmila, Zoology
	Dr. Ferdrick Rajkumar, Zoology
	Mr. Rajesh, Zoology
	Dr. Chester manuel, Physical Education

**Curriculum Revision:**

The Dean for Curriculum Development & Research encouraged the Faculty and Students to get actively involved in the process of Curriculum Revision and updating of CBCS (Choice Based Credit System) for various courses. The Updated Courses were approved by the Academic Council.

**Science Day Celebration:**

The Science departments celebrated National Science Day on 27.02.2017 with intradepartmental competitions for students.

**Online access:**

The Dean for Policies & Administration was instrumental in the introduction of online student attendance and academic progress with access to student, faculty and parents.

**IQAC Bulletin:**

IQAC launched its bulletin as a biannual publication that highlights the college activities in the first or second half of an academic year respectively (June and December). The IQAC bulletin reflects the milestones and significant achievements of the College. The bulletin circulated among all current students and alumni serves as the source of information to all stakeholders thereby enhancing the academic progress.

**Feedback Analysis:**

Strategic Planning for enhancing infrastructural facilities and academic programmes was done by Dean for Policies & Administration and Dean for Curriculum Development & Research for the academic year. They collected and processed students' feedback on academic and infrastructural facilities on 22.03.2017.

**Infrastructural Facilities:**

Based on the feedback analysis, Dean for Policies & Administration recommended construction of new classrooms and exclusive lounge for

women faculty and girl students, which in turn was implemented by the College. The College had constructed 6 new classrooms, Amphitheatre and Men's Hostel in the Satellite Campus. ICT enabled services and infrastructure were provided to all departments.

**Academic Networking:**

The Dean for International Exchange & Study Abroad promoted the institutional collaboration with International Institutions including Concordia College, USA, Ateneo de Manila University and UBCHEA(United Board for Christian Higher Education in Asia)

**Awareness Programmes:**

National Service Scheme, Service Learning Programme and Green Club conducted Ozone Day and Dengue awareness program for Students. Rallies, Seminar, Workshops, Blood donation camps were conducted to instil Institutional Social responsibilities among students

**Panel Discussion:**

The Economics Department organised a Panel Discussion on Union Budget 2016 to create awareness about budget among students.

**Annual Quality Assurance Report (AQAR) Submission:**

AQAR for the year 2015-2016 was submitted to NAAC, Bangalore.

**All India Survey on Higher Education (AISHE)**

The IQAC submitted the College report to AISHE.

**IQAC Meetings:**

The IQAC had regular meetings with the members of each department. IQAC meetings with its internal and external members were held twice on 15.07.2016 and 30.01.2017.