

## **Internal Quality Assurance Cell (IQAC) Report Summary**

**2018-19**

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) of The American College in 2001. Right from the inception, IQAC has been an integral part in developing a system for conscious, consistent and catalytic improvement in the overall performance of the College. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a cross-sectional participation in the institution's quality enhancement activities.

### **QUALITY INITIATIVES OF IQAC**

- **Faculty Development Programme**
- **Student Induction Programme**
- **Faculty Orientation Programme**
- **Curriculum development**
- **Introduction of New courses**
- **B.Voc Degree**
- **International Conference**
- **Research Development**
- **IQAC Bulletin**
- **IQAC Workshops**
- **Training Programmes**
- **Feedback Analysis**
- **Special Lecture**
- **Infrastructural Facilities**
- **Study Abroad programme**
- **Academic Networking**
- **Awareness Programmes**
- **AQAR Submission**

- **National Institutional Ranking Framework (NIRF)**
- **All India Survey on Higher Education (AISHE)**
- **IQAC Meetings**

**Faculty Development Programme:**

The IQAC conducted a Faculty Development Programme on ‘Restructured NAAC Accreditation Norms Procedures and Outcome Based Education’ on 02.03.2019

**Student Induction Programme:**

The Students Service Committee conducted the Student Induction Programme from 19<sup>th</sup> of July of 22<sup>nd</sup> of July, 2018, which included Orientation for Fresher’s, Parent Teacher Meeting, Parent Warden Meeting, meeting with College Officials, Campus Tour, visit to departments, CBCS course orientation and course registration, Part V courses orientation and selection viz., NSS, SLP, PED NCC, Dean – Students Meet and Talent Tapping.

**Faculty Orientation Programme:**

IQAC conducted a Faculty Orientation Programme on 01.09.2018 for the newly recruited faculty members of the college. 129 faculty members attended the orientation programme. IQAC facilitated the following faculty members to attend refresher courses conducted by UGC- HRDC of Universities.

S.No	Faculty Development Programme	Name of Faculty Member
1	Orientation Programme	A. Chinnadurai Pandian, French
		Dr.S.Balakrishnan, Tamil
		Mr.Thomas K. Varghese, English
		Mrs.D.Anita Caroline, English
		Mrs. J.Priya Carol, English
		Dr. T. Selvakumar, Economics

		Dr.S.Vanitha, Economics
		Dr. B. Johnson, Maths
2	Refresher Course	Dr. N. Vasaanthakumar, Librarian
		Dr. D. Lourdu Immaculate of Maths
		Mrs. D.Anandha Selvam of Maths
		Mr. A. David Christopher of Maths
		Dr.J.S. Gigi Christobel of Tamil
		A. Justin Manohar of Commerce
		Mr. A. Dinakar of English
		Mr. Daniel Rubaraj of English
		Dr. K. Usha of Economics
		Dr. J. Jebaraj of Economics
		Mr. M. Rajesh of Zoology
		Dr, Prince of Tamil
3	Online FDP	Dr. S. Jemima Balaselvi Juliana, Chemistry
		Dr. Israel, Physics
		Mrs. J. Nithya Kamalam, Botany
		Dr. M.Muthuchitra
		Dr. B. Kirthika Rani, Chemistry

### **Curriculum development:**

The Dean for Curriculum Development & Research encouraged the Faculty and Students to get actively involved in the process of restructuring of curriculum towards outcome based education. Revised curriculum based on outcome based education, was placed and approved in the Academic council.

### **Introduction of New courses:**

The Dean for Curriculum Development & Research was instrumental in the introduction of new courses- B.Com Professional Accounting, Ph.D in Mathematics, Ph.D in Botany, Additional section in B.A English and M.Sc

Mathematics. Program structure and curriculum were placed & approved by the Academic council. Introduction of Certificate and diploma courses at the weekends for public was initiated. Diploma courses were offered by visual communication and certificate course were offered by English, Hindi & French.

### **B.Voc Degree:**

IQAC was pivotal in the introduction of UGC approved B.Voc Degree under Community College programmes.

### **International Conference:**

International Conference was organised on Innovations in Business and Management. Research Scholars from India and abroad, participated. International Conference on Frontier Areas in Chemistry was conducted from 17 July to 19 July, 2018.

### **Research Development:**

The Dean for Curriculum Development & Research was promoting research activities and research publication of departments. Many faculty members actively involved in research and were publishing in Scopus, Web of science & UGC listed journals.

### **IQAC Bulletin:**

IQAC bulletin was published highlighting the college activities in academic year. The bulletin serves as the source of information to all stakeholders thereby enhancing the academic progress.

### **IQAC Workshops:**

IQAC conducted a Workshop on Adoption, Promotion and Production of MOOCs on SWAYAM platform to encourage the faculty to develop MOOC courses on 10.09.2018. 251 faculty members participated and benefitted. Three days' workshop on Applications of SPSS in Social Science Research was conducted. Students and Faculty members were oriented.

**Training Programmes:**

Hands on training on usage of e-library facility through INFLIBNET- NLIST for students and faculty members successfully conducted and the facility is made accessible to students and faculty at free of cost.

**Feedback Analysis:**

Dean for Curriculum Development & Research collected the feedback for Curriculum. Dean for Policies & Administration collected and processed students' feedback on academic and infrastructural facilities. Based on the feedback analysis, subject specific seminars were organised and starting of new academic programs was initiated.

**Special Lecture:**

IQAC organised a Special Address of Dr. ManojKumar, Deputy Director of UGC SERO on 'Issues related to Higher Education and New Education Policy' on 13.07.2018. 136 Faculty members attended the lecture and participated in the interactive sessions.

**Infrastructural Facilities:**

Based on the feedback analysis, Dean for Policies & Administration recommended construction of classrooms and central Instrumentation facility, which in turn was implemented by the College. The College had constructed second floor of Saunders Hall, central Instrumentation Facility, Edward L Nolting Gymnasium, William Tracy Indoor stadium, Restrooms, Men's hostel in satellite campus. Paver Block pavement was laid in Main campus. LED lighting in the campus was installed.

**Study Abroad programme:**

The Dean for International Exchange & Study Abroad organised a Special Meeting with the Dean of St. Clairs College, Windsor, Canada on Study Abroad programme for Colleges.

**Academic Networking:**

The Dean for International Exchange & Study Abroad facilitated the consistent academic networking with International Institutions like MAHSA University, Malaysia, Eastern Institute of Technology, Auckland, Singapore Tamil Teachers Union, National Institute of Education, Nanyang Technological University.

**Awareness Programmes:**

National Service Scheme, Service Learning Programme and Green Club conducted Ozone Day and Dengue awareness program for Students. Rallies, Seminar, Workshops, Blood donation camps were conducted to instil Institutional Social responsibilities among students.

**AQAR Submission:**

AQAR for the year 2017-2018 was submitted to NAAC, Bangalore on 13.12.2018.

**National Institutional Ranking Framework (NIRF):**

IQAC submitted the report for National Institutional Ranking Process of MHRD under College category, on 03.12.2018.

**All India Survey on Higher Education (AISHE):**

The IQAC submitted the College report to AISHE.

**IQAC Meetings:**

The IQAC had regular meetings with the members of each department. IQAC meetings with its internal and external members were held twice on 16.07.2018 and 04.02.2019.