Department of Social Work (MSW)

Program Specific Outcome

On the successful completion of the Post – Graduate programme, the students will be able to:

PSO1 **Disciplinary Knowledge (Social Work)**	Recall and recognize the meaning, principles, values and methods of social work and its application in the society
PSO2 **Communicative Skills**	Incorporate the acquired Social Work skills and techniques in the fields of Social Work using the communicative Skills and competencies
PSO3 **Problem Solving and Analytical Reasoning**	Analyse the social problems using analytical skills by incorporating the appropriate methods of Social Work to address complex challenges in the fields of Human Resource Management, Community Development and Medical and Psychiatric Social Work
PSO4 **Critical Thinking**	Interpret and translate the use of Social Work professional methods to extend the skills, tactics and application for societal development using critical approach
PSO5 **Research Skills**	Generate new ideas and skills to do independent Social Work research through synthesis and analysis of data, enumerate recommendations and demonstrate scholarly writing with presentations skills using appropriate rigorous research methods
PSO6 **Digital Literacy**	Employ and execute real time remedial measures to the societal need using acquired knowledge on digital platform & IT Skills
PSO7 **Professional competencies**	Create effective entrepreneurs, Social Work Professionals by enhancing their critical thinking, problem solving, decision making and leadership skill that will facilitate start-ups at high potential organizations
PSO8 **Moral and Ethical Awareness/Reasoning**	Apply ethical principles and commit to professional ethics, values, responsibilities and norms of social work practice
PSO9 **Multicultural Competence**	Exhibit and acquire knowledge, skills, values and ability towards multi-cultural competencies in the field of Social Work for Nation building
PSO10 **Self-directed & Lifelong Learning**	Articulate social consciousness about positive and conducive social processes for lifelong learning and self-directed approach as a professional and trained Social Worker

Department of Social Work (MSW)

Learning Outcome Based Curriculum Framework (LOCF)

(w.e.f 2024 -2025)

Sem	Category	Course Code	Course Title		Hrs/Wk	Credits	Marks
1	CC	24MSW4401	Social Work Profession		6	4	80
	CC	24MSW4403	Social Case Work		5	4	80
	CC	24MSW4405	Social Group Work		5	4	80
	CC	24MSW4407	Field Work I - Observation Visits		5	4	80
	DSE	24XXXNNNN	*Discipline Specific Elective - I*		5	4	80
	DSE	24XXXNNNN	*Discipline Specific Elective - II*		4	3	60
	Extra Credit	*24MSW4211*	*Rural Camp*		-	*2**	-
			Total		**30**	**23+2***	**460**
2	CC	24MSW4402	Community Organization and Social Action		6	4	80
	CC	24MSW4404	Social Work Research and Statistics		5	4	80
	CC	24MSW4406	Social Welfare Administration & Legislation		5	4	80
	CC	24MSW4408	Field Work II – Preparatory Block Placement		5	4	80
	DSE	24XXXNNNN	*Discipline Specific Elective - III*		5	4	80
	DSE	24XXXNNNN	*Discipline Specific Elective - IV*		4	3	60
			Total		**30**	**23**	**460**
3	CC	24MSW5511	**CD**	Rural Community Development	6	5	100
		24MSW5531	**HRM**	Human Resource Management			
		24MSW5551	**M&P**	Medical Social Work			
	CC	24MSW5513	**CD**	Tribal Development in India	6	5	100
		24MSW5533	**HRM**	Labour Legislations			
		24MSW5553	**M&P**	Mental Health and Psychiatric Disorders			
	CC	24MSW5515	**CD**	NGO Management	6	5	100
		24MSW5535	**HRM**	Organizational Behaviour			
		24MSW5555	**M&P**	Disability Management			
	CC	24MSW5417	**CD**	Field Work III- CD	6	4	80
		24MSW5437	**HRM**	Field Work III - HRM			
		24MSW5457	**M&P**	Field Work III - M&P			
	DSE	24XXXNNNN	*Discipline Specific Elective - V*		6	4	80
	IS	**24MSW5233**	**Internship****		-	**2**	**40**
			Total		**30**	**25**	**500**

4	CC	24MSW5412	**CD**	Urban Community Development	5	4	80
		24MSW5432	**HRM**	Industrial Relations and Employee Welfare			
		24MSW5452	**M&P**	Psychiatric Social Work			
	CC	24MSW5414	**CD**	Social Exclusion and Inclusion in India	5	4	80
		24MSW5434	**HRM**	Organization Change and Development			
		24MSW5454	**M&P**	Clinical Social Work			
	CC	24MSW5416	**CD**	Social Work Practice in Project Management	5	4	80
		24MSW5436	**HRM**	Strategic Human Resource Management			
		24MSW5456	**M&P**	Therapeutic Intervention in Social Work			
	CC	24MSW5418	**CD**	Field Work IV - CD	5	4	80
		24MSW5438	**HRM**	Field Work IV - HRM			
		24MSW5458	**M&P**	Field Work IV - M&P			
	DSE	24XXXNNNN		*Discipline Specific Elective - VI*	5	3	60
	CC	24MSW5400		Project	5	4	80
	SEC	24MSW5244		Professional Competency Skill	-	2	40
				Total	**30**	**25**	**500**
				Grand Total	**120**	**96+2***	**1920**

*Note: *Extra Credit Course*

*** First Year Vacation (30 Hrs)**

Discipline Specific Elective (DSE)

