



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

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| Part A | |
| Data of the Institution | |
| 1.Name of the Institution | THE AMERICAN COLLEGE (AUTONOMOUS) |
| • Name of the Head of the institution | Dr. M. DavamaniChristober |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone No. of the Principal | 0452 2530070 |
| • Alternate phone No. | |
| • Mobile No. (Principal) | 9894114455 |
| • Registered e-mail ID (Principal) | principal@americancollege.edu.in |
| • Address | Alagarkoil Road Tallakulam |
| • City/Town | Madurai |
| • State/UT | Tamil Nadu |
| • Pin Code | 625002 |
| 2.Institutional status | |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 27/07/1978 |
| • Type of Institution | Co-education |
| • Location | Urban |

| • Financial Status | UGC 2f and 12(B) | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|-------|-----------------------|---------------|-----------------------|---------------|-------------|---------|-----------|-----|------|------------|------------|---------|---|------|------|------------|------------|---------|----|------|------|------------|------------|
| • Name of the IQAC Co-ordinator/Director | Dr. K. Gnanasekar | | | | | | | | | | | | | | | | | | | | | | | | |
| • Phone No. | 04522530070 | | | | | | | | | | | | | | | | | | | | | | | | |
| • Mobile No: | 9443456943 | | | | | | | | | | | | | | | | | | | | | | | | |
| • IQAC e-mail ID | iqac@americancollege.edu.in | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website address (Web link of the AQAR (Previous Academic Year)) | https://americancollege.edu.in/wp-content/uploads/2022/08/The-AMERICAN-COLLEGE-AQAR-2020-2021.pdf | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Was the Academic Calendar prepared for that year? | Yes | | | | | | | | | | | | | | | | | | | | | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://americancollege.edu.in/wp-content/uploads/2022/12/Calendar-2021-2022.pdf | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accreditation Details | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>Five Star</td> <td>---</td> <td>2000</td> <td>07/02/2000</td> <td>06/02/2005</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.46</td> <td>2016</td> <td>17/03/2016</td> <td>16/03/2021</td> </tr> <tr> <td>Cycle 3</td> <td>A+</td> <td>3.47</td> <td>2022</td> <td>12/04/2022</td> <td>11/04/2027</td> </tr> </tbody> </table> | | Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | Cycle 1 | Five Star | --- | 2000 | 07/02/2000 | 06/02/2005 | Cycle 2 | A | 3.46 | 2016 | 17/03/2016 | 16/03/2021 | Cycle 3 | A+ | 3.47 | 2022 | 12/04/2022 | 11/04/2027 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to | | | | | | | | | | | | | | | | | | | | |
| Cycle 1 | Five Star | --- | 2000 | 07/02/2000 | 06/02/2005 | | | | | | | | | | | | | | | | | | | | |
| Cycle 2 | A | 3.46 | 2016 | 17/03/2016 | 16/03/2021 | | | | | | | | | | | | | | | | | | | | |
| Cycle 3 | A+ | 3.47 | 2022 | 12/04/2022 | 11/04/2027 | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 24/02/2001 | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)? | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |

| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount |
|--|--|----------------|-----------------------------|-------------|
| Dr. M. Beaula Ruby Kamalam | Student Project Scheme | TNSCST | 08/04/2021 | 1,50,000.00 |
| Dr. E. Joy Sharmila | Student Project Scheme | TNSCST | 08/04/2021 | 1,69,000.00 |
| The American College | Student Project Scheme | TNSCST | 24/03/2022 | 30,000.00 |
| The American College | Vigyan Sarvatra Pujyate (Science Communication Popularization & its Extension) | DST | 01/02/2022 | 8,00,000.00 |
| The American College | Young Student Scientist Program | TNSCST | 01/03/2022 | 2,75,000.00 |

8. Provide details regarding the composition of the IQAC:

| | | |
|--|---------------------------|--|
| <ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI | View File | |
| 9.No. of IQAC meetings held during the year | 2 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |

| | |
|---|-----------|
| 10. Did IQAC receive funding from any funding agency to support its activities during the year? | No |
| <ul style="list-style-type: none"> • If yes, mention the amount | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | |
| <p>NAAC Accreditation for Cycle 3: Peer Team visited the campus on 05/04/2022 and 06/04/2022. The College was Accredited with 3.47 on four point scale at A + grade.</p> | |
| <p>Green Management: making awareness about our Environment systems, among our students and public.</p> | |
| <p>American College Central Instrumentation Centre Rendering services to the American College and nearby Institutions. About 2028 students and research scholars get benefited.</p> | |
| 12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year: | |
| | |

| Plan of Action | Achievements/Outcomes |
|---|--|
| NAAC - Accreditation (Cycle - 3) | Peer Team visit on 05/04/2022 and 06/04/2022 Accredited with 3.47 on four point scale at A + grade |
| American College Central Instrumentation Centre: Seminar/workshop on usage of Research Instruments. | Three Day online Workshop on X-Ray Diffraction was conducted from 30/07/2021 to 02/08/2021. About 53 Research Scholars participated from all over India. |
| American College Central Instrumentation Centre | i) For the Academic Year 2021 - 2022, ACCIC Render the service to about 1894 students and research scholars both inside and outside the American College. ii) Free Demonstration of Techniques for knowledge sharing and skill development to 81 students and research scholars. |
| Department of Physical Education | A State Level Flood Light Volleyball Tournament conducted on 29.04.2022. 16 team from all over the state participated in the tournament. |
| Organizing Discipline Specific Seminar / Webinar | Casper Hall and Mariah Hall (05/08/2021) Rehoboth (11/08/2021) Chandler Hall (05/01/2022) Constructed and Dedicated Used for Academic Purpose |
| New Building. | All the three wings actively participated in all the special events |
| NCC Army, Navy and Air wing | Submitted and Approved |
| AQAR- 2020- 21 | Participated in the NIRF ranking process. Ranked between 100 and 150 in college category under NIRF India Ranking 2022. |

| | |
|--|--|
| National Institutional Ranking process of MHRD under Autonomous College - 2021-22. | Student interested in environment actively participated in the entire event conducted by the Green Club. |
| Green Club: Bird watch and Butterfly count | Conducted a One Day Blood Donation Camp on 09.03.2022. 656 Students and Faculty donate blood. |
| Dean of Women | Conducted a One Day Blood Donation Camp on 09.03.2022. 656 Students and Faculty donate blood. |
| National Service Scheme | Mathematic Research Centre was opened on 29.03.2022. |
| Department of Mathematics | Published 11th volume of ACJELL on 14.10.2021 |
| American College Journal of English Language and Literature (ACJELL) | First issue of Datavibes on 24.06.2021 |
| News Letter from Department of Data Science | List of new Programmes Introduced: B.Sc., Bio Technology Program structure and curriculum are placed and approved by the Academic council. |
| Strategic Planning and recommendations for enhancing infrastructure facilities and to start new academic programmes based on feedback. | List of new Programmes Introduced: B.Sc., Bio Technology Program structure and curriculum are placed and approved by the Academic council. |
| 13. Was the AQAR placed before the statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| | |

| | |
|------------------------------------|--------------------|
| Name of the statutory body | Date of meeting(s) |
| Governing Body of American College | 27/05/2023 |

| | |
|--|------------|
| 14. Was the institutional data submitted to AISHE ? | Yes |
|--|------------|

