YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	THE AMERICAN COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr. M. Davamani Christober
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04522530070
• Alternate phone No.	
• Mobile No. (Principal)	9894114455
• Registered e-mail ID (Principal)	principal@americancollege.edu.in
• Address	Alagarkoil Road Tallakulam
• City/Town	Madurai
• State/UT	Tamil Nadu
• Pin Code	625002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	27/07/1978
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. K. Gnanasekar**
• Phone No.	**04522530070**
• Mobile No:	**9843234369**
• IQAC e-mail ID	**amciqac2014@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://americancollege.edu.in/wp-content/uploads/2021/03/AQAR-Report-2019-20.pdf

4.Was the Academic Calendar prepared for that year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://americancollege.edu.in/wp-content/uploads/2021/05/Calendar-2020-2021-final-updated-03.05.2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Five Star**	**Nil**	**2000**	**07/02/2000**	**06/02/2005**
Cycle 2	**A**	**3.46**	**2016**	**17/03/2016**	**16/03/2021**

6.Date of Establishment of IQAC

24/02/2001

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
The American College	**B.Voc**	**UGC**	**20/06/2018**	**75,78,400**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted a National Webinar on Teacher Vs Learner: Impact of COVID19 in Colleges under UGC Paramarsh Scheme on 22.07.2020. Organized a Training Programme for on-line teaching and assessment during pandemic period on Google Meet and Google Class Room to all faculties between 22.07.2020 and 25.07.2020. American College Journal of English Language and Literature (ACJELL) Published Decennial Issue on Refugee Literature. New NCC Air wing was established on 20 December 2020. 37 boys and 33 girls students are enrolled in the NCC Air Wing. Faculty Orientation Programme for newly recruited faculty members was conducted on. New faculty members actively participated.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Strategic Planning and recommendations for enhancing infrastructure facilities and to start new academic programmes based on feedback.	List of new Programmes Introduced: B.Sc., Data Science BBA., Maritime Logistics M.Sc., Applied Psychology M.Sc., Visual Communication M.Sc., Data Science Program structure and curriculum are placed and approved by the Academic council.
Training Programme for on-line Teaching & Assessment	Google Meet and Google Class Room Demo to all faculties between 22.07.2020 and 25.07.2020. All the faculty members participated.
Faculty Orientation Programme for newly recruited faculty members.	Faculty Orientation Programme was conducted for newly recruited faculty members and faculty members actively participated.
American College Central Instrumentation Centre: webinar, seminar/workshop on usage of Research Instruments.	(i) "Spectroscopic Techniques Webinar Series-I, II and III" was conducted from 7 to 9 of July, 2020. 484 students, research scholars and Faculty from all over India participated. (ii) Practical Workshop on Molecular Techniques in Life Science was conducted on 20.04.2021 and 21.04.2021, PG students form Life Science courses participated.
IQAC Conducted Webinar	A National Webinar on Teacher Vs Learner: Impact of COVID19 in Colleges under UGC Paramarsh Scheme on 22.07.2020. 385 members across the nation participated and benefitted.
Organizing Discipline Specific Seminar / Webinar	(i) Department of Social Work conducted a National Level Webinar on

Ramp to all buildings / Rest rooms.	Constructed
New NCC Air wing	NCC Air wing was established on 20 December 2020. 37 boys and 33 girls students are enrolled in the NCC Air Wing.
AQAR- 2019- 20	Submitted
National Institutional Ranking process of MHRD under Autonomous College - 2020-21.	Participated in the NIRF ranking process. Ranked between 100 and 150 in college category under NIRF India Ranking 2021.
Covid 19 Awareness and supporting programme	(i) India Media Literacy Network with IQAC The American College organized an Online Training on Misinformation & Fact Checking of Covid19 on 26.05.2021. 101 members participated. (ii) American College Siddha Covid Care Centre was set up in May 2021. 262 patients were treated, with no casualties.
American College Journal of English Language and Literature (ACJELL)	Published Decennial Issue on Refugee Literature (2021)

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body of American College	29/05/2021

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020 -2021	15/03/2022

15.Multidisciplinary / interdisciplinary

The College offers Multidisplinary/interdisciplinary undergraduate programmes in departments like Religion,Philosophy&Sociology, Biochemistry and Commerce with Computer Applications. In addition to that, all the studenta are given interdisciplinary exposure throgh supportive courses, life skill courses and nonmajor elective courses. In postgraduate courses, emphasis is given on interdisciplinary projects.

16.Academic bank of credits (ABC):

In 2020-2021, students were encouraged to opt for massive open online courses, offered in SWAYAM platform. It was decided to introduce a list of (MOOC) for approval in the BOS from the next academic year onwards.

17.Skill development:

All departments offer skill-based courses to improve the skill development among students. Apart from offering skill based courses from the academic expertise of the college, separate memorandum of understanding (MoU) have been signed with national and international organizations like, Central food technological research institution, Chellamuthu trust, Arthur Asirvatham Hospital, Youth development Yi Madurai chapter, Logistic Sector Skill Council(National Skill Development Corporation of Indian), Ureka Education Group, Oxford UK, (for employability enhancing skills), Yuva Active Advocacy forum to promote skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College offers undergraduate and post graduate programmes in Indian languages, Tamil and Hindi. Moreover, all the students are taught in Tamil or Hindi for atleast two to four semesters, as Part-I language. The Departments of Tamil, English, Economics, Hindi, Religion, Philosophy, and Sociology offer courses to integrate the culture and Indian knowledge system into their respective fields of study. All final year students are taught a course in value education, in which the need to uphold social and cultural values of Indian society is highlighted. There is a study centre for Indian literature in English and Translation which houses 10,000 volumes of literature translated into English from Indian Language for the use

of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To update the process of curriculum designing, Teaching-Learning and Evaluation, the College has adopted Outcome Based Education. In order to implement Bloom's Taxonomy in curriculum designing, teaching methodology and setting question paper, IQAC organized a workshop on Outcome Based Education for the Faculty. Based on the current demands, the Programme Outcomes (PO) and Programme Specific Outcome (PSO) were designed and courses were framed in such a way to adopt the PO and PSO of the specific programme. The curriculum is updated periodically to meet the needs of students in placement, clearing competitive examinations and higher studies. The OBE teaching Pedagogy has seen a paradigm shift from a teacher centric to a student centric teaching learning process.