Sem	Part	Course Code	Course Title	Hours/Wk.	Credits	Marks
I	DSE I	24MSW4409/ 24MSW4411	Sociological&Psychological Foundationsfor Social Work/Society and Human Behaviour	5	4	80
I	DSE II	24MSW4313/ 24MSW4315	Life Skills for Social Work/ IT Skills for Social Workers	4	3	60
II	DSE III	24MSW4412/ 24MSW4414	Green Social Work/ Entrepreneurship Development	5	4	80
II	DSE IV	24MSW4302/ 24MSW4304	Gender and Human Rights/Criminal Justice System	4	3	60
III	DSE V	24MSW5401/ 24MSW5403	Disaster Management/ Counselling in Social Work	6	4	80
IV	DSE VI	24MSW5302/ 24MSW5304	Media and Social Work/Corporate Social Responsibility	5	3	60

Course – PSO Mapping

Semester	Category	Course Code	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
1	CC	24MSW4401	3	3	3	3	3	2	3	3	3	2
	CC	24MSW4403	3	3	2	3	3	1	3	2	3	3
	CC	24MSW4405	3	3	3	2	3	1	3	3	2	3
	CC	24MSW4407	3	3	3	2	3	1	3	3	2	3
2	CC	24MSW4402	3	3	3	3	3	1	3	3	3	3
	CC	24MSW4404	3	3	3	3	3	2	3	3	3	2
	CC	24MSW4406	3	3	3	3	2	2	3	3	3	2
	CC	24MSW4408	3	3	3	3	2	2	3	3	3	2
3	CC	24MSW5511	2	2	2	3	3	2	3	2	1	2
	CC	24MSW5531	3	2	2	2	2	2	3	2	2	2
	CC	24MSW5551	3	2	3	3	2	2	2	3	2	3
	CC	24MSW5513	3	3	3	3	2	1	3	2	2	3
	CC	24MSW5533	3	3	3	3	2	1	3	2	2	3
	CC	24MSW5553	3	3	3	3	2	1	3	3	3	3
	CC	24MSW5515	3	2	2	2	2	2	3	2	1	2
	CC	24MSW5535	3	2	2	2	3	1	3	2	2	3
	CC	24MSW5555	2	2	2	2	2	2	3	2	2	2
	CC	24MSW5417	3	2	2	2	2	2	3	2	2	3
	CC	24MSW5437	3	2	2	2	2	2	3	2	2	3
	CC	24MSW5457	3	2	2	2	2	2	3	2	2	3
4	CC	24MSW5412	3	2	3	3	2	2	3	2	3	3
	CC	24MSW5432	3	2	2	2	2	1	3	2	1	2
	CC	24MSW5452	3	3	3	3	3	1	3	3	3	2
	CC	24MSW5414	3	2	3	3	3	1	2	3	2	3
	CC	24MSW5434	3	3	3	3	2	1	3	3	2	3
	CC	24MSW5454	3	2	3	3	3	1	2	3	2	3
	CC	24MSW5416	3	3	3	3	3	1	3	2	2	3
	CC	24MSW5436	3	2	3	2	2	1	2	2	3	3
	CC	24MSW5456	3	2	3	3	3	1	2	3	2	3
	CC	24MSW5418	3	3	3	3	3	2	3	2	2	3
	CC	24MSW5438	3	3	3	3	3	2	3	2	2	3
	CC	24MSW5458	3	3	3	3	3	2	3	2	2	3
Average			**3**	**2**	**3**	**3**	**2**	**1**	**3**	**2**	**2**	**3**

Course - PO Mapping

Course/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
Core & DSE Average	3	2	3	3	2	1	3	2	2	3

PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
MSW	3	2	3	3	2	1	3	2	2	3

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4401	SOCIAL WORK PROFESSION	CC	6	4

Course Objective:

This course aims to build a stage for students to take social work as their career and professional practice. The course will offer a holistic idea about social work profession which has emerged especially in India and UK. It aims to outline the strengths, opportunities, challenges that engulfs the profession and presents the social reality of the contemporary world.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Describe the social work concepts, philosophy, scope and Principles.

CO2: Extend the historical trajectory of social work in the contemporary society.

CO3: Execute the methods of social work in different settings.

CO4: Compose social work education for transforming the society

CO5: Prepare them to associate in various fields of social work.

UNIT I: Introduction to Social Work　　　　　　　　　　(12 Hours)

Fundamental concepts of Social Work - Social Work - Definition, Objectives, Philosophy and scope. Concept of related term: Social Service – Social Development – Social Transformation – Social Reform – Social Defence. Difference between Social service and Social Work. Introduction to the Methods of Social Work.

UNIT II: Historical Development　　　　　　　　　　　　(12 Hours)

Historical Development of Social Work - Evolution of Social Work in the West (UK and USA). Social Work in India. Religious Foundation of Social Work in India. Gandhian Thoughts of Social Work.

UNIT III: Social Work as a Profession　　　　　　　　　(12 Hours)

Philosophies and Ethics of Social work - Social Work as a Profession: Nature and characteristics of a profession. Social Work Values – Code of Ethics in Social Work practice. Social Work Principles. Models of Social Work. Roles and Responsibilities of a Professional Social Worker.

UNIT IV: Social Work Education　　　　　　　　　　　　(12 Hours)

Development of Social Work Education - Social Work Education in India - Focus, Nature and Content of Social Work Education. Field Work in Social Work Profession: Objectives, Need

and Importance - Significance of Field Work Supervision. Role of Voluntary Organizations and Government in promoting Social Work profession in India. National and International Professional Associations. Social Work Profession and Education in Global perspective. Problems and Prospects of Social work profession in India.