- Year

| | |
|------|--------------------|
| Year | Date of Submission |
| 2021 | 02/03/2023 |

15. Multidisciplinary / interdisciplinary

A multidisciplinary approach is a technique for curriculum integration that emphasizes the various viewpoints that experts from other fields can contribute to demonstrate a theme, subject, or problem. The college provides undergraduate programmes in science and arts disciplines like Religion, Philosophy and Sociology, Biochemistry, and Business with Computer applications that are multidisciplinary or transdisciplinary. Additionally, through supportive courses, life skill courses, nonmajor elective courses, and value-added courses, all students receive interdisciplinary exposure. Interdisciplinary projects are prioritized in postgraduate courses especially the department like Zoology, Botany and Chemistry togetherly provide an interdisciplinary project to the students. The students were encouraged to opt for massive open online courses, offered in SWAYAM platform.

16. Academic bank of credits (ABC):

Students are encouraged to join in the MOOC and online courses. The faculty and students are encouraged to register online MOOC courses from SWAYAM, course era and the like, many of our faculty and students have finished their exams.

17. Skill development:

The American College is known for churning well-educated students to the Society by way of practicing Educational approaches that ensure Holistic Development in Students through multifarious student engaging Andragogies and Pedagogies. The college also offers diverse opportunities for students to participate, experience and learn from a wide range of Co-Curricular, Extra-Curricular, Social, Sports and Community initiatives. Besides participation, these initiatives

provide students the opportunity to develop Leadership, Organizing, Communication and Management Skills which are crucial to differentiate them in the society.

The college holds under its hat various MOUs signed with professional institutions, corporate, National and International organizations like, Central food technological research institution, Chellamuthu trust, Arthur Asirvatham Hospital, Youth development YiMadurai chapter, Logistic Sector Skill Council(National Skill Development Corporation of Indian), Ureka Education Group, OxfordUK, (for employability enhancing skills), Yuva Active Advocacy. These valuable associations have contributed to organizing professional training and experience opportunities for Students making them more employable and Industry relevant.

Every Department inculcates Skill Enhancements as a part of their Academic Programs. The experiences of students are tailor made according to the operating style and requirements of every department. The departments identify and offer multiple skill based courses that contributes to developing skills relevant to the industry standards and requirements. The departments also collect feedback from students periodically which are collated for further enhancements.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The practice of formally introducing and merging the Indian Knowledge Systems as a part of regular curriculum in Educational Institutes can greatly help the Globalized Indian Students, to understand and appreciate their deep rooted Cultures and Values and implant Pride in their minds. The College has opened up its Gateways to interested to students to formally learn IKS related courses.

The college offers exclusive courses in Tamil and Hindi Literatures that celebrate the cultural heritage of the country. Also, every student of the Under-Graduate Programmes are taught Tamil and Hindi up to the first four semesters. In specific, the Departments of English, Tamil, Hindi, Economics, Religion, Philosophy and Sociology offer IKS embedded courses as a part of their regular curriculum. The Study Centre for Indian Literature in English is an abode of Ten Thousand volumes of Literature, translated into English from Indian Languages for the use of students.

The College consistently drives the importance of IKS among the students, through innumerable programmes and events that celebrate as well as reminisces the heritage and value systems of the country.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

To incorporate OBE in curriculum designing, Teaching-Learning and Evaluation, the College has adopted Outcome Based Education. To implement Bloom's Taxonomy in curriculum designing, teaching methodology and setting question paper, IQAC has organized workshops on Outcome Based Education for the Faculty. Based on the current demands, the Programme Outcomes (PO) and Programme Specific Outcome (PSO) were designed and courses were framed in such a way to adopt the PO and PSO of the specific programme. The curriculum is updated regularly to meet the needs of students in placement, clearing competitive examinations and higher studies. The OBE in teaching Pedagogy has seen a paradigm shift from a teacher centric to a student centric teaching learning process.

20.Distance education/online education:

The college is offering Value Added Courses through online. These Value-Added courses prepare students to meet industry demands and bridge the skill-gaps between the academia and industry. The college took a policy decision that every department should offer at least three to five Value-Added courses per semester to its students. Both Continuous Internal Assessment and End-of-Semester Examinations are conducted only ONLINE.

Extended Profile

1.Programme

1.1 75

Number of programmes offered during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.Student

2.1 10331

Total number of students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

2.2

3481

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.3

9329

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.Academic

3.1

1685

Number of courses in all programmes during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3.2

401

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 75

Number of programmes offered during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2. Student

2.1 10331

Total number of students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

2.2 3481

Number of outgoing / final year students during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.3 9329

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

3. Academic

3.1 1685

Number of courses in all programmes during the year:

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|---------------------------|
| 3.2 | 401 |
| Number of full-time teachers during the year: | |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.3 | 401 |
| Number of sanctioned posts for the year: | |
| 4.Institution | |
| 4.1 | 2151 |
| Number of seats earmarked for reserved categories as per GOI/State Government during the year: | |
| 4.2 | 165 |
| Total number of Classrooms and Seminar halls | |
| 4.3 | 1524 |
| Total number of computers on campus for academic purposes | |
| 4.4 | 1819.23 |
| Total expenditure, excluding salary, during the year (INR in Lakhs): | |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Response:

The curriculum is revised periodically and ensures effective curriculum deliverance through the academic almanac. The faculty introspect the needs of the students and plan their curriculum. Through a series of interactions the students are being given practical insights that help them to develop their higher order

cognitive skills. A complex global society warrants high caliber personnel and So new programmes are introduced by the institution.

International Needs

To impart in students communicative skills and to make them a self-confident person, the college offers programme to make him excel in his field of interest. The college offers French and English to professionally competent at the global platform. The programmes Biotechnology and Chemistry introduced recently are a sign of keeping ourselves updated in line with the Global developments.

Regional Needs

The curriculum enhances to pursue Employment, higher studies in regions with multilingual, multicultural community without compromising the values treasured and nurtured in the motherland.

National Needs

The Hindi language offered at the undergraduate level and as a Part I enables the students to diversify throughout the country. The extension programmes NCC, NSS, Green Club offered, meet the needs for a more commitment to society at the local and National level.

Local Needs

The ability to communicate in one's mother tongue, the complex ideas and life experiences and one's commitment to lend a hand for social development of the marginalized, the deprived and the destitute marks an important part each students life at the college.