20.Distance education/online education:

Value Added Courses were offered by each department apart from the curriculum through online mode, to provide additional learner-centric, graded-skill-oriented training, and promoting the employability skills of students. These Value-Added courses prepare students to meet industry demands and bridge the skill-gaps between the academia and industry. The college took a policy decision that every department should offer at least one Value-Added course per semester to its students. Department-wise Value-Added courses are offered to students irrespective of stream of study. Both Continuous Internal Assessment and End-of-Semester Examinations are conducted only ONLINE.

Extended Profile

1.Programme

1.1   **74**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **9563**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **3097**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **9076**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **1560**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **357**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**74**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1	**9563**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2	**3097**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3	**9076**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1	**1560**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

26-08-2022 09:34:15

3.2 Number of full-time teachers during the year:	**357**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**357**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**2131**
4.2 Total number of Classrooms and Seminar halls	**149**
4.3 Total number of computers on campus for academic purposes	**1474**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**1401.62**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The Institution ensures periodic curriculum revision and effective curriculum delivery by following the academic calendar provided by the college. The curricular framework is designed based on the Outcome Based Education reflecting the institution's vision and mission. To meet the needs of a complex global society, new programmes were introduced by the institution. The courses focus on National integration, culture, heritage, gender, environmental

and other social issues. They also inculcate scientific temper andprofessional edge to the students enhancing the scope for employability.

Courses on skill based and personality development prepare the students for employment. The newly introduced postgraduate programme on Data Science, Visual Communication, Psychology exposes students to dynamic horizons.

The Language courses English and French impart communication skills in global languages.Mandatory computer and soft skills training equip the students with employability acumen.Courses on Economy, Philosophy, Social Work, Commerce, Data Science, Psychology, Biotechnology, Bioinformatics andMicrobiology are in great demand at the International level for both higher education and employability.

Extension activities such as NCC Air wing, Naval wing were introduced in addition to the already existing NCC, NSS SLP programmes to promote national awareness towards the country's defence forces and be a responsible citizen.The curricula of all the programmes were augmented with the support of Value added courses. The extension activity serves the local community through the various camps in villages and literacy programmes in schools.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://aqar.americancollege.edu.in/2021/C1/1.1.1/Additional%20Documents%20-%201.1.1.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

30

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

624

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

224

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

74

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional ethics

The knowledge of professional ethics helps to work with commitment, dedication, sincerity, honesty and with integrity ultimately building up a strong nation. In this regard, courses like business ethics and corporate governance, environment and ethical issuesintroduction to ethics has been incorporated in the curriculum.

Gender

Thecollege has created a separate wing called Centre for Women Studies to sensitize the students on the role and importance of women at home, at work place and in nation building. Apart from this, the Department of Economics has included Gender Economics as one of the core paper in the curriculum. Many departments have introduced various courses on gender issues such as Gender in Indian History, Philosophy of Gender studies, Human Rights, Gender in Society and Women's writing as part of curriculum.

Human values

Recognizing the importance of values, the College has introduced value education and ethical studies – a compulsory course as early as in the year 1978 by the pioneering department Religion, Philosophy and Sociologyexclusively for aided stream and Human Value Development Program for Self Finance stream.

Environment and Sustainability

Environment studiesis a multi-disciplinary subject concerning the complex interactions between development and environment. To prevent further deterioration of the environment and restore its stability requires concerted multi-pronged effort by all stake holders in the society. As one of the stakeholders, the college on its part has introduced a mandatory course across all the department on environmental studies to create awareness about the environment andsustainable development.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

218

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

15647

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1337

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is	A. All 4 of the above

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://americancollege.edu.in/academics/iqac/stakeholders-report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://americancollege.edu.in/academics/iqac/stakeholders-report
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3880

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1926

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Learning is a mind process not obviously visible and requires assessment. Therefore, learning is assessed through performance involving formative and summative assessments. While formative assessment provides immediate feedback to both teachers and students for continuous improvement the summative assessment evaluates and grades the students' overall learning at the completion of instructional units.

Faculty continually assesses the students internally by motivating them to go in for the following methodologies:

mind mapping

say the topic sentence identifying the main point of a lecture

free writing

questioning skill

identifying the main concepts, theories, methods, etc.

Based on the assessments, students are categorized and special attention is provided as:

Slow Learners were

handled with patience and given individual attention

grouped along with advanced learners for Peer tutoring

provided with simplified self learning materials

provided support through mentoring

given remedial classes

Advanced Learners were

encouraged to take online courses, higher studies

involved in various departmental committees

advised to take various eligibility exams

invited to department's Board of Studies

encouraged to compete in technical events, paper presentations and contests.

provided additional laboratory and library support for mini projects.

arranged to take internships

given seminars instead of assignments

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://americancollege.edu.in/academics/iqac/special-programmes-for-advanced-learners-slow-learners](#)

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
03/08/2021	**9563**	**357**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The autonomous status of The American College has always rendered flexibility to the faculty to follow optimal student-centric

teaching strategies. The strategies include both in-side and out-side the class room teaching. The strategies include various methods such as experiential learning, participative learning and problem-solving methodologies. Each of the categories is achieved through:

Experiential learning

theatre

seminars

webinars

oration

symposium

intercollegiate meets

scientific and cultural fests

Participative learning by

field visits

industrial visits

institutional visits

association activities (organizing invited lectures, interaction with experts, etc.)

Problem-solving methodology

workshops

projects

field surveys

group projects

real life practicing

The Covid-19 pandemic with its wide spread grip on the people, crippled them to be locked-up inside the sanctuary of their house-holds. This not only made professionals to work-from-home but also made students to learn-from-home. This pandemic lock down posed challenges hitherto unknown in the process of teaching-learning, since face-to-face interactions were hindered. But still the faculty of the college took-up the challenges and found out alternative strategies and executed them through on-line mode to enrich the students' learning experience during the lock down period. When circumstances permitted students to come to college the regular strategies were adopted wherever possible.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://americancollege.edu.in/academics/student-centric-methods-for-enhancing-learning-experiences

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT integration in education is the need of the hour to accomplish many objectives and improve the quality of the teaching and learning process. Faculty members of The American College are provided with college email-id which helps them to take online classes and post-study materials, references, ebooks to students.