UNIT V: Fields of Social Work (12 Hours)

Welfare: Women, Children, Family, Youth, Senior Citizens, LGBTQ+, Persons with Disability, and Marginalized & Vulnerable sections; Fields: Medical & Psychiatric Social Work, Industrial Social Work & Labour Welfare, Correctional Social Work, Rehabilitation Social Work, Community Development, Development Management and Disasters.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books
1. Encyclopaedia of Social work in India, 1987 Vol.1,2,S. Director, publication division, ministry of information and broadcasting, New Delhi.
2. Hajira, Kumar 1995 Theories in social work practice, New Delhi: Friends Publication, India.
3. Paul Chowdary, 2018 Social Work –Introduction to Social Work - History, Concept, Methods and Fields, Atma Ram & Sons, New Delhi.
4. Sanjay Bhattacharya, 201S. Social Work Interventions and Management. New Delhi: Deep and Deep Publications.
5. Sanjay Bhattacharya, 2018. Social Work an Integrated Approach, Deep and Deep Publications Pvt., Ltd., New Delhi.

References
1. Antony, A. Vass 1996 New directions in social work – social work competencies – core knowledge values and skills, New Delhi: sage publications.
2. Banks, S. 1995 Ethics and values in social work; practical social work series, London: Macmillan press Ltd.
3. Bogo, Marion. 2007. Social Work Practice – Concepts, Processes & Interviewing. Jaipur: Rawat Publications.
4. Cox, David &Manohar Pawar. 2006. International Social Work – Issues, Strategies and
5. Programs. New Deli: Vistar Publications.
6. Desai, M. 2000, Curriculum Development on history of ideologies for social change and social work, Mumbai.
7. Desai, Murali 2002 Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.
8. Dominelli, Lena. 2004. Social Work: Theory and Practice for a Changing Profession. London: Polity Press

9. Fink, Arthur E., Wilson, Everett E. - Third Edition, 1959, The Fields of Social Work, New York: Henry Holt and Company.
10. Friedlander, Walter A. 1977 Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.
11. Gilbert, Neil. et. al. 2002. An Introduction to Social Work Practice. New Jersey: Prentice Hall.
12. Jha, Jainendra Kumar. 2002. Practice of Social Work. New Delhi: Anmol Publications
13. Gangrade, K.D. 1976 Dimensions of Social Work in India, Marwah, New Delhi.
14. Narendra Mohan, 2017, Philosophy of Social Work, Centum Press, New Delhi
15. Reamer, F.G. 1995 Social work values and ethics, New York: Columbia University press.
16. Roy, Bailey and Phil, Lee 1982 Theory and Practice in Social Work, London: Oxford Pub. Ltd.
17. Sheldon, B., & Macdonald, G., 2010 A Textbook of Social Work, London: Routledge.
18. Singh, R.R. 1985 Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi: Concept Publishing Company.
19. Wadia, A. R. (Ed.) 1961 History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

Websites/ e-Learning Resources

1. *https://www.ifsw.org/what-is-social-work/global-definition-of-social-work/*
2. *https://www.socialworkers.org/News/Facts/Types-of-Social-Work*
3. *https://www.cswe.org/Studentss/Discover-Social-Work/What-is-social-work*
4. *https://www.socialworktoday.com/*
5. *https://www.iassw-aiets.org/*
6. *https://www.socialworker.com/*

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	2	3	3	3	2
CO 2	3	3	3	2	3	3	3	3	2	3
CO 3	3	2	3	3	2	2	2	3	3	2
CO 4	3	3	3	3	3	2	3	3	3	2
CO 5	3	3	2	3	3	2	3	2	3	2
Average	3	3	3	3	3	2	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4403	**SOCIAL CASE WORK**	CC	5	4

Course Objective:

This course aims at introducing the primary methods of social work. The concept and strategies of social case work and social group work will entrain them to work with individuals and groups in the Society. Training given in the course will provide the know-how to use of social case work and group work tools and techniques carefully in social work practice.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Gain knowledge about the different problems faced by the Individuals

CO2: Enhance knowledge on social case work skills in social case work practice.

CO3: Demonstrate the process of casework intervention with client.

CO4: Develop the ability towards problem solving process.

CO5: Analyse problem of individuals and factors affecting them and develop the competencies and skills for Practice with different settings.

UNIT I: Social Casework Method **(12 Hours)**

Social Casework as a method of Social Work: Concepts, Meaning, objectives, purpose, Historical Development of Social Case Work in West and India. Nature and Scope, its importance and relationship with other methods of Social Work, Principles of Case Work. Skills in social case work. Case Worker – Client relationship and the use of Professional Self, Problems in professional relationship.

UNIT II: Casework Process **(12 Hours)**

Case Work Components and Process: Components of Case Work, Process of Case Work: Intake; Study; Assessment / Social Diagnosis; Treatment / Intervention; Evaluation: Termination; Follow-up. Social Case Work intervention: Direct and indirect multi –dimensional intervention. Transference and counter-transference in social case work

UNIT III: Tools and techniques **(12 Hours)**

Tools and techniques in Case Work: Tools and techniques in casework: observation, interview, collateral contacts, home visits, referrals, Verbal and nonverbal communication, Techniques in practice – ventilation, emotional support, advocacy, Environment modification, modelling, role-playing, confrontation, – Case history taking, Recording – Uses, principles, types, structure and content. Use of genograms, and eco-maps, family schema in records.