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | View File |
| Link for additional information | http://aqar.americancollege.edu.in/2022/1/1.1.2/1.1.2%20Academic%20Council.htm |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | View File |
| Details of syllabus revision during the year | View File |
| Any additional information | View File |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

774

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | View File |
| MoUs with relevant organizations for these courses, if any | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

291

| File Description | Documents |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

45

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional ethics

In the competitive world, the knowledge of professional ethics helps in creating ethical values in profession and building up a strong nation. It is in this regard that courses such as introduction to ethics, business ethics and corporate governance, environment, ethical issues have been included.

Gender

The college has created a separate wing called Centre for Women Studies to sensitize the students, Many departments introduced various courses on gender issues such as Gender economics, Gender in Indian History, Philosophy of Gender studies, Human Rights, Gender in Society and Women's writing as part of curriculum.

Human values

Recognizing the need for ethics, values, human rights and unity in the society, the College has introduced value education and ethical studies - a compulsory course as early as in the year 1978 by the pioneering department Religion, Philosophy and Sociology (RPS). This department offers a course, Social issues and Value Stand exclusively for aided undergraduate students and Human Value Development Program (HVDP) for self financed students.

Environment and Sustainability

To prevent further deterioration upon environment, the college on its part has introduced a mandatory course across all the department on environmental studies with the course code EVS 3200 to create awareness about the environment, sustainable development and limits to growth.

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | View File |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

229

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | No File Uploaded |
| Any additional information | View File |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

18055

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | View File |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1579

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | View File |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is

A. All 4 of the above

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | https://americancollege.edu.in/academics/iqac/stakeholders-report |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | View File |
| Any additional information | View File |

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | https://americancollege.edu.in/academics/iqac/stakeholders-report |
| Any additional information | View File |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3556

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1778

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The American College is a renowned higher education institution recognized for its contribution to the upliftment of needy in the community through dedicated education. The college still treads the same path in providing quality education to various strata of students with varying learning abilities.

The learning levels of students are identified based on:

- interactions in the class room
- through assignments, quizzes and tests
- students' performance in the exams

Based on these assessments the students will be categorized as slow learners and advanced learners. Various strategies are being practiced in the institution for students of different learning levels.

Strategies for slow learners:

- mentoring and counselling
- special coaching
- peer tutoring
- handing simplified self-study materials
- remedial classes

Strategies for advanced learners:

- online courses
- online quizzes
- internships
- paper presentation

- academic awards
- competitions
- proficiency and competitive examinations such as IELTS, NET, CA etc.
- student exchange with collaborating institutions
- wild life surveys

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://americancollege.edu.in/academics/iqac/special-programmes-for-advanced-learners-slow-learners |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 01/10/2021 | 10331 | 401 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching in the American College has always been dynamic wherein all learners engaged in learning activity in one form or the other. Teachers of the college have always encouraged the students to participate and experience the joy of learning so as to enable them to progress to decision making level through problem solving learning.

Each department of the institution has a student association where students run the association with the help of a staff member as president. Many programmes and events are organized by the association that enhance both the morale and leadership capabilities of the students.

The teaching - learning process thus can be broadly grouped into three categories and they are:

Participative learning

Conferences

Symposiums

Guest lectures

Seminars

meetings

Soft-skill programmes

Awareness lectures

Invited talks

Experiential learning

Intercollegiate meets

Cultural competitions

Scientific competitions

Industrial visits

Field visits

Debates

Role play

Stage performances

Theatre

Problem Solving

Workshops

Student projects

Field projects

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional Information | https://americancollege.edu.in/academics/student-centric-methods-for-enhancing-learning-experiences |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Information and Communication Technology (ICT) are prevalent in our lives, both personal and professional. Integration of ICT in education has helped our college in various facets of it which includes policy and planning the curriculum and pedagogy, institutional readiness, teacher competencies, research activities and societal commitments. Our college has LCD Projectors in all most all classrooms and it is used with the help of Laptop computers and wifi connection for handling regular classes and every department is provided with a SMART Board and Electronic Podium for conducting student seminars, workshops and guest lectures.

College has a main computer lab for the Computer Science stream programmes and also exclusive computer labs in each science department for its computer related courses.

College is a Local Chapter under SWAYAM-NPTEL to initiate and encourage students to take MOOC courses which are part of the curriculum to earn extra credits and a computer centre is available in main library for the students to watch mooc courses. College library also supports NMEICT (National Mission on Education through ICT) to provide the learning resources through a single window which sponsored by NDLI (National Digital Library of India funded by the Ministry of Education).

| File Description | Documents |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | https://americancollege.edu.in/e-contents1 |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

401

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Teaching and Research are two important academic activities of our college. It begins with a well-planned college calendar that provides the blueprint for the teaching-learning programme for the entire academic year, prepared meticulously by the college under the supervision of Principal and Secretary, and executed successfully by the teaching fraternity.

The college calendar is given to the faculty to mark their teaching plan on them in the beginning of a new academic year. At the end of an academic year, the completed soft copy of the teaching plan is mailed to the exclusive institutional email id created every year for the purpose of receiving the teaching plan.

Cultural activities and other programmes are Scheduled in the calendar, or after class hours, to keep the class hours free from any kind of interference. Last date for payment of fees, Holidays, Freshmen orientation and CBCS orientation, Field Trip, Graduation Day, Candle Lighting are scheduled and fixed in the calendar.

Timetable committee, headed by the Head of respective departments, allots courses for their faculty members well ahead in the

beginning of a semester, and sends individual timetable to the faculty members, after being approved and signed by the Head of the Department.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

401

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | View File |
| Any additional information | View File |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

217

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | View File |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

3264

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | View File |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

241

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration is made on the Examination Procedures which ensures transparency and effective management of examination system.

A student will be permitted to take an End-of-Semester (final) Examination in any course if he/she has the required attendance. The attendance is entered online which makes the students to check and maintain their attendance properly.

Online enrolment is made by the students for the end-of-semester examination which enhances the accuracy in filling of forms. Payment of Examination fees has also been made online. The hall tickets have been issued online which saves the time and resources of students and the issue of duplicate copies of printed hall tickets can be avoided. The Exam Schedule for both CIA and EOS is published online by the office of the Controller of Examinations.

Course Teachers shall value the answer scripts after the conduct of each test / assignment / quiz under the CIA within a week and return the scripts / papers to the students after making online entries. In the case of EOS also, after consolidation, the marks are entered online and the results are published online after it has been placed in the Senatus and in the Awards Committee.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/academics/examination/information-about-exams |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes (COs) -The COs for each course of UG/PG/Research Programmes are duly drafted in the BOS meeting. They are given approval by the academic council. They are clearly stated in the syllabus of each course. The course outcomes broadly demonstrate and improve the academic competency, social relevance, skill sets for sustainable growth, employability skills, and value-based education provided by The American College. The COs play significant role by connecting the socio-economic, environmental, and human resource development of the Society. In order to increase the proficiency, the COs are developed for the students in Language, Arts, Science and Management studies. The COs are formulated to facilitate the employability of students in Science, Finance, and Commerce sectors. In a nutshell, COs expect the students

1. To internalize and value life and living.
2. To explore their role in shaping and positioning themselves

in the world of the 21st century.