Every department has an LCD projector, which helps the teachers to handle classes, special lectures, and student seminars. Classrooms with Smartboards are luxury for teachers while handling touch concepts and students give their seminar presentations more confidently in Smart classrooms than in regular classrooms. Other ICT tools such as headphones, digital cameras, web cameras, audio-video recording equipment, and software also come in handy for teachers to train students in speaking and listening skills, making short films, advertisements, and skits. Language Lab in college is a divine gift for language students. E-calendars, task managers are handy in scheduling tests, exams, assignments, and quizzes

ICT tools helped the teachers and students in fulfilling the academic activity during the pandemic without suspending classes. College Library is RFID enabled saving time for students and other users. Library also provides Plagiarism checking software (Urkund) for helping teachers, students in their research publications, and this feature is also extended to the public.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://americancollege.edu.in/e-content
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

357

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Teaching and Research are two important academic activities of our college. It begins with awell planned college calendar that provides the blueprint for the teaching- learning programmefor the entire academic year, prepared meticulously by the college under the supervision ofPrincipal and Secretary, committee members, and executed successfully by the teaching fraternity.

The soft and hard copies of the college calendar are given to thefaculty to mark their teaching plan on them in the beginning of a new academic year. The academic calendar has the dates fixed for reopening of the college, orientation programme, CIA, EOS, payment of college fees, study holidays, significant days and college programmes.Student discipline, conduct rules, attendance, evaluation process and scholarships are specified in the college calendar. After the workload is finalized for each semester the

teaching plan is executed for efficient planning, teaching and completion of the syllabus. The content of the syllabus for completion is planned as per college calendar. The procedure for execution of the syllabus is stated in the lesson plan. There is strict adherence to the academic calendar on all occasions. All the activities of the college are planned ahead, meticulously worked out and published in the calendar and website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

357

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

179

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2903

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

8

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The mode of assessment of the performance of students in the Under Graduate, Post Graduate and MPhil Programmes shall be both on the basis of Continuous Internal Assessment (CIA) and End-of-Semester Examination (EOS) with equal weightage of 50% each.In case of CIA, two centralised tests and quizzes will be conducted at specified timings. Third test-cum-quiz will be given by registration to those who are absent in the first or second tests or both, and those who would like to improve their scores.To appear in the End-

of-Semester Examination, the required minimum in CIA is, 35% for Under Graduate courses and 45% for Post Graduate & M.Phil Courses.

IT integration

IT integration is made on the Examination Procedures which ensures transparency and effective management of examination system.

Examination process has been made online including enrolment, fee-payment and issuance of hall-tickets with QR Code. Computerised valuation is being made by the introduction of MCQs in Section A which are done in OMR sheet. The Exam Schedule for both CIA and EOS is published online by the office of the Controller of Examinations.

The Course Teachers shall value the answer scripts after the conduct of each test / assignment / quiz under the CIA within a week and return the scripts / papers to the students after making online entries. Due to pandemic, the examinations were conducted online based on the communications received from the Government of Tamilnadu.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://americancollege.edu.in/academics/examination/information-about-exams

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

During the beginning of the semester, Blooms' Taxonomy is used to create course outcomes for all courses in the programme, which includes multiple levels such as:

1. **Remember:** The level of recollection is measured by randomly picking a student and asking them to recall the lessons delivered.
2. **Understand:** Students take CIA tests and semester exams to remember and reproduce what they learned in each subject.
3. **Apply:** Science labs, computer labs, and field exposures

   assist students in putting their knowledge into practise.
4. **Analyze:** Quizzes and assignments test their ability to analyse
5. **Evaluate:** Lab and field visits are offered to evaluate their learning process
6. **Create:** Projects and seminars are assigned to students.

Mechanism of communication

- Before the start of each subject, students are informed about the course outcomes.
- Preparation of lesson plans and lab manuals based on PO, PSO, and CO
- The institution's website is available, and it contains all of the information about the academic programme.
- These points are discussed at Alumni Meet, and feedback is collected to ensure that the outcomes are met.
- During parent teacher meeting, the points are discussed and parental suggestions are taken into consideration.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	**No File Uploaded**
Link for additional Information	https://americancollege.edu.in/academics/curriculum

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Average performance levels in all examinations over the course of a semester or an academic year are used to define attainment levels.

Assessment Tools used:

Home Assignment-Every semester, each student is given two course-related assignments, and their work is graded.

Internal Test-Every semester two internal tests are conducted. Each test is created to assist students in achieving the course

outcomes.

End of Semester Examination-The goal of a descriptive test is to achieve course and programme outcomes.

Project Evaluation- In project assessment, seminars, internal and external assessors examine projects twice a semester.

Laboratory Assessment- Each experiment is graded by the course faculty based on a variety of characteristics, including experiment performance and viva voice.

Student portfolios- Students are given individual responsibility to conduct their own programme of their choice either academically or with regard to co curricular aspects.

DIRECT METHOD:

A. Continuous Internal Assessment

1. Internal assessment

- Test1+Test2+Quiz1+Quiz2+Assignment 1+Assignment 2

B. Semester Examination

- Odd and Even Semester exams

INDIRECT METHOD:

1.Teaching plan: The faculty use teaching plan to help students achieve CO in each course.

2.BOS: Employers' feedback on students' performance in interviews and job availability are discussed in BOS meetings.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://americancollege.edu.in/academics/curriculum

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2673

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://aqar.americancollege.edu.in/2021/C2/2.6.3/Awards%20Committee%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://americancollege.edu.in/wp-content/uploads/2022/01/STUDENT-SATISFACTION-SURVEY-2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Pedagogy of the Twenty First Century – updated and innovative-with a right blend of cutting-edge research has been the hallmark of the college. Fair subscription to original ideas, and framing curriculum adopting novel strategies, improvisations in Teaching-Learning process and evaluation patterns for an effective pedagogy and knowledge-generation/transmission through village outreach

programmes, extension projects and competency- building workshops through the munificent grants offered by the Research and Development Committee of the college have always accelerated the growth of the institution. The office of the Academic Dean and an exclusive office of Dean for Curriculum Development and Research, with the advice of the Research and Development committee, have been engaged in monitoring and encouraging the progress of research of the faculty and students. Research policies were revamped and newer references were created to strengthen the domain-centered approach. This in turn, has enhanced infrastructure and research equipment of the departments many fold.Asan integral part of the curriculum, the college promotes independent and group investigations and dissertation studies among undergraduate and postgraduate students. It also encouragesfaculty to handle projects for developing grant proposals to attract funding agencies in India and abroad.Through effective and innovative measures, the research facility available in the college will direct, augment and invigorate a spirit of enquiry, scientific temperament, research aptitude, capacity-building, and character-formation in grooming researchers. These ideals are well envisioned and nurtured by the object of the institution.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://americancollege.edu.in/academics/iqac/research-promotion-policy-and-practice
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.7165