UNIT IV: Theoretical Approach   **(12 Hours)**

Theoretical Approaches to Case Work / Models of case work practice: Psychosocial model, Functional model, Life model, Problem solving model, Crisis intervention, Eclectic approach, and Family centred approach, Behaviour Modification, and eco-system perspective in social casework. Psychotherapy, Counselling and Social Case Work- similarities and differences;

UNIT V: Social Case Work application   **(12 Hours)**

Social Case Work application / Practice in different settings: Social Case Work in different settings: Family and Child Welfare, Educational setting, Correctional and Industrial settings, De-addiction, Community, Medical and Psychiatric institutions, working with older adults, persons with disability, Youth and Delinquency, LGBTQ+. Casework in Indian Cultural Context: Relevance, Limitations and Future

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:
Text Books

1. Upadhyay, R. K, 2003 Social Casework: A Therapeutic Approach, Rawat Publications, India.
2. Johnson E.J., Huggins C.L. (2019) Social Casework Methodology: A Skills Handbook for the Caribbean Human Services Worker. Springer Briefs in Social Work. Springer, Cham.
3. Johnson, L. C. &Yanaca S. J. (2015). Social Work Practice: A generalist approach, Pearson.
4. Hamilton, G., 2013 Theory and Practice of Social Case Work, Rawat Publications, India.
5. Hollis, F., & Wood, M. (1981). Casework: A psychosocial therapy (3rd ed.). New York: Random House
6. Perlman, H.H., 2011, Social Case Work-A Problem Solving Process, Rawat Publications
7. Sanjay Bhattacharya, 2008, Social Work intervention and management', Deep & Deep publication (p) Ltd

References
1. Healy, K. 2012, Social Work Methods and Skills, Palgrave MacMillan
2. Bogo, M. (2007). Social work practice: Concepts, process & Interviewing, Rawat Publication.
3. Misra .P.D. 1994, Social Work Philosophy and Methods, Inter-India Publications, New Delhi

4. Misra P.D., Beena Misra, 2004, Social Work Profession in India, New Royal book Com. Lucknow

5. Mathew, Grace (1992) An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.

Websites/ e-Learning Resources

1. *https://www.russellsage.org/sites/default/files/Richmond_What%20is%20Social_0.pdf*

2. *http://ddceutkal.ac.in/Syllabus/MSW/Paper-5.pdf*

3. *https://www.socialworkfootprints.org/videos/social-casework-philosophy-principles-and-components*

4. *https://www.yourarticlelibrary.com/sociology/social-casework-processes-study-and-diagnosis/36564*

5. *https://www.slideshare.net/surendrashah6/complete-note-of-casework*

6. *https://www.socialworkfootprints.org/videos/social-casework-practice-in-indian-society-relevance-scope-and-influence-of-culture*

7. *http://www.ignou.ac.in/upload/bswe-02-block1-unit-3-small-size.pdf*

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	2	3	3	1	3	2	3	3
CO 2	3	2	3	3	3	2	2	3	3	3
CO 3	3	3	2	2	2	1	3	2	2	2
CO 4	3	3	3	3	3	1	3	3	3	3
CO 5	3	3	3	3	2	2	3	3	3	2
Average	3	3	2	3	3	1	3	2	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4405	SOCIAL GROUP WORK	CC	5	4

Course Objective:

This course aims at introducing the social Group work methods in social work. The concept and strategies of social group work will entrain them to work with groups in the Society. Training given in the course will provide the know-how to use of social group work tools and techniques carefully in social work practice.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Translate the concept, characteristics, values and principles of Social Group Work

CO2: Apply suitable theories and models to resolve the problems of Groups.

CO3: Critically choose and implement interventions to achieve social group work goals.

CO4: Analyse competencies and skills for working with different groups in various practice settings.

CO5: Implement empirically-based group interventions and evaluating group effectiveness and demonstrate the process of group experience and professional development.

UNIT I: Social Group Work   **(12   Hours)**

Introduction to Social Group Work: The Group: Definition, characteristics, types, functions and group structure. Social Group Work: Definitions, objective, Values and Principles of Social Group Work. Skills for Social Group Work. History of Social Group Work in India and abroad. Social Group Work as a method of Social Work.

UNIT II: Group functioning   **(12 Hours)**

Group Dynamics and Group functioning: Dynamics of Groups: Bond, Acceptance, Isolation, Rejection, Subgroups, Conflict and Control. Group Membership, Group Norm, Group Cohesiveness, Group Culture, Group Morale, Group Attraction. Leadership and Communication in groups. Relationships- Sociometry

UNIT III: Group work Process   **(12 Hours)**

Group formation and Group work process: Group Formation Phases: Forming- Storming, Norming, Performing, Adjourning. Group Work Process: Phases of Social Group Work Process, Intake, Study, Analysis and Assessment, Negotiating, Contracts, Treatment, Evaluation, Termination, Stabilization of change effort

UNIT IV: Types and Models (12 Hours)

Types and models of group work: Models of Social Group Work: Remedial, Mediating or Reciprocal, Developmental, Social Goal Model and Consensus Model. Skills, Qualities and Roles of Social Group Worker. Group therapy: Significance of Group therapy. Recording in Social Group Work: Principles, Structure and Types.

UNIT V: Application of Social Group Work (12 Hours)

Application of Social Group Work: Application of Social Group Work in Educational Settings, Community Settings, Hospital Settings - Patients and Caregivers of Chronic & Terminal Illness, Disability and Rehabilitation Settings, Family, Women and Child Development Settings, Industrial Settings, Correctional Settings.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:
Text Books
1. Alissi,A.S (1980) Perspectives on social group work practice; A book of Reading, New York: The free press.
2. Dave Capuzzi, Douglas R.Gross, Mark D. Stauffer (2010) Introduction to Group Work, New Delhi, Rawat Publication.
3. David, C., Douglas, R.G. & Mark, D.S. (2010) Introduction to Group Work, New Delhi, Rawat Publication
4. Gravin, Charles. D. Lorriae& M. Gulier. (2007). A Hand Book of Social Work with Groups .New Delhi: Rawat Publications.
5. Toseland, Ronald & Rivas, Robert (2001), Introduction to Group Work Practice, Allyn and Bacon, London.
References
1. Bradler,S and Roman C.P (2016) Group work Skills and strategies for effective Interventions New York: The Howorth Press.
2. Delbecq, A. L. and Van de Ven, A. H. (1977) 'A group process model for problem identification and program planning', in N. Gilbert and H. Specht (eds), Planning for Welfare, Englewood Cliffs, NJ, Prentice-Hall.
3. Gerald Corey (2000) Theory and practice of group counselling, Wordsworth, London.
4. Siddiqy, H Y (2008), Group Work: Theories and Practices, Rawat Publications.
5. Trecker, Harleigh B (2020) Social Group Work: Principles and Practice, New Delhi, Pranava Books.