The formulated COs are communicated to the students by the Principal and HODs through a week-long orientation to the students along with subject-wise bridge course which includes glossary and job opportunities for each programme. The COs are informed to the students at the beginning of each semester by the course teachers

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | View File |
| Upload any additional information | View File |
| Link for additional Information | https://americancollege.edu.in/academics/curriculum |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Method of Measuring Attainment of COs

CO attainment is measured in terms of actual percentage of students getting set (target) percentage of marks. If targets are achieved, then all the course outcomes are attained for that year. If targets are not achieved, the Programme puts in place an action plan to attain the target in subsequent years.

The attainment levels are set considering average performance levels in all examinations throughout the semester or the full academic year.

DIRECT METHOD:

A. Continuous Internal Assessment

Internal assessment

- Test1+Test2+Quiz1+Quiz2+Assignment 1+Assignment 2

B. Semester Examination Performance Analysis

INDIRECT METHOD:

1. Evaluating Teaching plan: The faculty work with a teaching plan to facilitate the attainment of CO for each course.

2.BOS:Employers' feedback on students' performance in the interviews and the availability of jobs are discussed in BOS meetings.

The process for assessing POs , PSOs and COs are given.

Every department break up each outcome into elements. A set of attributes are defined for each element. For each outcome, performance indicators and their targets are defined. Mentor collects the qualitative and quantitative data used for outcome assessment in a continuous process. The College committee analyses the collected data.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/academics/curriculum |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2205

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | View File |
| Paste link for the annual report | http://agar.americancollege.edu.in/2022/2/2.6.3/2.6.3.1%20Results%202021-2022.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://americancollege.edu.in/academics/student-satisfaction->

[survey-2021-2022](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Policy: Being a college with a difference since its inception in 1881, the American College, Madurai has been an academia par excellence in serving the cause of Higher Education imbued with a holistic perspective in imparting the state-of-the-art knowledge and skills with high seriousness and robustness relevant to contemporary times. Pedagogy of the Twenty First Century - updated and innovative- with a right blend of cutting-edge research has been the hallmark of the college. Fair subscription to original ideas, and framing curriculum adopting novel strategies, improvisations in Teaching- Learning process and evaluation patterns for an effective pedagogy and knowledge-generation/transmission through village outreach programmes, extension projects and competency- building workshops through the munificent grants offered by the Research and Development Committee of the college have always accelerated the growth of the institution. In tune with the recommendations of the Kothari commission on National Policy on Education (1968), the college had championed the cause of Higher Education with three cardinal principles of Excellence, Relevance and Employability. The erstwhile office of the Academic Dean and an exclusive office of Dean for Curriculum Development and Research later, with the advice of the Research and Development committee, have been engaged in monitoring and encouraging the progress of research of the faculty and students.

| File Description | Documents |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | View File |
| Provide URL of policy document on promotion of research uploaded on the website | https://americancollege.edu.in/academics/iqac/research-promotion-policy-and-practice |
| Any additional information | View File |

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)****2,24,238**

| File Description | Documents |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money | View File |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | View File |
| List of teachers receiving grant and details of grant received | View File |
| Any additional information | No File Uploaded |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**4**

| File Description | Documents |
|---|---------------------------|
| e-copies of the award letters of the teachers | View File |
| List of teachers and details of their international fellowship(s) | View File |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****11.45197**

| File Description | Documents |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | View File |
| List of projects and grant details | View File |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

8

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |
| List of research projects during the year | View File |

3.2.3 - Number of teachers recognised as research guides

50

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | View File |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

6

| File Description | Documents |
|---|---------------------------|
| Supporting document from Funding Agencies | View File |
| Paste link to funding agencies' website | Nil |
| Any additional information | View File |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

INNOVATION AND INCUBATION POLICY

PREAMBLE:

The American college, fostered by its long legacy, and strongly aided by the much needed knowledge-base, necessary infrastructural support and intellectual capital is poised to spell out its innovation and incubation policy

MISSION:

- motivate the students and faculty to think aloud.
- encourage them to think globally and act locally.
- create a conducive environment for the application of scientific thought into action in real time world

ACTIVITIES:

- Popularize science by taking science to the villages 'Science Jatha'.
- Conduct science exhibitions at a grand level to the school students with opportunity to the viewers for hands-on experience.
- Innovation and incubation of evolved procedures as a strategy for large scale adoption through well-defined projects in terms of socially and environmentally relevant themes and thrust areas.

In a nut shell, our innovation and incubation policy is to create a conducive ecosystem for techno- development and technology transfer through the Central instrumentation facility of the college. Nurture a knowledge capital with tools, techniques and a team of committed youth to reflect upon the tradition and native wisdom of India. Envisage the growth and sustenance of a scientifically empowered India by subjecting ideas to scrutiny in a fair value-central, accurate and precise evaluation of scientific innovations, leading in forward spiral to a well incubated and nurtured, good and services test.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

469

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | View File |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | View File |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

95

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://americancollege.edu.in/research-guides |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | View File |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

271

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

76

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://agar.americancollege.edu.in/2022/3/3_4/books.pdf |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

470

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year****11**

| File Description | Documents |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | View File |
| Any additional information | No File Uploaded |

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****0.536**

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | View File |
| List of consultants and revenue generated by them | View File |
| Any additional information | View File |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**Nil**

| File Description | Documents |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college promotes various extra-curricular activities through organized service units. It is mandatory for first and second-year undergraduate students to register for Part V which helps students get trained in leadership skills and imbibe social responsibility. NSS, and Rotaract club organized special programs on blood donation, campus cleaning, etc. They also celebrated special days and supported government organizations by helping them in taking surveys, vaccination for Covid-19, traffic regulation and polio camps. College has Army, Navy and Airwing in NCC. They observed Kargil war memorial day, Naval Day. Students were oriented toward their responsibilities through Service-Learning Programmes (SLP). They organized various awareness programmes in villages and schools. They trained the students in waste management through Vermicompost production. Women's forum organized webinars for women and competitions for girl students regularly. Astro club arranged "Skywatch Program" on special occurrences of events in the sky. Green club and Green Management Programme celebrated the annual events of environmental importance and encouraged students to keep nest boxes for birds. The Maverick Theatre presented 'MACBETH' that nurtured many young talents on stage. SCILET conducted the annual Online Creative Writing Workshop, Book Launch, Meet-the-Author and Endowment Lectures.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://americancollege.edu.in/00sample |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | No File Uploaded |
| Any additional information | View File |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

215

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6495

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

125

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

22

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | View File |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The American College, the citadel of Teaching learning activities spreads across two campuses, a Main campus spanning forty-eight acres at the heart of the city and a Satellite campus spanning fifty-four acres, at a rural setting in Chattrapatti. Undergraduate, Post Graduate, and Research programs are offered on these two campuses. In addition, the main campus also houses Research Centers, Community College programs, and three Autonomous bodies (Study Centre for Indian Literature in English and Translation (SCILET), Department of Applied Science (DAS), American College Central Instrumentation Centre (ACCIC)).

