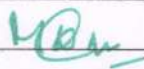
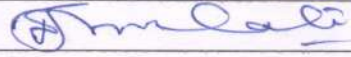


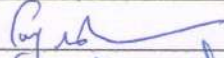

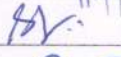


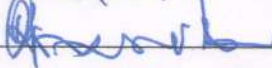

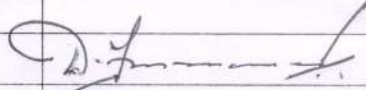




Meeting Agenda (18.03.2022)

- SSR Submission
- NAAC Mock Visit
- NAAC Peer Team Visit
- AQAR – 2020-21 - Criterion Wise Preparation – SSR format Mentoring
- Task Force for Feedback 2021-22– Collection from Students, Teachers,
Alumni, Parents, and Employers
- Feedback –ATR
- NIRF
- Academic and Administrative Audit (AAA) – 2020-21
- IQAC Bulletin – 2020-21

Members present in the IQAC meeting held on 18/03/2022

S. No.	Name	Signature
1.	Dr. M. Davamani Christofer	
2.	Dr. G.C. Abraham	
3.	Dr. C. Dorothy Sheela	C. D. Sheela ..
4.	Dr. A. Martin David	A. Martin David
5.	Dr. D. Lourdu Immaculate	
6.	Dr. S. Rajkumar Immanuel	
7.	Dr. D. Anandha Selvam	
8.	Dr. K. John Adaikalasamy	
9.	Dr. M. Vathanaruba	m.vath
10.	Dr. C. Muthuraja	c.koye
11.	Dr. J. Paul Jayakar	
12.	Dr. B. Kirthika Rani	
13.	Mr. J. Justin Manohar	Justin M
14.	Dr. E. Joy Sharmila	
15.	Dr. M. Beaula Ruby Kamalam	M. Beaula
16.	Dr. A. Joseph Thatheyaus	
17.	Dr. S. Jemima Balaselvi Juliana	
18.	Dr. R. Daniel Rubaraj (Librarian Incharge)	R. Daniel
19.	Dr. P. M. Anurama	P. M. Anurama
20.	Dr. D. David Jebaraj	
21.	Mr. K. Ravi	K. Ravi
22.	Dr. J. Ebenezer Immanuel	
23.	Dr. K. Gnanasekar	
	External Members	
24.	Dr. M. Lellis Thivagar	
25.	Mr. R. Ilangoan R. ILANKOVAN	
26.	Dr. G. John	
27.	Dr. S. Jenefa	
28.	Mr. D. Immanuel Devavaram	
29.	Ms. I. Lydia Indra Priyadharshini	
30.		

Minutes of the IQAC meeting held on 18.03.2022 (2021-2022 I meeting)

The Principal and Secretary chaired the meeting. The meeting began with a prayer by Dr.David Jebaraj, IQAC Deputy Coordinator in the Chemistry smart room. The Chairperson welcomed the members and introduced the agenda.

The Chairperson appreciated the IQAC Coordinator, Dr.K.Gnanasekar for the successful submission of Self Study Report (SSR). The Chairperson also thanked IQAC deputy coordinators, NAAC deputy coordinators, Deans, Criterion heads and the members for the meticulous preparation of SSR. The DVV process was completed in the month of December and NAAC has scheduled the dates for Peer Team Visit to be on 5th and 6th of April, 2022.

IQAC Coordinator, Dr.K.Gnanasekar acknowledged the members for their contribution and insisted on the preparations of the departments for Peer Team Visit. The Chairman informed that the NAAC Mock Team Visit will be on 25.03.22 & 26.03.22. The Mock Team members are: (i) Dr.A.Wilson Aruni, Pro-Vice Chancellor Amity University, Mumbai, (ii) Professor Rhymend Uthariraj, Dean, B S Abdur Rahaman Crescent Institute of Scienceand Technology, Chennai and (iii Rev.Dr.Xavier Vedam, General Secretary, AIACHE, New Delhi).

IQAC Coordinator, Dr.K.Gnanasekar said that the softcopy of AQAR 2020 – 2021 had also to be uploaded by August, 2022. He requested the convenors of the criterion committees to get ready with the finalised report by the end of this academic year.