Websites/ e-Learning Resources
1. https://www.socialworkin.com/
2. https://socialwelfare.library.vcu.edu/social-work/social-group-work-theory-and-practice/
3. https://mgcub.ac.in/
4. https://www.socialworkin.com/
5. https://mgcub.ac.in/pdf/material/2020041217303055424e9f93.pdf

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	1	3	3	3	2
CO 2	3	3	3	2	3	2	3	3	2	3
CO 3	3	2	3	3	3	1	2	3	3	3
CO 4	3	3	3	3	2	1	3	3	3	2
CO 5	3	3	2	2	3	2	3	2	2	3
Average	3	3	3	2	3	1	3	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4407	FIELD WORK I – OBSERVATION VISITS	CC	5	4

Course Objective:

This course aims to provide a closer understanding of Social Work interventions in the field practices by various organizations through observation visits. The students will visit Government and Non – Governmental Organizations, Industries, etc., to observe the practical activities carried out in relation with Social Work, which will enhance cognitive reality of the subjects.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Translate the classroom learning into field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries

CO2: Integratethe application of different skills related to case work, Group work and other methods of Social Work

CO3: Analyse one's development of self and conduct oneself professionally in the field

CO4: Synthesise and practice skills acquired in the process of learning in handling various types of clienteles.

CO5: Assess the concept of field learning and learn about working in different settings and apply social work competencies to resolve social problems.

UNIT I: Profile (12 Hours)

Organizational Profile: History of the Agency, Vision, mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies

UNIT II: Methods & Skills-I (12 Hours)

Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research, Assessment of the community profile

UNIT III: Methods & Skills-II (12 Hours)

Specific Areas of work of the Agency – Its expertise in the area of work, staff resources, and locations of work, networking and challenges faced.

UNIT – IV: Ethics & Documentation   **(12 Hours)**

Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics ,Documentation and Report presentation

UNIT – V: Legislations   **(12 Hours)**

Social Legislation : Legislations applicable to the Organization, Legislations for women and children

Nature of the Field Work:

1. Field Work I is considered as Observational visits during Semester I.
2. The students will visit Government and Non – Governmental Organizations, Industries, etc., along with the Faculty Co-ordinator(s) to observe the practical activities carried out in relation with Social Work (a minimum of 10 visits).
3. The observations made by the students will be recorded and individual experiences will be shared, discussed periodically. Work put in by the students will be monitored by the Faculty Co-ordinator(s).
4. students are expected to submit reports prepared as per guidelines indicated by the course co-ordinator(s).

Course Requirements and Evaluation:

75% of marks will be allotted for continuous assessment. Regularity in attendance, keenness to participate, readiness to learn, and development of required skills, ability to conceptualize and acquisition of functional knowledge will be tested on the basis of process reports, observational reports and participatory evaluation by the faculty. A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%.

A. Continuous Assessment:

(Based on submission of weekly reports/assignments)

1.	Regularity of attendance	10
2.	Field Work Conference	15
3.	Skills and Competencies	15
4.	Individual Presentations	10
5.	Written Reports	25
	Total	**75 Marks**

B. Viva Voce:

1.	Practice in the Field	5
2.	Working Knowledge	5
3.	Problem Solving Ability	5
4.	Consolidated Report	10
	Total	**25 Marks**

CO - PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	1	3	3	3	2
CO 2	3	3	3	2	3	2	3	3	2	3
CO 3	3	2	3	3	3	1	2	3	3	3
CO 4	3	3	3	3	2	1	3	3	3	2
CO 5	3	3	2	2	3	2	3	2	2	3
Average	3	3	3	2	3	1	3	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4409	**SOCIOLOGICAL & PSYCHOLOGICAL FOUNDATIONS FOR SOCIAL WORK**	DSE	5	4

Course Objective:

This course aims at offering a fundamental concepts and elements in Psychology & Sociology and composite of society to equip the students and develop analytical frames of reference to understand, appreciate its structure and stratification through basic sociological thoughts and needed for social work.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Identify the basic concepts of society and social change.

CO2: Express the basics of Social Interaction and Social processes.

CO3: Analyse the social Institutions and critically evaluate modern trends in social institutions in understanding major social problems in India.

CO4: Illustrate an in-depth knowledge on the basic concepts of Psychology.

CO5: Comparethe basic principles of Human growth and Development.

UNIT I: Society (12 Hours)

Introduction to Society: Society: Definition - meaning and characteristics - Culture: Definition, characteristics, structure, functions, reasons for cultural - development and cultural change, subculture, contra-culture. - Status & Role: Types and Characteristics - Social Stratification: Definition, Characteristics, Caste, Class& Race. Social Change: Meaning, Characteristics, Change

UNIT II: Groups & Social Process (12 Hours)

Introduction to Groups : Groups - Definition, Characteristics and Classification of Groups -– Primary groups and Secondary Groups - Social Interaction & Social Process: Competition, Co-operation, Conflict, and Accommodation & Assimilation. - Socialization: Definition, Characteristics, Types and Agencies of Socializations -Theories of Socialization

UNIT III: Social Institutions & Social Problems **(12 Hours)**

Social Institutions: Types of Social institutions: Marriage, Family ,Kinship, Religion, Education ,Economic system and Judiciary Structural aspects - Norms, Values, Folkways & Mores - Family, Marriage, Education, Economy, Polity, Religion