For the academic year 2021 - 2022; new classrooms are allocated in various academic blocks namely five classrooms in Moriah Hall, six classrooms in Chandler Hall, and five classrooms in Satellite Campus.

The Daniel Poor Memorial Library is fully computerized with KOHA

software and 2020 rare books have been digitized under United Board (UB) project and made available to students for reference.

High-Performance Liquid Chromatography (HPLC) is purchased for Central Instrumentation Centre (ACCIC) and instruments are purchased for the Science Departments.

The Data Centre has direct connectivity from the Internet Service Provider (ISP), from which internet capacity is upgraded with Optical Fibre Cable (OFC) in all the academic blocks.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education, offers an undergraduate Degree program as B.Sc Physical Education. The American College has seventeen college-level sports teams. The department hosts two state-level tournaments in Volleyball and Hockey namely, Thiru N.Muthiah Ambalam Memorial Volleyball Tournament and Bishop Dr. A.Christopher Asir Memorial Hockey Tournament.

The department is well equipped with the following sports facilities:

Outdoor Facilities: 400m Track, Foot Ball Field, Hockey Field, Volleyball Court, Volleyball Court, Kabadi Court (Men & Women), Kho-Kho Court, Ball Badminton Court, Hand Ball Court, Tennis Court, Cricket Pitch, Parallel Bar, Pull-up Bar.

Indoor Facilities:

William Tracy Indoor Stadium: - 39.1x30 meters multipurpose indoor facility with Basketball Court and a Volleyball Court, 4 Badminton Courts, 2 Table Tennis Boards and 5 Chess Boards.

Edward L Nolting Hall: constructed in 33.3 meters in 2019 under UGC funds, with a seating facility of 700 participants.

Gym: - Modern physical equipment is purchased.

Facilities for cultural activities: - Amphitheatre, Binghamton Hall facade, Saunders Hall facade, James Hall facade, Main Hall facade, James Hall Quadrangle, College Ground, Herrick Hall, Main Hall, Auditorium, Ground@ Satellite Campus, Eva Swift Hall facade, Telfer Mook Hall facade and Auditorium @Satellite Campus.

Satellite Campus: Badminton Court and a Volley Ball Court.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Geotagged pictures | View File |
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

165

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1819.23

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | View File |
| Details of Expenditure, excluding salary, during the years | View File |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Daniel Poor Memorial Library, is a fully automated and computerized library with KOHA2.20 software with RFID technology and E-gate system.

The Library's stock consists of 23,000 volumes and 1,63,830 titles. This caters for the need of the teaching-learning process and supports the academic and research work of scholar's

Web OPAC using RFID / Cloud Technology has been installed to provide ILMS service

A Computerized bibliographical database is installed with integrated Library Management Software KOHA on Ubuntu platform customized with advanced technologies.

The Main Library works as an open access system. The Library has various sections like Circulation counter, Stack section and Massive Reading Hall in Ground floor, Digital Library, Back Volumes, daily Newspaper and Printed Journal Section in Second floor. The Library has comprehensive collection of 1,63,830 printed books, and subscribed Printed Journals National and International, 20 Magazines, 50 E-Journals, 9 Newspapers and CD's and 1260 Manuscripts.

'DIGITIZATION' Project of rare collections is under taken in collaboration with Anna Centenary Library, Chennai and 238 rare collection of books were digitized successfully during 2021-2022.

Data base is available beyond the library premised through intranet.

Library holds Institutional membership with N-LIST, DELNET, NDLI consortium and members have access of online journals, E-books

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | View File |
| Upload any additional information | View File |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

7.5656

| File Description | Documents |
|--|---------------------------|
| Audited statements of accounts | View File |
| Any additional information | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

204

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The American College has a sophisticated IT infrastructure with workstations, desktops, servers, CCTV and firewall. For the academic year 2021-2022, internet connectivity in main campus was updated from 200 Mbps to 300 Mbps and 60 Mbps to 100 Mbps in Satellite campus and Rs. one hundred and fifty-five lakhs have been allocated for upgrading the infrastructure.

The data center has direct connectivity from the Internet Service Provider (ISP), to all the buildings. It is interconnected by optical fiber cable (OFC) and additional redundancy copper connections. More than 47 WiFi connection points are there in both campuses. Fortinet Fortigate 600E USA firewall is used to monitor and filter the WiFi facility.

The following categories are subject to the firewall's policies:

Administrator Users: Unrestricted. (For administrators and college officials)

College faculty Users

Users of WiFi are restricted only to institutional information and websites accessible to students.

There are 1524 computers for students and 139 computers are designated for office usage.

College website is upgraded with an exclusive portal for both students and parents for easy access to the students' data such as attendance, internal marks and fee payment details. The college website is also upgraded with online portals for student's admission.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 10,331 | 1524 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

| | |
|---|-------------|
| 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus | A. 750 Mbps |
|---|-------------|

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | No File Uploaded |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1819.23

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | View File |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The American College has an extensive infrastructure for teaching, learning and research programs. Annual budgeting has been established for the maintenance and utilization of classrooms, computers, equipments and laboratories.

Maintenance of Campus cleanliness

Cleaning of campus in both academic and administrative buildings, classrooms, corridors, library, labs, furniture, campus ground, sports facilities, staff and student amenity areas and cafeteria. Housekeeping services are outsourced on an annual contract basis.

All buildings are provided with ramps to enable access to commute for the physically challenged staff and students.

Campus surveillance through CCTV is maintained by the technical staff for security and maintenance.

Wi-Fi-enabled campus and plastic-free environment are special efforts made for an eco-friendly campus.

Computers: The College information and communication technology team is responsible for maintenance of computers and the smooth functioning of the network facilities in the College. They also look into the College website, up-gradation, procurement of hardware and software and other items related to computers.

The annual maintenance includes the required software installation, antivirus and up gradation. To minimize e-waste, electronic gadgets like projectors, computers, printers, photocopiers are serviced and reused.

The Digital Library is ensured with Inflibnet and automated with OPAC software.

