



26.04.2021

INSTRUCTION TO STUDENTS FOR
END-OF-SEMESTER EXAMINATION – APRIL 2021

Dear Students,

Greetings from the Principal of the American College.

As per the direction, you are hereby informed that End semester Examination April 2021 will be conducted online ONLY.

Download Google classroom app and use the official institutional email id.
your rollnumber@americancollege.edu.in (**eg.20COM12@americancollege.edu.in**) for login.

Through the official institutional email id alone, you can take the Online Examination.

Duration of the examination has been extended to 3 hours. (One hour for uploading)

You will receive email invitation for each course for which you have registered / permitted.

If you have any technical problem in joining the Google classroom, please contact technical personnel @ **9944231123, 9842144554, 9842688008, 8056657432**.

I wish you all the best for your success in the Online Exams.

Instructions to be followed:

1. Examination shall be conducted every day during
8 a.m. to 11 a.m. - I session,
11.30 a.m. to 2.30 p.m. - II session and
3 p.m. to 6 p.m. - III session.
2. You should write your answers on **A4 size** paper in your handwriting.
3. You should write your **roll number, course code, page number** and **affix the signature on every page**.
4. Hence, you are advised to buy necessary A4 paper size papers for all examinations in advance and write your roll number and affix your signature on all pages in advance.
5. You can download the Question paper at **7.45 a.m. in the I session, 11.15 a.m. in the II session** and **2.45 p.m. in the III session** from Google Classroom.
6. The written answer scripts shall be scanned as PDF document/photo and upload it on the Google Class room **within one hour (ie., before 11 a.m. for I session, 2.30 p.m. for II session and 6 p.m. for III session.)**
7. If you have any doubts/ queries in the Question Paper, you can text it in the comment between 7.45 a.m. and 8 a.m. in the I session, between 11.15 to 11.30 a.m. in the II session and between 2.45 a.m. and 3 p.m. in the III session. No query will be entertained after 8 a.m., 11.30 a.m. and 3 p.m. respectively.
8. If necessary, the course teachers(s) will post clarifications in the stream.

Dr. M. DAVAMANI CHRISTOBER
Principal & Secretary
The American College
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