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

nil

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

35.68092

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

6

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

40

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://aqar.americancollege.edu.in/2021/C3/3.2%20Resource%20Mobilization%20for%20Research/QnM%203.2.4/3.2.4_%20Paste_link_to_funding_agency_website%20%28Link%29.pdf
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

INNOVATION AND INCUBATION POLICY

PREAMBLE: The American college, fostered by its long legacy, and

strongly aided by the much needed knowledge-base, necessary infrastructural support and intellectual capital is poised to spell out its innovation and incubation policy

MISSION:

- motivate the students and faculty to think aloud.
- encourage them to think globally and act locally
- create a conducive environment for the application of scientific thought into action in real time world

ACTIVITIES:

- Popularize science by taking science to the villages 'Science Jatha'
- Conduct science exhibitions at a grand level to the school students with opportunity to the viewers for hands-on experience
- Innovation and incubation of evolved procedures as a strategy for large scale adoption through well-defined projects in terms of socially and environmentally relevant themes and thrust areas.

In a nut shell, our innovation and incubation policy is to create a conducive ecosystem for techno- development and technology-transfer through the Central instrumentation facility of the college. Nurture a knowledge capital with tools, techniques and a team of committed youth to reflect upon the tradition and native wisdom of India. Envisage the growth and sustenance of a scientifically empowered India by subjecting ideas to scrutiny in a fair value-central, accurate and precise evaluation of scientific innovations, leading in forward spiral to a well incubated and nurtured, good and services test.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

273

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

21

File Description	Documents
URL to the research page on HEI website	https://americancollege.edu.in/research-guides
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

200

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

91

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://aqar.americancollege.edu.in/2021/C3/3.4%20Research%20Publication%20and%20Awards/QnM%203.4.4/3.4.4%20Combined.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

316

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

10

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View File](#)
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

15000

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	[View File](#)
List of consultants and revenue generated by them	[View File](#)
Any additional information	[View File](#)

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.15 lakhs

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	[View File](#)
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	[View File](#)
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college promotes various extra-curricular activities through organized service units, which helps students to get trained in leadership skills and imbibe social responsibility. It is mandatory for the first and second year undergraduate students to register for Part V programme (Extension) in the curriculum.

NSS units organized special programs on blood donation, campus cleaning also created awareness on traffic regulation and polio during the period. The college earlier had two wings NCC-Army and NCC-Navy, recently NCC-Air wing was also installed in the college. Lt.J.Prince, NCC-Army received appreciation for Assisting Covid duty, Dr.T.Selvakumar, NCC Navy was commissioned as Associate NCC Officer during the period.

Service Learning Programme (SLP) organized online programs to create legal awareness for senior citizens, Vaigai river restoration, Vermicompost production and sale. Women's forum celebrated Women's day and organized webinars on gender awareness. American College Rotaract Club conducted yearly installation program, blood donation camps and 'feed the need' program.

The Study Centre for Indian Literature in English and Translation (SCILET) conducted annual Online Creative Writing Workshop and Endowment Lecture. The service rendered by the students and staff during the recent COVID-19 pandemic demonstrates the spirit of service and responsibility evinced by the college community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/00sample

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

10

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

68

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

5641

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

123

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

22

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	[View File](#)
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The American College renders service in two campuses, Main campus spanning forty-eight acres at the heart of the city and a Satellite campus spanning fifty-four acres, at Chattrapatti.

The main campus houses Research centers, Community college programs and three Autonomous bodies (Study Center for Indian Literature in English and Translation, Department of Applied Science, American College Central Instrumentation Center).

There are (fourteen, three) academic blocks respectively in these campuses. Each block is provided with space for administration (HOD, teaching and non-teaching), drinking water facility, fire extinguishers, wheelchair ramps and notice boards.

All 149 classrooms are Wi-Fi connected.The smart classrooms have LCD or Smart boards. Conference halls are provided with uninterrupted power supply. All class rooms are well-lit,ventilated with good acousticsand black/green/white boards.

The department laboratories operate with facilities ranging from basic tools to advanced research equipment. The central instrumentationcenter, housing sophisticated analytical techniques in physical and biological sciences, provides services to internal and external members. Two video centers with advanced equipments provide state-of-the-art facilities.

The main library, Daniel Poor Memorial Library is a store house for rare, historical and latest books. Thedepartment libraries

cater the needs of the departments in unison with the main library. The SCILET receivesinternational attention in promotingIndian literature in English and translation.The two campuses are network-connected with Wi-Fi speed of 260 Mbps.Browsing facilities are provided to students. The language labserves to develop the communicative skills. A computer center serves the physically challenged students to gain computer knowledge.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The American College has a fully equipped department that offers Undergraduate degree program in Physical Education and conducts regular classes under Part-V stream. There are seventeen college teams for different event and they have regular coaching from coaches drawn from District Associations. Every year the department successfully conducts Thiru N. Muthiah Ambalam memorial Volley Ball tournament and Bishop. Dr. A. Christopher Asir memorial Hockey tournament at the state level.

The facilities for sports activities:

Outdoor facilities:

400 m Track, Foot Ball Field, Hockey Field, Volleyball court with flood-light, Volleyball court,

Kabaddi (Men) court, Kabaddi (women) court, Kho-Kho Court, Ball Badminton court, Hand Ball court, Tennis court with Flood-light, Cricket pitch, Parallel Bar, Pull-up Bar.

Indoor facilities:

   1. William Tracy Indoor Stadium – A 100" x 130" indoor unit

established in 2019 funded by UGC and has the following facilities

2. Edward Nolting Hall – Multipurpose nndoor unit established in 2019 funded by UGC with a seating capacity of 500 participants.

3. Gym – Physical fitness center established in 2006.

Table Tennis, Volleyball Court, BasketballCourt, BadmintonCourt and Chess.

The facilities for cultural activities:

Amphitheatre, Binghamton Hall façade, Saunders Hall façade, James Hall façade, Main Hall façade, James Hall Quadrangle, College Ground, Herrick Hall, Main Hall, Auditorium, Ground @ Satellite Campus, Eva Swift Hall façade, Telfer Mook Hall façade and Auditorium @Satellite campus

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

149

File Description	Documents
Upload any additional information	[View File](#)
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1401.62

File Description	Documents
Upload audited utilization statements	[View File](#)
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Daniel Poor Memorial Library is the only fully Automatedlibrary in south Tamilnaduwith KOHA software and Egate system. Library has installed CDS/ISIS Software Version 3.08 during 1997 developed by UNESCO. This software provides services of cataloguing OPAC, Integrated Library Management Software.