IQAC Coordinator informed the members that IQAC will be convening separate meetings with faculty members of every department regarding the peer team visit and the preparations.

The Academic and Administrative Audit (AAA) were conducted on 02.02.22, 03.02.22 & 04.02.22. Dean for Policies & Administration presented the report of AAA. The Chairman said that the NIRF report needs to be prepared

and directed NIRF director, Dr.Lourdu Immaculate to make the soft copy ready for uploading.

The Chairperson asked Dr. Rajkumar Immanuel about the feedback from stakeholders. Dr.Rajkumar Immanuel said the feedback from students, teachers, alumni, parents and employers were collected and analysed. The action taken report would be prepared soon.

The Chairperson acknowledged the work for IQAC Bulletin – 2021-22 in this meeting. The Chairman congratulated IQAC for having organised more International / National / State-Level Academic Programs online and offline.


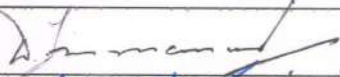

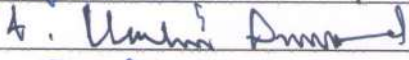

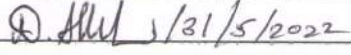
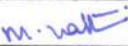

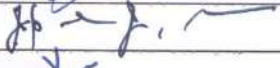

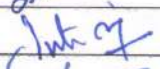

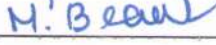


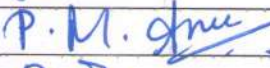


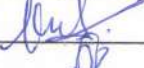
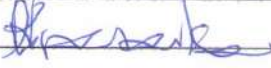
The Chairman asked for suggestions from the members with regard to the agenda. Having listened to all the suggestions, it was resolved to complete the criterion wise reports as early as possible for AQAR and to work to the fullest for peer team visit. IQAC Coordinator requested the external members to attend the meeting with the peer team during the visit. The Chairperson asked the IQAC Coordinator to propose the vote of thanks. Then the meeting was adjourned.



Agenda

- NAAC - Re-accredited - 3rd Cycle – with Grade ‘A+’; CGPA: 3-47 on a 4-point scale.
- Updating and Uploading of AQAR – 2020-21 - Criterion Wise – SSR format - on-line mode
- Mentoring NAAC Accreditation Aspirant Institutions – Organizing programs for Mentor Institutions – Task Force
- Revision of UG, PG curriculum embedded with Self study / Field study / Internship / Project components, at least one in each year of study.
- Task force for MOOC (Massive Open Online Courses) – SWAYAM Courses
- Task Force for OBE implementation and Attainment evaluation
- Examination & Evaluation Reforms
- Question Bank – MCQ and other sections – Self Study Courses – Comprehensive Exams
- Faculty Induction Programme 2021-22
- Students’ Grievances Cell – Function - ATR
- Task Force for Feedback 2021-22– Collection – Analysis – ATR
Students, Teachers,
Alumni, Parents, and
Employers
- Academic and Administrative Audit (AAA) – 2021-22
As per AQAR / SSR – Analysis - ATR
- IQAC Bulletin – 2021-22 (First half)
- Action-Plan - Faculty-Student Training Centers to build Competencies, such as
 - a. Multi-disciplinary / Inter-disciplinary Centers,
 - b. Students’ Talents Facilitating Centers,
 - c. Soft Skill Development Center,
 - d. Entrepreneurship Training Center
 - e. Software Development and Testing Center,
- Appointing & Introducing new office -bearer of IQAC & NAAC
- Future Plans of Action for the Academic Year – 2022-23