The sports equipment are maintained periodically.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

846

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

514

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Institutional data in prescribed format | View File |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://aqar.americancollege.edu.in/2022/5/5.1.3/ |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

461

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

461

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

1014

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | View File |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****37**

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****306**

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students play an active role in Board of Studies, Department Associations, Hostels & College level committees such as Student Services Committee, Student Christian Movement, NCC, NSS, SLP, Library Committee, Athletic Committee, Green Club, Book Club and Rotaract Club.

Academic Activities: Each class topper representing Undergraduate, Postgraduate and MPhil programme respectively participate in the Board of Studies of the Department.

Academic Associations: Student representatives of UG and PG classes are elected in a democratic manner and they become the office bearers of their respective Department associations.

Hostel Committees: Each hostel has an elected committee consisting of a General Secretary, Mess Secretary, Prayer Secretary and Study in-charge.

Extension Activities: Student representatives participate in coordinating activities of NCC, NSS and SLP as student leaders and help in organising programmes.

SSC Committee: The Student Service Committee enriches the skills of students by involving them in cultural activities.

Clubs: Students are active participants in the clubs including Green Club, Book Club and Rotaract Club. The student members of Green club are actively involved in cherishing and preserving the green environment. Students enhance their passion towards reading by becoming active members of the Book Club. Rotaract club helps students enhance their leadership skills and soft skills.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://americancollege.edu.in/the-college/committees/constitutional-bodiesoffices-committees |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

19

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | No File Uploaded |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The American College Old Students Association was formed in 1957 and was registered under the Societies Registration Act in 1974. The American College Alumni Cell (ACAC) supports the updation of alumni profiles, development of productive social and academic networks, production of documentation and databases, support to our alumni and students, empowerment of our alumni in terms of democratic participation in college activities, sharing of knowledge with the academic community and facilitating alumni meet. The institution takes pride in having alumni around the world and the active global networking of alumni helps their alma mater, through alumni-sponsored lunch assistance programme, training programmes, industrial visits and entrepreneurship training. Alumni are members of the IQAC and Departmental Board of Studies and they assist the College to create innovative courses and new programmes. The American College Alumni Cell (ACAC) continues to grow in strength. We are pleased to note that our alumni have received accolades from the social, political, and administrative spheres. Two of the state ministers, Industries minister Hon'ble Thangam Thennarasu and Food minister Hon'ble R. Sakkarapani are our alumni. The alumnus of the College & Ashok Chakra Awardee Major. Sreeram Kumar of Mathematics department led the Republic Day Parade in New Delhi.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/alumni-association |

5.4.2 - Alumni's financial contribution

E. <2 Lakhs

| | |
|---|---------------------------|
| during the year | |
| File Description | Documents |
| Upload any additional information | View File |
| GOVERNANCE, LEADERSHIP AND MANAGEMENT | |
| 6.1 - Institutional Vision and Leadership | |
| 6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution | |
| <p>Vision</p> <p>To be a Christian higher educational institution of global standards and reputation</p> <p>Mission</p> <ul style="list-style-type: none"> • To train students for being responsible global citizens • To impart knowledge in every discipline • To develop in students individual competencies to meaningfully relate with the emerging global space • To develop a vibrant campus sub-culture of pluralism, Christian inclusiveness, and aesthetic self expression • To inculcate in students the highest ideals of service to the poor and the marginalized <p>With reference to its vision and mission, the college governance is instilled upon the powers of Governing Council of American College headed by the Bishop - Church of South India (DM&R). The members of the council include the Principal & Secretary, Vice-Principal, Bursar, nominees from university and various organizations along with two elected members from the faculty fraternity. Maximum number of faculty and students of Christian origin are given preference. Students from poor and marginalized sections of society are identified and given special privilege. Decentralization of power and policy is implemented with the help of various committees that manage the process of Governance, Finance and property management and Academic affairs. Special bodies are also constituted to help monitor the quality of education.</p> | |

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/vision-and-mission |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Our college is a pioneer institution that has adopted decentralization in all its management and administrative activities. The Heads, faculty, associations and the Board of Studies control the activities of the department like curriculum designing, evaluation process and other academic and extracurricular activities of the department. One of the forum in which participative management observed is individual Department associations. Department association is in-charge of both academic and extracurricular activities conducted inside the department for the welfare and benefit of the students. It conducts programs that will help students to adapt to the requirement of the curriculum and to enrich themselves on a holistic progress in their respective disciplines. It conducts various association functions that include Fresher's orientation, invited lectures, Demonstration workshops, Department festivals, exhibitions, seminars, and festival celebrations. To manage these activities every department requires an association president from faculty who is nominated by the head of the department. Secretaries and Deputy Secretaries are chosen from the student community where a representative from each year of study be selected. They will assist in all stages of execution of the various programs. They coordinate among themselves effectively for the execution of various activities in the department.

| File Description | Documents |
|---|---|
| Upload strategic plan and deployment documents on the website | View File |
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/academics/strategic-plan-and-deployment-in-effective-leadership |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The establishment of the department of Biotechnology is one activity that has been successfully deployed based on the strategic plan.

The recommendation of the plan was to establish the department of Biotechnology at the Satellite campus for development of employment opportunities in rural areas and promotion of rural innovation. The recommendations were taken to the Deans. After detailed academic scrutiny, it was represented at the Senatus. After a voluminous examination and study of the programme's strategic vision and the sources of funding and budget, it was approved in the Senatus and passed to the Finance and Property Committee.

The outcome was the establishment of the department of Biotechnology, on 06 September 2021. Located on the second floor of Eva Swift Hall, Satellite Campus, it caters to the various educational needs of the rural community.

Salient Features:

- Well qualified and trained faculty
- Well-equipped labs with state of art instruments
- MoUs with central institutes and Biotech start-ups
- Computing facility with molecular modeling software
- Overseas internship options with stipends

The Department prevails diverse opportunities of employment for rural students successfully. With the growing need of new drugs and vaccines, this programme has tremendous scope for the future.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://americancollege.edu.in/academics/the-deployment-of-institutional-strategic-perspective-plan |
| Upload any additional information | View File |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

College is governed by the Governing Council of American College. The members of the council include Bishop of Madurai - Ramnad diocese as the Chairman, the ex-officio officers Principal & Secretary, Vice-principal, Bursar, nominees from University and various organizations along with two elected members from the faculty. This council superintends the administration that adheres to the policies enacted by the government, UGC and local University on the matters of administrative setup and appointment of faculty. It ensures that the administration follows service rules and procedures as prescribed by the rule of law. Senatus is the supreme academic authority which monitors examinations, evaluation, discipline and regulation of scholarships. The Governing council is supported by other statutory committees like Religious Life & Works, Finance & Property, Research & Development and Investment. Vice Principal assists the Principal on governance and also assumes the duties and responsibilities of the Principal during his absence. The examinations and evaluation are monitored by the Controller of Examinations. Deans are the executive officers who are entrusted with various responsibilities and help the administration on executing well-defined actions as required. The Heads, faculty, and the Board of Studies involved in curriculum designing and other activities of the department.