Though our library has advanced systems than many other academic libraries in Tamil Nadu, we have further plans to enhance the library from fully automated library to a Digital Library. As the concept of DIGITAL LIBRARY gains momentum during this third decade of the 21st Century around the Globe, the Daniel Poor Memorial Library also would be on INTERNATIONAL STANDARD with the completion of these plans in near future. The following is our Plan of action.

1. To realize the dream of becoming a DIGITAL LIBRARY, we have already started a 'DIGITIZATION' Project of rare books in the library in collaboration with Anna Centenary Library Chennai. This Project has identified Hundreds of Rare collections from our stack for our project. This is the first step in the process of complete DIGITIZATION of our Library.

2. We have completed DIGITIZATION of 1440 Rare books under UNITED BOARD (UB) project already and the digitized copies of the rare books are available in the library for the benefit of our students.

3. We plan to connect all the Department Libraries with The DPM Library in order to serve the student community and academicians in a better way.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File](#)
Upload any additional information	[View File](#)

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

8.387

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

25

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The American College has allocated around Rs. One hundred and fifty lakhs towards IT infrastructure development and maintenance for the academic year 2021-2022. It has provided an internet connectivity of 200 Mbps in the Main campus and 60 Mbps in the Satellite campus.

The Internet Service Provider (ISP) is located in the Datacenter from where internet bandwidth is distributed to all buildings that are connected with optical fibre cable (OFC) and alternative redundancy copper cables. There are more than 47 wifi access points. The connection from the WiFi is monitored and filtered using Fortinet Fortigate 600E USA firewall for students' access.

The policies in the firewall is implemented on the following categories

- Admin Users - Has no restriction. (for College Officials and network administrators)
- Faculty Users - Has no restriction. (for Faculties and Other staffs)
- Wifi Users - Restriction is given in such a way that Students can only access educational contents and other websites related to education

Special policies are implemented for computer in Controller of examination's office for high priority access to college's website. The college officials have individual network provided by the ISP to prevent data privacy. Office computers are secured by Kaspersky Antivirus.

There are free internet cafes provided in DPM Library forstudents, faculties and research scholars. Seven hundred and ninety two computers are provided for students and one hundred and twenty three for office use. Webpage mark entry software is initiated with help of the students of computer science department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
9563	**1474**

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1401.62

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Annual budgeting for the college is done at various stages. Expenditure towards buildings, repairs, supplies, apparatus, books etc., under the approved budget is done. Maintenance of campus security, canteen, rest rooms and common areas are outsourced. Laboratories are equipped with fire management systems, first-aid kits, fume cupboards and exhausts. Lab equipments and stock registers are maintained by lab assistants.

The Daniel Poor Memorial Libraryisopen to all users from 8am to 8pm. Library stafflooks after the maintenance of the resources, furniture, electronic equipment, computers and software. Library is strictly monitored by library staff, RFID integrated security gate and CCTV camera. Plagiarism-consultancy centre maintaining based on standard operating procedure. IRINS metrics is updated by the librarian.

Sports equipment are periodically maintained. Maintenance of various play fields and indoor stadium are done regularly. Gymnasia, play fields and courts are fully utilized.

Cleaning is done by non-teaching staff. Furniture, writing boards, are periodically renewed. On an average sixty five percent of annual budget is spent for class room maintenance.

CCTV is installed in thecampus.Twenty eight bore wells , five RO Plants and water tanks are available for clean drinking water facilities and are regularly serviced. Rain Water harvesting is implemented.Campus is maintained plastic-free.A solid waste management unit (Vermi Compost) is newly developed.A cooperative store operates on the main campus.

All buildings are provided with wheel chair ramps andconnected

with generators. 3 Solar plants are used for generating 20,000 units of electricity per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

659

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

147

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**A. All of the above**

File Description	Documents
Link to Institutional website	https://americancollege.edu.in/cri-v
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

406

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

212

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

632

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

36

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

29

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	[View File](#)

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students play an active role in Board of Studies, Department Associations, Hostel & College level committees such as Student Services Committee, Student Christian Movement, NCC, NSS, SLP, Library Committee, Athletic Committee, Anti-Ragging Committee, Green Club, Book Club, and Rotaract Club.

Academic Activities

Each class topper representing undergraduate, postgraduate and MPhil programme respectively participates in the Board of Studies of the department.

Academic Associations

Student representatives of UG and PG classes are elected in a democratic manner and they become the office bearers of their respective department associations.

Hostel Committees

Each hostel has an electedcommittee consisting of a General Secretary, Mess Secretary, Prayer Secretary and one as Study-in-charge.

NCC and NSS Committees

Student representatives participate in coordinating activities of NCC, NSS and SLP as student leaders and help in organising various programmes. The Student Service Committee enriches the skills of students by involving them in various cultural activities.

Interested Students from Christianity and other faiths participate actively in the Student christian Movement and also plan and organise its activities.

Other committees

Students participate and serve in various committees of the institution including Library Committee, Athletic Committee and Anti-ragging Committee.

Clubs

Students are active participants in the clubs including Green Club, Book Club and Rotaract Club. The student members of Green club are actively involved in cherishing and preserving the green environment. Students enhance their passion towards reading by becoming active members of the Book Club. Rotaract club helps students enhance their leadership skills and soft skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://americancollege.edu.in/the-college/committees/constitutional-bodiesoffices-committees

5.3.3 - Number of sports and cultural events / competitions organised by the institution

2

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The American College Alumni Cell (ACAC) currently serves as a resource for former students of the college by keeping a separate office. ACAC's activities assist students in obtaining employment prospects through alumni-sponsored training programmes, industrial visits, and entrepreneurial training. Alumni are invited to participate in decision-making processes at the Academic Council and Boards of Studies to develop appropriate curricula.

The alumni support the students lunch assistance programme, as well as the organisation of workshops and seminars. Alumni are members of the IQAC at the institution, and they assist the college in developing creative curricula and new programmes.The numbers of registered alumni during 2020-2021 are 2417. The ACAC has its presence in the social media through a Facebook Page in which 4685friends network on a daily basis. It can be viewed at https://www.facebook.com/americancollege.alumnicell.

The College's departmental and series-based alumni are quite strong, and they gather on a regular basis in their various departments to provide their financial and technical ideas to the present syllabus. Before the College Day Functions, a centrally arranged Alumni Meet is held in the evening. They have a separate building on the campus with a large air-conditioned seminar hall and a few rooms that hold the Alumni office as well as other service providers such as the Students Service Committee.