Members present in the IQAC – IQAC meeting held on 31/05/2022

S. No.	Name	Signature
1.	Dr. M. Davamani Christober	
2.	Dr. G. C. Abraham	
3.	Dr. C. Dorothy Sheela	
4.	Dr. M. LellisThivagar, GC Member	
5.	Mr. R. Ilangoan, Chairman VISHAL	
6.	Dr. G. John, St. Joseph College	
7.	Dr. S. Jeneffa, MKU	
8.	Mr. B. Immanuel Devavaram, Fantasy Foods	
9.	Ms. I. Lydia Indra Priyadharshini	
10.	Dr. A. Martin David	
11.	Dr. D. Lourdu Immaculate	
12.	Dr. S. Rajkumar Immanuel	
13.	Dr. D. Anandha Selvam	
14.	Dr. K. John Adaikalasamy	
15.	Dr. M. Vathanaruba	
16.	Dr. C. Muthuraja	
17.	Dr. J. Paul Jayakar	
18.	Dr. B. Kirthika Rani	
19.	Mr. J. Justin Manohar	
20.	Dr. E. Joy Sharmila	
21.	Dr. M. Beaula Ruby Kamalam	
22.	Dr. A. Joseph Thattheyaus	
23.	Dr. S. Jemima Balaselvi Juliana	
24.	Librarian Incharge (Dr.R.Daniel Rubaraj)	
25.	Dr. P. M. Anurama	
26.	Dr. D. David Jebaraj	
27.	Mr. K. Ravi	
28.	Dr. J. Ebenezar Immanuel	
29.	Dr. K. Gnanasekar	
30.		

Minutes of the IQAC meeting held on 31.05.2022

The Principal and Secretary chaired the meeting. The meeting began with a prayer by Dr.D.David Jebaraj in the Seminar Hall of Paul Linder Love Hall. The Chairperson welcomed the members and introduced the agenda. The Chairman informed the members that the College had successfully completed reaccreditation process, third cycle with Grade A+ and CGPA score of 3.47 on a 4 point scale. The chairman thanked the IQAC & NAAC Coordinator, Dr.K.Gnanasekar for effective coordination of the reaccreditation process. The chairman appreciated the deputy coordinators of IQAC, Dr.David Jebaraj, Dr.Anurama, NAAC deputy coordinators, Dr.Ebenezer, Dr.Ravi and the NAAC criterion members for their contribution towards the preparation of SSR and during the peer team visits. The chairman requested the IQAC coordinator to explain the agenda.

IQAC Coordinator, Dr.K.Gnanasekar informed that the AQAR for 2020-2021 is revised in alignment with the SSR format and hence requested the convenors of the criterion committees to update the reports and finalise at the earliest. The Coordinator pointed out the need to form task force for MOOC – SWAYAM courses for advanced learners and modalities must be worked out to have a coordinator for MOOC at college level and at department level. The chairman responded that a task force will be formed soon.

The Coordinator insisted on OBE implementation as well as attainment evaluation. The Dean of Policies and Administration responded that curriculum revision is being planned as per Learning Outcome based Curriculum Framework (LOCF). In the new proposed grid, self-study courses, field study components and Comprehensive exam contents will be included. This new framework will be finalised in the coming academic year and OBE attainment can be assessed then. Dr. Martin David, Controller of Examinations asked for workshops for OBE and LOCF and requested to postpone the curriculum revision to the next year. Dr.Muthuraja requested IQAC to train the faculty regarding OBE and question bank. The chairman responded that Heads of Departments are being oriented in OBE and they in turn should orient the faculty members of their department.

The Coordinator requested to initiate the task force for feedback collection, analysis and preparation of action taken report for the year, 2021-22 from Students, Teachers, Alumni, Parents, and Employers. The chairman assigned the responsibility to Mrs.Ananda Selvam, Deputy Controller of examinations. IQAC Coordinator requested the office of Controller of Examinations to complete the Question paper evaluation for 2020 -2021 and reminded the need for doing this evaluation at the department level periodically.

The chairman insisted that the examination reforms are also to be carried on the basis of recommendations of accrediting agencies. The Chairman requested faculty to initiate grievance cell and to come up with the action taken report

periodically. The Chairman directed Dean of Policies and Administration, Dr.Lourdu Immaculate to make the arrangements for conducting Academic and Administrative Audit (AAA) – 2021-22 with external members.

The Coordinator remarked that IQAC has been regularly conducting Faculty Induction Programme for newly recruited Faculty members every year. This year, it was not conducted due to pandemic situation and assured that in the coming academic year, it will be conducted as early as possible.