| File Description | Documents |
|---|---|
| Paste link to Organogram on the institution webpage | https://americancollege.edu.in/the-college/administration/organisational-chart |
| Upload any additional information | View File |
| Paste link for additional Information | https://americancollege.edu.in/wp-content/uploads/2022/12/Calendar-2021-2022.pdf#page=51 |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | View File |
| Screen shots of user interfaces | View File |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution is conscious of the well being of the Teaching and Non-Teaching Staff. The welfare measures such as Principal's Discretionary Fund (PDF) earmarked for Non-Teaching Staff, Annual festival advance for management Non-Teaching Staff, Christmas gift for all Staff, Free dresses for all Non-Teaching Staff, Free medical consultation on all working days in the College dispensary, Limited residence for officers of the college, warden and essential service staff on campus, Free Board & Lodging for Hall Superintendents, Preference in College Admission and Fee concession to the Children of Teaching and Non-Teaching Staff. Free transportation facility for the faculty of the satellite campus, Free Wi-Fi facility inside the campus for all faculty and students, Tea and coffee supply every day, during break for the Non-Teaching in the Bursar office, COEs office and Principal's Office are rendered towards effective function of the institution.

Various avenues for career development are provided by the institution where faculty members are facilitated to attend Orientation Program and Refresher courses with on-duty leave. Registration fee is provided for teaching and non-teaching staff to attend Conference/Seminar/Faculty Development Programme. Faculty Development Programmes are organised by the college periodically.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

40

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

144

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The American College is a Christian minority Institution governed

by the Governing Council of The American College, Madurai. The Principal, Vice-Principal, Bursar and four other members of the Finance and Property Committee meet on a regular basis to plan, analyze, and carry out the budgetary allocations for the advancement of the College's academic, research and infrastructural needs. Both internal and external statutory organizations audit the institutional accounting, frequently.

Mr. I. Daniel Selvaraj, Chartered Accountant, Manohar Chowdhry & Associates conduct an efficient audit for the management account at the end of each fiscal year. The audit reports are presented to the Finance and Property Committee for review before getting it approved by the College's Governing Council. Government auditors conduct an annual audit of the government through the Regional Joint Directorate of Collegiate Education in Madurai. The approved audit reports are forwarded to the appropriate authorities, such as Income-Tax Department and Registrar of Societies.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

13.46

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | View File |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | View File |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of funds

The College primarily mobilizes its funds through fees from students, scholarship and salary grants for aided staff from the Government and autonomy grant from the UGC. It also raises its

funds for academic, research and infrastructural development through financial aids from various funding agencies such as CSIR, DST, UGC, DBT and TNSCST. Many distinguished alumni, philanthropists and retired faculty have rendered financial support to various schemes like Scholarship, Lunch Assistance, Earn while learn scheme and other infrastructural development of the college.

Optimal utilization of resources

The Finance and Property Committee constituted by the Governing council of The American College is responsible for organizing, utilizing, supervising, and analyzing the financial budget for the development of the college academics, research, and infrastructure. It comprising of Principal, Vice-Principal, Bursar and four members elected by the Governing council meets periodically. Finance and Property Committee reviews the budget proposals recommended by each department and creates the financial allotment for expenditure under several headings. This proposed budget is placed before the Governing Council for its approval. The Finance and Property Committee monitors the optimum utilization of the financial resources judiciously.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

As a result of IQAC initiatives, the practice of conducting the Board of Studies and Academic Council twice a year has been institutionalised.

Each Academic Department has a Board of Studies(BOS) that meets twice a year to discuss matters like introduction of a new academic programme, revision of a course/programme, review of academic rules, etc. All the decisions/recommendations shall minuted and forwarded to the Academic Council for their

consideration and approval. The Academic Council meets twice a year to scrutinise and approve the proposals of the BOS.

Another practice institutionalised is Intradepartmental Auditions in various departments. For instance, in the Department of English, Auditions were held for the year 2022 to strengthen the creative and artistic abilities of students. Various off-stage events like Paper Presentation, Poster Making, Elocution etc were held the first day in which students participated with impeccable interest. The second day was filled with colourful on-stage talent showcase like Mime, Tableau, News Bulletin, Literary Parade etc. Faculty judges assessed the students' performance and offered them helpful insight. The identified talents went on to participate in the Auditions conducted by the College at the next level. This practice enhances the creative ability of the students to great extent.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://americancollege.edu.in/academics/iqac/highlights-of-initiatives |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Smart classrooms

Smart classrooms have been established by the college management for effective teaching. It is enabled with smart boards of high configuration. Smart boards have inbuilt options for Bluetooth, Wi-Fi, pen drive and speakers. They are inbuilt with touch screen which is convenient to switch from one slide to another, play videos in few touches. Classes are handled using smart boards through videos from learning management system, you tube and other similar educational websites. Use of smart classroom with smart boards prove to increase knowledge of students in their particular domains. Students have the pride of learning in hybrid mode which includes physical and virtual learning.

Bridge course

Pandemic made the teaching-learning process challenging. Due to pandemic gap was created between subject knowledge and students.

With a view to bridge the gap, bridge courses were conducted at the Department level. Each department analysed the gap and came out with a course structure in the form of bridge course material. Schedules were prepared with the list of resource persons with the needs of the new entrants. Worksheets were given to the students to motivate and bring out their skill. Meticulous planning was carried out to impart knowledge among entrants.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

| File Description | Documents |
|--|---|
| Paste the web link of annual reports of the Institution | https://americancollege.edu.in/the-college/annual-report |
| Upload e-copies of accreditations and certification | View File |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college always ensures gender equity in its curricular, co-curricular and extension activities. The curricula are framed with

special focus on women's equality, empowerment and legal protection.

Women empowerment is seen in practice through the composition of workforce. 30 % of the students are women, 56% of the faculty are women. Many women faculty hold administrative positions such as Bursar, Controller, Dean, Additional Dean and Heads of various departments.

The Ladies Club and Women's Forum conducts several events to sensitize women students and other stake holders towards gender equity and overall wellbeing of women students. Many competitions are held to develop thoughtfulness on gender equity. Department of Food Science and Service-Learning Program commemorates World Breast Feeding Week to reinforce the importance of a healthy lifestyle for women. Students represent kabaddi, hockey, volley ball team of Madurai Kamaraj University.

Leadership Programmes are organised for the students to recognise their potential and cross gender barriers. Girls' unit of NSS conducts program to develop, promote and disseminate knowledge about the role of women in society. The college took pride in having its first female cadet representing Tamil Nadu and Puducherry directorate in the 'All India Guard of Honour' until January 2022.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the institution for the management of the following types of

degradable and non-degradable waste (within a maximum of 200 words)

The college installed Red dustbin to collect nondegradable and Green dustbin for degradable waste in the college premises. The dustbins were placed in all the buildings as well as in the open area. This filled dustbins were taken by the staff on daily basis. Dustbins are emptied in the moveable container/tricycle and is taken to the dumping yard in the college. Degradable solid waste like leaf litter collected are taken into the vermicomposting unit in the college. Then it is converted into organic fertilizer which used for gardening.