The American College Alumni Cell (ACAC) continues to grow in strength. It is proud to state that our alumni havegained recognition at the social, political, and bureaucratic level.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://americancollege.edu.in/alumni-association

5.4.2 - Alumni's financial contribution during the year	C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

To be a Christian higher educational institution of global standards and reputation

Mission

- To train students for being responsible global citizens
- To impart knowledge in every discipline
- To develop in students individual competencies to meaningfully relate with the emerging global space
- To develop a vibrant campus sub-culture of pluralism, Christian inclusiveness, and aesthetic self expression
- To inculcate in students the highest ideals of service to the poor and the marginalized

Governance of the institution:

With reference to its vision and mission, the college governance is instilled upon the powers of Governing Council of American College headed by the Bishop - Church of South India (Madurai – Ramnad Diocese). The members of the council include the Principal & Secretary, Vice-Principal, Bursar, nominees from university and various organizations along with two elected members from the faculty fraternity.

In all appointments and admissions maximum number of faculty and students from local fraternity of Christian origin are given preference. A maximum of fifty percentage of seats are drawn from the Christian community for admission of students. Students from poor and marginalized sections of society are identified and given special privilege.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://americancollege.edu.in/vision-and-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The constitution of The American College clearly indicates the decentralization of power and participative management. The decentralization of power and policy is implemented in

- Governance
- Finance and property management
- Academic affairs
- Student welfare
- Faculty welfare

The committees helping the Principal & Secretary on issues of Governance and participative management are:

1. Statutory bodies: The following committees of Senatus, Finance and property, Investment, Academic Council, Board of Studies, Religious Life and Work, Research and Development Board and Hostel Board are formed to ensure effective management.

1. Governing body of the college: Along with Principal, Vice Principal,Bursar,two faculty nominees participate in the governing council.
2. Academic council: This council consists of the Principal, Vice principal. Bursar, Heads of Departments, Dean for Academic Policies & Administration, Experts from various fields, three University nominees and a faculty nominee.
3. Senatus: All academic discourses and practices of the Institution are validated by this body consisting of Officers of the College, Deans, Heads of Departments and Director/Coordinator of various centers.
4. Non-Statutory Committees

A chosen set of faculty and students are divided into various committees to help the management in the effective functioning of the college.

Special bodies which constantly help monitor and update the institution are:IQAC,NAAC,UGC

Deans are the executive officers who are entrusted with various tasks proposed by the Principal & Secretary and Senatus body.Deans for Policy and Administration ,Curriculum Development and Research,Students,Self-Financed Programmes,Women Students,International Exchange and Study Abroad, help the administration and thus decentralisation is realised.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://americancollege.edu.in/academics/strategic-plan-and-deployment-in-effective-leadership

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The target of Strategic Planning and Deployment of the college is mentioned here.

1. Revisiting the existing governance structure and administrative set up: Two Deputy coordinators for NAAC and two deputy coordinators for IQAC are deputed
2. Bringing teaching and learning process on par with international standards
3. Providing the best infrastructural facilities to students
4. Encouraging the faculty for Research and Development
5. Making sure that the growth of the college always resonates with the vision and mission of the institution
6. Looking for partnership with other institutions abroad
7. Finding financial resources for furtherance of the strategic and perspective plans

The college has taken steps to create Schools and Centers in the administrative set up. School of Commerce and School of Computer Science are introduced.

The departments of M.B.A, Mathematics and Botany have been upgraded to Research Centers.

Tostrengthen research,an Instrumentation Centre consisting of latest instruments is functionalized.

New programs like B.Sc. Food Science, M.Sc. Food Science, M.Sc. Visual Communication, B.Sc. Physical Education, B. Sc. Psychology, M.Sc. Psychology, B.Com. Professional Accounting, B.Sc. Biotechnology, B.Sc. Data Science, BBA Maritime Logistics, M.Sc.

Data Science are introduced.

The college is identified as Mentor College by NAAC for five colleges in and around Madurai.

The college received approval for four B.Voc. programs and three M.Voc. programs.

The strength of students has grown manifold and has a present strength of more than 9000 students.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://americancollege.edu.in/academics/the-deployment-of-institutional-strategic-perspective-plan
Upload any additional information	[View File](#)

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The decentralization of governance is shown as an organogram.The college is governed by the Governing council headed by the Bishop of Madurai - Ramnad diocese as the Chairman. The members of the council include the ex-officio officers namely Principal & Secretary, Vice-principal, Bursar, nominees from the University, various institutions and organizations along with two elected members from the faculty. This council superintends the administration that adheres to the policies enacted by the government, UGC and local University on the matters of administrative setup and appointment of faculty.

The Governing council is supported by other statutory committees like Religious Life and Works, Finance and Property, Research and Development and Investment. These committees are chaired by the Principal & Secretary and other nominated members of the committee.

The Governing council and other statutory committees are regulated by the Governing body, IQAC and UGC committee formed as defined by the UGC.

The Principal & Secretary is guided by the Senatus, the supreme academic authority which superintends discipline on campus,monitoring of examinations, evaluation and regulation of scholarships to the students

The ex-officio members like the Bursar, take cares of the financial commitment of the institution. Also, the Vice-Principal assists the Principal & Secretary on various governance issues and also assume the duties and responsibilities of the Principal during his absence.

The Controller of examinationsconducts the examinations and evaluation.The Deans have individual responsibilities.The Faculty committee provides for the welfare of the faculty members of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://americancollege.edu.in/the-college/administration/organisational-chart
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination | A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

List of welfare measures for Teaching and Non-Teaching staff.

- Principal's Discretionary Fund (PDF) is earmarked for Non-Teaching Staff.
- Free Housing for Essential Service Staff on college premises.
- Annual festival advance is given for management Non-Teaching Staff.
- Christmas gift is provided to all Staff.
- Free dresses are provided for all Management Staff.
- Free medical consultation is offered on all working days in College dispensary.
- Limited residence for officers of the college, warden and essential service staff is provided on campus.
- Free Board & Lodging for Hall Superintendents.
- Preference in College Admission is given to the Children of Teaching and Non-Teaching Staff.
- Fee concession for Non-teaching staff's children studying in our college.
- Maternity Leaveis availed by the Management Staff.
- Salary is disbursed even during COVID 19 Pandemic period.
- Free of cost transportation facility for the faculty of the satellite campus.
- Free Wi-Fi facility is provided inside the campus for all faculty and students.
- Refreshments are givenevery day,to Non-Teaching in the Bursar office, COEs office and Principal's Office.