Social Problems - Major Social Problems in India- Causes and factors responsible for social problems, Untouchability, Slavery, Domestic violence ,Dowry, Social Thinkers –August Compte, Karl Marx, Max Weber, Jothi Rao Phule, M.N. Srinivasan, MK Gandhi, EV Ramasamy

UNIT IV: Psychology **(12 Hours)**

Introduction to Psychology: Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning - Memory: Sensory memory, Short-term memory, long term memory, forgetting, improving memory

UNIT V: Human Development **(12 Hours)**

Human Development: Developmental Psychology - Meaning and principles of growth and development, heredity, environment and ecological influences – family and community - Brief outline of Human Development: Characteristics, developmental tasks, personal and social adjustments, vocational, family / marital adjustments and hazards in each stage such as: Prenatal period, infancy and babyhood - Childhood, Puberty & Adolescence - Adulthood – Middle Age and Old Age

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions. Case Studies: Some cases of real business world to supplement learning from the course.

Learning Resources:
Text Books
1. Vidya, Bhushan., Sachdeva, D.(2005). *Introduction to Sociology.* Allahabad: Kitab Mahal.
2. Haralambos. (2014). Sociology: Themes and perspectives. Harper Collins; Eight edition
3. Hurlock, Elizabath B. (1996).*Developmental Psychology-a life span approach.* Tata New Delhi: McGraw-Hill PublishingCo.Ltd.
4. Shankar Rao, C. N. (2007). Sociology: Principles of Sociology with an Introduction to Social Thought. New Delhi: S Chand & Co. Ltd.

5. MacIver, R.M., Page, C.H. (2000). Society and Introductory Analysis. New Delhi: Macmillan Publishers India

References

1. Madan, G.R. (2002) .Indian Social Problems, Mumbai : Allied Publishers Pvt. Ltd
2. Morgan, C.T., King, R.A., Weisz, J.R., &Schopler, J (2004) Introduction to Psychology. New Delhi: Tata McGraw-Hill book Co.
3. Ram Ahuja (2014)Social Problems in India ,Third Edition ,Rawat Publications
4. Rawat, H. (2007). Sociology Basic Concepts. Jaipur: Rawat Publications
5. Shah, G. 1990. Social Movements in India: A Review of Literature. New Delhi: Sage Publications.
6. Zastrow, C. & , K. (2010). Understanding Human Behaviour and the Social Environment. Chicago: Nelson-Hall.
7. Elgin, F.H.& David, C.(2017),Social Science- An Introduction to the Study of Society. (13[th]ed.). New York: Pearson
8. Hutchison, E. (2007). Dimensions of Human Behaviour: Person and Environment. Thousand Oaks: Sage Publications, Inc.

Websites/ e-Learning Resources

1. www.egyankosh.ac.in/handle/123456789/43
2. https://www.epw.in
3. https://onlinelibrary.wiley.com
4. https://www.frontiersin.org
5. https://sagepub.com
6. https://ir.inflibnet.ac.in

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	3	2	3	3	1	3	2	3	3
CO2	2	3	3	3	2	2	3	3	3	3
CO3	3	3	3	3	2	1	3	3	3	2
CO4	3	3	3	3	3	1	3	3	3	3
CO5	3	3	3	3	2	2	3	3	3	3
Average	3	3	3	3	2	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4411	**SOCIETY AND HUMAN BEHAVIOUR**	DSE	5	4

Course Objective:
This course aims at offering a fundamental concepts and elements in Psychology & Sociology and composite of society to equip the students and develop analytical frames of reference to understand, appreciate its structure and stratification through basic sociological thoughts and needed for social work.

Course Outcomes:
At the end of the course, student will be able to:
CO1: Develop understanding on the concepts related to Sociology and Social Work
CO2: Analyse the basics of Social Interaction and Social processes
CO3: Correlate the concepts of Psychology and Human behaviour.
CO4: Interpret Social Stratification and the impact of changing societies.
CO5: Examine social issues and existing agencies of Social control.

UNIT – I: Introduction to Sociology and Social Work (12 Hours)
Introduction to Sociology and Social Work -Definition of Sociology, basic concepts- Society, Community Institution, Association -Meaning and Characteristics. Culture- Definition, characteristics, Cultural lag, Role of Culture in Society, Folk ways & Mores. Relationship between Social Work and Sociology and its significance, Socialization - Meaning, theories of C.H.Cooley and G.H.Mead, Agencies of Socialization. Status and Role- Types &features.

UNIT – II: Social Interaction and Social process (12 Hours)
Social Interaction and Social process - Associative and Dissociative Process-types- Conflict, Competition, Accommodation, Assimilation - Characteristics, Similarities and Differences
UNIT – III (12 Hours)
Basic Concepts of Human Behaviour: Introduction to Psychology:Definition and branches of Psychology – Psychology for Social Work practice - Sensory Process and Perception: Process of Perception - Learning: Classical Conditioning and Operant Conditioning -
Behaviour - Definition –Biological basis of Behaviour, Structure and Functions of the Nervous system, States of Mind-consciousness, hallucinations. Theories of Human Development, Developmental milestones.

UNIT – IV: Social Institutions&Social Stratification (12 Hours)
Social Institutions - Marriage, Family, Kinship, Religion, Education, Economic system and Judiciary- Characteristics and Significance. Social Stratification - Features, Caste, Class & Race- Changing trends, Power structure, Social Mobility, Modernization, Globalization, Sanskritization. Social Change -Nature, characteristics factors and theories related to Social Change.
UNIT – V: Social Control (12 Hours)
Social Control-Agencies of Social Control, Conformity & Deviance Social Problems -Major Social Problems in India- Causes and factors responsible for Social problems, Untouchability, Slavery, Domestic violence, Dowry, Social Movements.