Liquid wastes coming from the chemistry laboratory are entered in to the charcoal pit constructed and clean water entered into the ground. The waste water coming from the RO unit are used to watering the garden.

Biomedical waste like microbiological media are sterilized with the help of autoclave in the biochemistry, biotechnology and Microbiology laboratory. Needle and syringe are incinerated using the incinerator instrument in the lab. Sanitary napkins incinerator are installed in the ladies washroom.

E-waste like computer monitor, CPU, keyboard, mouse and printer in the computer lab sometimes repairable for use and others disposed off with the E-waste collector in the city.

The use of polythene bag inside the college is banned and awareness programmes organized to sensitize the students to avoid polythene.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

A. Any 4 or all of the above

| system in the campus | |
|---|-------------------------------------|
| File Description | Documents |
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping | A. Any 4 or All of the above |
| File Description | Documents |
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | View File |
| Any other relevant documents | No File Uploaded |
| 7.1.6 - Quality audits on environment and energy undertaken by the institution | |
| 7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | A. Any 4 or all of the above |

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|--|--|
| <p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p> | <p>A. Any 4 or all of the above</p> |
|--|--|

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | View File |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | View File |
| Any other relevant information | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College at the beginning of every semester arranges for a Dawn-Worship Programme in the name "Athikalai ThuthiVelai" which edifies the faith of thousands. Prayers concentrate on welfare of student's academic life. Our College choir accommodates students from any religion to sing during the carols. Christmas is celebrated in the whole month of December every year. Community

dinner is a very special part of Christmas celebrations.

The identity of Tamil culture is exotically shown in Pongal Festival called 'Tamizhar Thirunal.' The college also encourages celebrating auspicious days and festivals such as Onam, Holi, and Makara Sankranti too.

Madurai is one of the ancient cities and its reminiscences are witnessed in and around the city. To bring back the disappearing historic, traditional lifestyle, the faculty of Tamil and Visual communication Departments have produced and published 50 videos in YouTube in the name of 'Baffoon Tamil' on different categories.

Tradition- based art forms and games, Problems faced by transgender people during lockdown, Silambam, Puppet Show, Nomadic tribe's life styles, The voice of the voiceless, Gold in the gutter, folk knowledge, and unknown old temples were documented in these videos. This channel has been documenting and strengthening the thrust of the inclusiveness of India.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Education transforms an ordinary human being into a civilized responsible citizen. The future of the nation lies in the youth. Hence, college cultivates values and commitments. National Voters Day is observed and students are made aware of voting. The main purpose of the day is to enroll the new voters.

Due to the Pandemic Situation, our college could not able to conduct 'National Youth Parliament Festival-2022.

Our college and students are served to public during the pandemic period lockdown. They also distributed energy drinks to public servants. In the event of extending service to the society service-learning program students has visited various schools regularly till they complete their required credits like, scribe writing.

SLP units conducts various programme such as, "Awareness program

on importance of breast feeding in well-being of children" and "Autism", "Life challenges and coping strategies", in Orphanages.

Students are prepared 20 Kgs of health mix, donated it to Sakthi Vidiyal, child development voluntary organisation. And also students visited Rojavanam Old Age Home and St.Guanella Karunai Illam and they provided lunch and some necessary provisions to the inmates of these homes. These are the activities learned to students realized their duties and responsibilities.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | View File |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The American College believes in the overall development of the student. In addition to the academics in focus, the college focuses on the non-academic activities as well. The college organizes social, national and international events with the objective of making responsible citizens of the country and the society. The student participates enthusiastically and responsibly. The college observes many auspicious days and the day would be full of activities to ponder the importance of such days. The college celebrates the State level, National and International commemorative days and also conducts various competitions. The following national and international days and festivals are held at The American College.

International Days

National Days

State level Programs

International Vulture Awareness Day

Climatic Change awareness program

All Souls day

World Soil Day

International Women's Day

World Sparrow Day

World Water Day

Independence Day

National Butterfly Month

National Voter's Day

Republic day

Vigyan Sarvatra Pujyate

Palm seed Plantation

Nan Mudhalvan Scheme-22

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

Commitment to provide Holistic Development to Sports Students

2. Objectives of the Practice

1. To ensure healthy balance between academic and athletic lives.
2. To provide support with placements to secure their future.
3. CONTEXT:

The College proves to be the promised paradise to these under-privileged sports kids by providing them the best academic life and enabling job-ready skills to make their dreams ever possible.

3. The Practice:

Athletic Committee recommends the administration for the induction of players in various degree programmes. Those excel in sports during schooling and under graduation are called to prove themselves in selection process conducted by physical education department. The students who meet the norms set forth by the college are admitted.

4. Evidence of Success

The incessant winning of trophies and tournaments is the testament to the quality of sports life provided by the institution. College won eight tournaments and ranking five in Khelo India Sports and Games. College secured 83 MK University Blues.

5. Problems Encountered and Resources Required

The College aims to offer the finest training to the under privileged sports students in achieving their dreams. Mobilization of Funds is the major problem in achieving the mission.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://aqar.americancollege.edu.in/2022/7/7.2/7.2_Supporting_doc.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

"Education envisages the overall development of the society". The American College continuously caters the education to the local community since 1881. The institution perseveres in grooming rural adolescents with cognizant skills to compete globally. Over a century, the locality around the present city campus laid a foundation for North Madurai. The 44-acre city campus is getting congested students and activities. As an essence of Environmental Preservation, the Satellite Campus at Chatrapatti has been instituted in 2015. Satellite campus started with 3 UG and 1 PG programmes with 221 students. And in the year 2021 - 22, 11 UG and 1 PG programmes were being offered to 1,350 students.

Inclusiveness:

Local population around the Satellite Campus is living in villages where the agriculture and farming are their livelihood. The native community is underprivileged and the women are restricted to go out for any means. Since the Satellite Campus is located at their

domain, the local community permitted their girl children for higher studies. 16% of the students are from local area. 21% of the students are women students.

| File Description | Documents |
|---|---|
| Appropriate link in the institutional website | https://aqar.americancollege.edu.in/2022/7/7.3/7.3.1_Link.pdf |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

1. Satellite Campus of the college is encircled with huge trees and plants. the college can establish a unit on making Biomass fuel Pellet from leaf let compost.
2. Waste water from RO units is used for gardening. In addition, one sewage treatment plant can be installed at the main campus.
3. Even though the number of differently-abled students is less, college is planning to institute one special centre for them.
4. As the institution is liable in developing the students as human beings, one special calendar of activities will be framed to observe important days like science days and other social days.