List of Avenues for Career development/Progression

- Faculty members are facilitated to attend Orientation Program and Refresher courses.
- Registration fee is provided for attending Conference/Seminar.
- Institution arranges Faculty Development Programme onregular basis.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

56

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The American College is a Christian minority Institution governed by the Governing council of The American College, Madurai. Finance and Property Committee consisting of Principal, Vice-Principal, Bursar and four members elected by the Governing council of the

college meets periodically to plan, analyse and execute the budgetary allocation for the academic/ Research/ Infrastructure development of college. The Institutional accounts are audited regularly by both internal and external statutory bodies.

Effective Internal audit is done by Mr. I. Daniel Selvaraj, Chartered Accountant, Manohar Chowdhry & Associates at the end of every financial year and the audit reports are placed before the Finance and Property Committee for its scrutiny and then submitted to the Governing Council of the college for its approval. Government audit is made by the Government Auditors through Regional Joint Directorate of Collegiate Education, Madurai annually. The approved audit reports are sent to the competent authorities like the Registrar of Societies and Income-Tax Departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

68.93

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of funds

Besides salary grant from the State government and autonomy grant from UGC, it mobilizes its resources mainly through the special fees from the aided programs and course fees from the self-financed programs.

The college mobilizes its funds for the infrastructural development and welfare scheme by utilizing the grants and financial assistance from various Governments funding Agencies such as UGC, DST, DBT and CSIR.

Many distinguished alumni, philanthropists and faculty have rendered financial support to various schemes like Scholarship, Lunch Assistance and other infrastructural development of the college.

Optimal utilization of resources

Finance and Property Committee constituted by the Governing council of The American college is responsible for planning, utilizing , monitoring and reviewing the budgetary allocation for the academic/ Research/ Infrastructure development of college. It comprises of Principal, Vice-Principal, Bursar and four members elected by the Governing council of the college meets periodically

The budget for every department is discussed in the department meeting and the proposed budget for each department is submitted to the Bursar. The duly-constituted Finance and property Committee meets, discusses the proposals sent by the department and prepares the budgetary allocation for expenditure under various heads. This proposed budget is placed before the Governing Council of the American College for approval. All the funds received from various funding agencies are properly utilized and submitted to the respective funding agencies. All the financial resources are utilized properly for the welfare of its stakeholders and audited annually by the statutory bodies.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a crosssectional participation in the institution's quality enhancement activities.

Quality assurance strategies followed by IQAC during the academic year 2020-2021 are as follows.

- Student Induction Programme
- Faculty Orientation Programme
- Introduction of New courses
- International Conference
- National Conferences
- Subject specific Webinars
- Research Development
- IQAC Bulletin
- IQAC Workshops
- Training Programmes
- Feedback Analysis

Student Induction Programme: The Students Service Committee conducted the Student Induction Programme.

Faculty Orientation Programme: IQAC conducted a Faculty Orientation Programme for the newly recruited faculty members of the college. IQAC facilitated the faculty members to attend orientation and refresher courses.

Introduction of New courses: The Dean for Curriculum Development & Research was instrumental in the introduction of new courses, B.Sc. Data Science, M.Sc. Data Science, M.Sc.Visual Communication,M.Sc. Applied Psychology, Additional sections in B.C.A, Economics and Commerce. Program structure and curriculum were placed & approved by the Academic council.

Feedback Analysis: Based on the feedback analysis, subject specific seminars were organised and starting of new academic programs was initiated.

Awareness Programmes: National Service Scheme, Service Learning Programme and Green Club conducted awareness program for Students.

Covid Prevention: IQAC organised an Online Training on

Misinformation & Fact Checking of Covid19 for students and faculty.Vaccination camps for staff, students and public were conducted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC of the American College has a significant role in reviewing the Teaching-Learning process periodically and upgrading the quality by introducing reforms in curriculum periodically to meet out the needs of industry and society by adopting Outcome Based Education. It also encourages academic research, promotes industrial visit and encourages internship. The following methodologies are adopted to improve the teaching learning process during the Covid-19 Pandemic period.

In COVID-19 pandemic period, all learning and evaluation processes were done through G-meet and Google classroom. In order to facilitate online teaching and learning process effectively special efforts were taken by IQAC

Faculty Development Programme:

IQAC conducted a FDP on "Recent Trends in Digital Technologies" and 1033 participants got benefited. Three Day Training Programme on Google Meet & Google Class Room was conducted to all faculties to ensure effective online teaching and learning.

Curriculum development:

The Dean for Curriculum Development & Research encouraged the Faculty and Students to get actively involved in the process of Curriculum development with the focus on outcome based education. The Programme Structure and Curriculum for UG and PG courses were revised and approved by the Academic Council. Programme Structure and Curriculum for Diploma and Advanced Diploma courses under Community College Programmes were also introduced and approved by Academic Council.

Special Webinar:

IQAC organised a National Level Webinar on Teacher vs Learner: Impact of COVID'19 in Colleges on 22.07.2020. 916 participants from all over India attended the webinar and participated in the interactive sessions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://americancollege.edu.in/wp-content/uploads/2022/03/College-Annual-Day-Report-2020-2021.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

During Covid-19 pandemics, the college managed to carry out many gender sensitization initiatives. Being a coeducational

institution, special care and attention to our women students are taken in terms of curricular and cocurricular activities. The college strives to create a comfortable environment for discussing issues regarding gender equality. Women's Forum and Ladies Club of the college conducted variety of online programs on women empowerment. The Ladies club of the college consists of women teaching and non-teaching staff and spouses of the men faculty, creates a conducive environment for women and organises awareness programmes on health, self-defence and lifestyle. Through NSS programmes they address the societal issues. Women students actively participate in sport events at district, state and national levels. First time in its history, the college admits women students in Air wing and Navy wing of the National Cadet Crop. As a feather to cap, the college appoints women faculty as administrators like Bursar, Deans, Controller of Examination, Additional Deans, Deputy Controller, Wardens, Convenors of various committees and Coordinators of various programmes. The current staff enrolment of the college reveals that men and women ratio is 1:1. The college also gives equal importance to female candidates in admission.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The American college fulfils its social commitment of wastes disposal. College has the practice of minimising waste in every aspect. For solid organic wastes, a gathering and treatment system

has been implemented. This kind of wastes generated in the gardens, messes, canteen, student lounges and coffee points. The College Composting Plant allows transforming its own organic wastes into a nutrient rich substrate (humus) used for green areas maintenance. The composting plant generates 150 m3/year of compost, which allows covering the needs of substrate for the green areas of the campus and an excess for commercialization.