Pedagogicalapproach:
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions**.**

Text books:
- Elgin, F.H.& David, C.(2017),Social Science- An Introduction to the Study of Society. (13th ed.). Newyork: Pearson
- Francis, Abraham, M. (2006). Contemporary Sociology. Oxford Oxfordshire: Oxford University Press
- Madan, G.R. (2002) .Indian Social Problems, Mumbai : Allied Publishers Pvt. Ltd
- Shankar Rao, C. N. (2007). Sociology: Principles of Sociology with an Introduction to Social Thought. New Delhi: S Chand & Co. Ltd.
- MacIver, R.M., Page, C.H. (2000). Society an Introductory Analysis. New Delhi: Macmillan Publishers India

Reference books:
- Feldman, R.S. (2004). Understanding Psychology (6th Edition), New Delhi, Tata-McGraw Hill.
- Haralambos. (2014). Sociology: Themes and perspectives. Harper Collins; Eight edition
- Madan, G.R. (2002) .Indian Social Problems, Mumbai : Allied Publishers Pvt. Ltd
- Morgan, C.T., King, R.A., Weisz, J.R., & Schopler, J (2004) Introduction to Psychology. New Delhi: Tata Mc Graw-Hill book Co.
- Ram Ahuja (2014)Social Problems in India ,Third Edition ,Rawat Publications
- Hutchison, E. (2007). *Dimensions of Human Behavior: Person and Environment*. Thousand Oaks: Sage Publications, Inc

- Rajendra K Sharma (2007), Social change and Social Control, New Delhi, Atlantic Publishers.
- Shah, G. 1990. Social Movements in India: A Review of Literature. New Delhi: Sage Publications.
- Zastrow, C. & , K. (2010). *Understanding Human Behavior and the Social Environment*. Chicago: Nelson-Hall.

Web Resources:
- www.egyankosh.ac.in/handle/123456789/43
- https://www.epw.in
- https://onlinelibrary.wiley.com
- https://www.frontiersin.org
- https://sagepub.com
- https://ir.inflibnet.ac.in

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	3	2	3	3	1	3	2	3	3
CO2	2	3	3	3	2	2	3	3	3	3
CO3	3	3	3	3	2	1	3	3	3	2
CO4	3	3	3	3	3	1	3	3	3	3
CO5	3	3	3	3	2	2	3	3	3	3
Average	3	3	3	3	2	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4313	**LIFE SKILLS FOR SOCIAL WORK**	DSE	4	3

Course Objective:

The Life Skill Education Course aims on personality development of Students in their personal and professional domains. This course facilitates the students to unlock their potentials and enrich their abilities for adaptive and positive behaviour. The course enables students to deal effectively with the demands and challenges of everyday life successfully by understanding the psychosocial aspects of life.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Describe the importance of self-awareness.

CO2: Identify communication skills and utilize for societal development.

CO3: Apply life Skills of being creative & critical.

CO4: Accomplish Self Competency and Confidence in day-to-day life.

CO5: Construct and imply decision making skills in problem solving process.

UNIT I: Self- Awareness & Empathy (12 Hours)

Self- Awareness &Empathy: Life Skills -Meaning, Significance and Overview of WHO Life Skills. Self-Awareness: Definition, Concept of Self, Techniques used for Self-Awareness-Johari Window and SWOC analysis. Empathy: Concept of Empathy.

UNIT II: Communication and Interpersonal Skills (12 Hours)

Communication and Interpersonal Skills: Communication – definition, Types, Channels and Barriers of Communication. Transactional Analysis. Interpersonal Relationship – Definitions, factors affecting Relationship, Steps to improve Interpersonal Relationship.

UNIT III: Creative and Critical Thinking (12 Hours)

Creative and Critical Thinking**:** Creative Thinking: Meaning, Concept, Strategies to improve Creative thinking. Critical Thinking: Meaning, Concept, Strategies to improve Critical thinking. Functions of left and right Brain.

UNIT IV: Coping Skills (12 Hours)

Coping Skills**:** Coping with Stress: Definition, Meaning, Causes, Reaction, Types, Stress Management. Coping with Emotions: Understanding Emotions, Types, Strategies to Manage Emotions. Importance of IQ and EQ. Resilience: Meaning and its Importance.

UNIT V: Decision Making and Problem Solving (12 Hours)

Decision Making and Problem Solving: Decision Making: Goal Setting and Time Management, SMART Goals, Steps in Decision Making and Techniques. Problem Solving: Concept, Steps in Problem Solving. Conflict: Meaning, Types and ways to resolve Conflict.

Pedagogical approach:
Lecture method, PowerPoint presentations, focus group discussions, role play, group activity, debate and discussions.

Text Books
1. Dudhade B A (2016), Life skills Education, Bookman publishers
2. Mangal S.K. (2008), An Introduction to psychology, Sterling publishers Pvt. Ltd., New Delhi.
3. Mahajan G (2022) Life Skill Education, Shipra publications
4. Mangal SK (2007), essentials of educational psychology, Prentice Hall India Learning Pvt. Ltd.
5. Shalini Verma (2014); "Development of Life skills and professional Practice"; first Edition; Sultan Chand (G/L) & Company.

Books for References
1. Arvind M Nawale , 2018, An Introduction to Life skills A Textbook for College Students
2. GowraMahajan, 2022, Life Skill Education, Shipra publishers
3. Erin Murphy-Graham, Joan dejaeghere, 2021, Life skills Education for Youth, Critical perspectives, Springer International publishing
4. Joan De Jaeghere, Erin Murphy-Graham , 2021, Life skills Education for Youth: Critical perspectives
5. Larry James (2016); "The first Book of Life skills"; first Edition; embassy books.
6. Saravanakumar, 2020, Life Skill Education Through Lifelong Learning, Lulu Pub.