The Chairman announced that the best practices of the college have been appreciated by the NAAC team during assessment. The Chairman encouraged forming more academic, professional development and student welfare centers such as, Multi-disciplinary / Inter-disciplinary Centers, Students' Talents Facilitating Centers, Learning Resource Production Center, Soft Skill Development Center, Entrepreneurship Training Center, Software Development and Testing Center and Students' Sports Skill Development Centers. The College will soon be facilitating the functioning of new centres to promote teaching, learning and research.

The Chairman initiated the work for IQAC Bulletin – 2021-22 in this meeting. He has requested Mr.Daniel Rubaraj and Dr.Ravi of English department to prepare the bulletin.

The Chairman asked for suggestions from the members with regard to the agenda. Dr.Paul Jayakar recommended for providing seed money for research. Dr.Ebenezer suggested a research centre for patents. Dr.Kirthika Rani

mentioned about the intercollegiate cultural programmes in amphitheatre could be regulated better. Dr.Anurama mentioned the list of faculty members who have not uploaded their profile in the college website to which the chairman responded that faculty will be directed to do upload their profile immediately. Having listened to all the suggestions, it was resolved to complete the criterion wise reports as early as possible for AQAR. The Chairman asked the IQAC Coordinator to propose the vote of thanks. Then the meeting was adjourned.

ACTION TAKEN REPORT

2021-2022

- NAAC Assessment Process is institutionalized. Departments and faculty members are facilitated to undergo assessment by NAAC Peer team
- Completed Reaccreditation Third Cycle Process with Grade A+ and CGPA score of 3.47 on a 4 point scale
- Conducted Students feedback on academic measures and infrastructure facilities and recommended measures based on the analysis
- Conducted Science exhibition for school students in which faculty members and students of science departments involved. Thousands of school students and public got benefitted
- Participated in the National Institutional Ranking process of MHRD under Autonomous College and ranked between 100 & 150 in college category under NIRF India Ranking 2022
- Faculty and Students are involved in the process of Curriculum development. The Curriculum is revised and approved by the Academic Council
- Submission of AQAR- 2020- 2021
- Promoting research activities and research publication of departments and faculty members. Many faculty members actively involved in research and are publishing in Scopus, Web of science & UGC listed journals

- Introduction of New courses- B.Sc. Bio Technology & Bachelor of Management Studies
- Construction of New building – Casper Hall, Moriah Hall, Rehoboth (Media Centre), Chandler Hall, Elim Men’s Dining Hall and Dispensary
- Construction and dedication of Chapel at the Satellite campus
- Inauguration of Mathematics Research centre at the Main campus
- Central Instrumentation Centre rendered services to 2028 students and research scholars of the College and nearby institutions
- Faculty Development Programme on Investor Awareness with SEBI, was conducted between 28th and 30th of April, 2022. 120 faculty members have benefitted.
- Organised an International Virtual Conference on ‘Interdisciplinary Innovation in Academic Research’
- Conducted an International Workshop on ‘Innovative Resource and IPR in Research’
- Organised an International Webinar on E-Resources to ‘Enhance English Communication Skills’
- International seminar on “Innovations in Biological Sciences and Environmental Sustainability” was organised
- Conducted a three-day In-house Workshop on Skills Development in Analytical Techniques
- Conducted a Workshop on DNA Amplification Techniques for life sciences students
- Department of Psychology had organised more than 300 webinars in the current academic year

- Organised Subject-specific Seminars and awareness programmes
- IQAC bulletin was published highlighting the college activities in academic year
- Bird watch and Butterfly count were organised by Green Club
- Students Magazine and newsletters were, launched by student members of American College
- Rallies, Seminar, Workshops, Blood donation camps conducted to instil Institutional Social responsibilities among students
- Department of Microbiology conducted an awareness camp related to World TB Day on 30.03.2022.
- Students participation in Inter University tournaments, National and International Sports

Future Plan

- To revive Faculty Orientation Programme for newly recruited faculty
- Academic and Administrative Audit with external members
- Frame new curriculum based on LOCF (Learning Outcome based Curriculum Framework)
- In house publications
- Green Management Programme
- Training Programmes and Workshops
- New Courses in Satellite Campus
- National and International Conferences