Plastic and other nondegradable waste are gathered and separated manually and then the unusable wastes are disposed through municipal corporation. Approximately 3 tons/year of plastic have been transferred to corporation. Broken materials from furniture, laboratories and other places are dispersed as scrap.

Burnout inverter batteries and other worn-out electrical spares are also disposed as scrap. During the pandemic, e-wastes like computer spares and accessories are being kept at the lab itself for practical purpose.

Liquid waste from the Microbiology lab is drained into the carbon soak pit. The waste water from the Main RO plant has been used at hostel washrooms and in gardening.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

At the beginning of every Semester College arranges for a Dawn Worship Programme in the name "Athikaalai ThuthiVelai" which edifies the faith of thousands. Prayers concentrate welfare of students and faculty for their success in academic life. Christmas is celebrated by singing carols and exchanging and sharing the joy of love with one another. It accommodates students from any

religion to sing during the carols. Madurai is known for multiculturalism in India is being expressed in proper form of art and the common people are getting connected. To bring back the disappearing historic traditional lifestyle, the faculty of Tamil Department till now has produced and published videos in YouTube in the name of 'Buffoon Tamil' on different categories. Tamil department organized the Program named " Naadaga payirchi Patarrai" to promote the cultural, regional and linguistic activities of Tamil Drama. More than forty students are enthusiastically participated and bring out their talents to restore the culture and tradition of Tamil Nadu. Students were encouraged to write Dramas on their own and act to recreate and take the lively atmosphere, tradition and culture of drama to serve for their upcoming generation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

NSS unit of the College organized a Program on National Voters Day 2020; the theme is 'Electoral Literacy for Stronger Democracy'. The theme sets the tone for the year-long activities which focus on voter education and renewal of citizens' faith in the electoral process. Talks were organized and over six hundred students participated and the pledge was taken. The College organized Youth Parliament and webcasted the National youth parliament festival-2021. SLP conducted for two hundred students, one sensitisation programme for Child Support Work in Orphanages through zoom platform. Essay writing competition on Old-Age Homes and online Sensitization Program on assisting old age people were conducted. The College organized Polio special programme in the surrounding area on February 4, 2021. The College organized Tobacco Awareness Programme for general public in the surrounding area. College celebrated the centenary year of former student Mr.N. Sankaraiah, the member of Indian Communist Party and independence activist. Kargil Vijay Diwas was observed on 26 July 2020 by NCC Army unit. An Awareness Talk on Covid-19 was given to more than 300 Service-Learning Program Students. NSS volunteers and NCC cadets served in restraining the vehicular traffic during lockdown along with City Police.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college duly commemorates various national and international days throughout the year. International Women's Day is celebrated every year on the March 8. During pandemic, an international webinar was organised by the Women's Forum on "Power of Women to Change the World". World Sparrow Day was celebrated on March 20 to create awareness on extinction of sparrows and other common bird species. Hand crafted sparrow nest-boxes were made by the PG Zoology students and distributed to general public. A special talk by a renowned palaeontologist was organised on February12 in commemoration of Darwin Day. Wild Life Week was observed during

the first week of October. Drawing and photography competitions on 'Big Butterfly Month' were conducted by the Green Club during September 2020. The NCC Unit celebrated International Yoga Day on June 21, by performing various Yogasanas and Pranayamas. Kargil Vijay Diwas, was observed on July 26, 2020 as a mark of honoring the Kargil Veterans. Memories of their valour during their service to the Indian Army were shared. Plantations of saplings were done on World Environment Day on June 5, 2020 and on World Earth Day on April 22. the services of missionaries, trustees are reminisced on their respective anniversaries.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice

Title of the Practice

Concerning Health and Nutrition of inmates

Objectives of the Practice

Hostelers are given with nutritious diet.

   1. To alleviate mall-nutrition among the hostelers.
   2. To revitalize their stamina whole day

The Context

College hostel board concerns on the physique of the adolescents who stay away from their home. The college administration prepares the hostel menu in consultation with the dietitian and

nutritionists.

The Practice

Nutrition audit is done by food science department and menu is presented to the college administration. The hostel menu ensures the prescribed dietary values (Kcl) for a day and being met by each meal. The person in-charge of mess monitors food preparation at kitchen and checks taste and student's feedback.

Evidence of Success

Our hostel food never harmed anyone from the past. Surprise visit by the college administrators build confidence on the supply of quality and tasty food at hostels. Quality of food at mess is witnessed by the increasing demand for hostels.

Problems Encountered and Resources Required

As men and women differ in taste and priority, the hostel menus differ. Even though the repeated menu creates monotonous, healthy and hygienic food at subsidised rate retains the inmates.

File Description	Documents
Best practices in the Institutional website	https://aqar.americancollege.edu.in/2021/C7/7.2%20Best%20Prac/7.2.1%20Contribution%20to%20Society/7.2.1%20Index.htm
Any other relevant information	https://aqar.americancollege.edu.in/2021/C7/Nutrition%20Audit%202020-2021.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

"Knowledge sharing and resourcing not to be stopped even during pandemic." Even though the college gates were kept closed and all laboratories defuncted, the college did not stop rendering its basic responsibility of knowledge sharing. Instead of functioning on campus, college switched over to hybrid mode. Our college has taken all efforts to get the students and staff engaged virtually. During the pandemic, three hundred and forty-seven webinars were organised by all the departments on various themes. The students

were highly benefitted on attending such programmes. Our faculty members also shared their intellectual properties not only with our colleges, but also with the other colleges too.

Many departments organise special lecture sessions to the faculty in other colleges. Workshops, conferences and on-hand training were done online even during the evenings without affected morning online classwork. The virtual learning platform catered by the college brought the institution into a new milestone. Right from the millennium kids to those who are about to get retired have become familiar with LMS. The college acquired G-suite with great cloud storage for online education and evaluation. Every student is provided with individual G-suite id to store their reading materials.

File Description	Documents
Appropriate link in the institutional website	https://americancollege.edu.in/academics/iqac/distinctiveness
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action

- To institute Green Club of American College to create one more division in Part V programmes.
- To establish a unit on making Biomass fuel Pellet from leaf let compost.
- To install sewage treatment plant at the main campus.
- To institute one special centre for differently abled in the years to come.
- To have a calendar of activities on observing important days like science days and social days.