Web Resources
1. https://www.unicef.org/azerbaijan/media/1541/file/basic%20life%20skills.pdf
2. https://www.unodc.org/pdf/youthnet/action/message/escap_peers_07.pdf
3. https://aif.org/wp-content/uploads/2018/10/lifeskills-2018a_mast.pdf
4. http://www.essentiallifeskills.net/
5. http://www.unicef.org/lifeskills/index_whichskills.html
6. http://www.exforsys.com/career-center/life-skills.html

Mapping of Course Outcomes (COs) with Program Outcomes (POs)

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	3	3	3	3	2	3	2	2	3	2
CO2	3	3	3	2	2	2	3	3	2	3
CO3	3	2	3	3	3	2	3	2	3	3
CO4	3	3	3	3	2	3	2	3	3	2
CO5	3	3	3	2	2	2	3	3	3	3
Average	3	3	3	3	2	2	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4315	**IT SKILLS FOR SOCIAL WORKERS**	DSE	4	3

Course Objective:

The Main objective of this online course is to prepare the students of the social work in appropriate IT Skills, which can be utilized in Social Work Practices.

Course Outcomes:
At the end of the course, Students will be able to:

CO1: Infer the concepts related to Information Technology and Computers.
CO2: Compute Word, Excel, PowerPoint individually.
CO3: Analyse the Uses of IT Tools
CO4: Recommend the appropriate IT Tools for Social Work Practice.
CO5: Formulate and arrange the data using SPSS independently.

Unit 1: Offline Tools (12 Hours)
MS Office: Word, PowerPoint, Excel and MS Paint; Dash Board .

Unit 2: Online Tools (12 Hours)
G-Suite: Gmail, Meet, Docs, Slides, Sheets, Drive, Classroom and Forms.

Unit 3: Utilization (12 Hours)
Social Media and Mobile Applications for Social Awareness & Sensitization.

Unit 4: Online Campaign & Ethics (12 Hours)
Online Campaigning and fund-raising strategies for social initiatives, Cyber Ethics.

Unit5: e-Research Tools (12 Hours)
Publications and e-Research tools & applications; Citations and References; Zotero, Bib Tex, Mendeley.

Pedagogical approach:
Lecture method, PowerPoint presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books
- Gregor, Claire. 2006. Practical Computer Skills for Social Work, SAGE Publications, UK.

Books for References
- Sinha & Sinha. 2003. Computer Fundamentals. BPB Publications New Delhi.
- Bright, Steven. 2017. Computer Fundamentals: Introduction to Computer. Independent Publisher.

Mapping of Course Outcomes (COs) with Program Outcomes (POs)

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	3	3	3	3	2	3	2	2	3	2
CO2	3	3	3	2	2	2	3	3	2	3
CO3	3	2	3	3	3	2	3	2	3	3
CO4	3	3	3	3	2	3	2	3	3	2
CO5	3	3	3	2	2	2	3	3	3	3
Average	3	3	3	3	2	2	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4211	**RURAL CAMP**	Extra Credit	Outreach Activity	2

Course Objective:

This practicum aims the students to understand the socio-economic and cultural conditions of rural life and work collaboratively as a team and lead a simple living with minimal facilities, and practice the concept of dignity of labour and self-discipline and develop suitable skills in processes like decision-making, planning, Organising, and executing plans of action, coordinating, recording and report writing. The duration of the camp will be for a period of 3 to 5 days based on the present day circumstances.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Recognize the key features of rural life and its realities

CO2: Illustrate skills for group living and interpret its dynamics.

CO3: Demonstrate skills for organizing, planning, execution of tasks, identifying and mobilizing resources.

CO4: Be sensitive to the socio-political and cultural implications in rural life, more specifically, among the marginalized and vulnerable groups.

CO5: Design and create contextual programmes to address rural concerns affecting the Locality and develop Professional Skills and utilised it in the field.

Unit I: Pre-Camp and Form Committees

- Identify & Form Committees
- Describe Committee Roles & Member's Responsibilities
- Engage in Committee Tasks
- Involve in Pre-Camp Planning

Unit II: Pilot Visits & Finalization of Camp Site

- Prepare for Pilot Visits
- Undertake the Visits
- Present & engage in Critical Evaluation

Unit III: Finalization of Camp Theme & Camp Schedule

- Engage in analytical evaluation and finalization of camp theme
- Draft the Camp Schedule
- Demonstrate Leadership Initiatives.

Unit IV: On-Camp Phase

- Accomplishment of Course Objectives
- Analysis on Rural Socio-Political & Economic Realities
- Hands-on Exposure to Participatory Rural Appraisal
- Inputs on Local Governance & Administration through Local Leaders
- Engage in Manual Labour
- Involve in Community Visits-Interaction with People & Subsequent assessments
- Be part of Various Teams to execute
- Rural Camp related tasks
- Participate in evolving need-based programmes using theatre skills & indigenous folk arts to address concerns
- observed in the community
- Appreciate the need for Group Living
- Practice the art of accommodative reciprocal symbiosis
- Contextual Self-Reflection Self-Analysis
- & Sharing of consolidated and cumulative understanding of the process and outcome
- Develop for Professional Development

Unit V: Post Camp Phase

- Integrative Understanding on the Process and Procedures of Rural Realities & Group Living
- Reflective Evaluation
- Individual Analytical Report
- Group Presentation
- Consolidated Batch Report

CO-PSO Mapping Table

	PSO1	PSO2	PSOS	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	3	3	3	3	2
CO 2	3	3	3	2	1	2	3	3	2	3
CO S	3	2	3	3	1	2	2	3	3	3
CO 4	3	3	3	3	1	2	3	3	3	2
CO 5	3	3	2	3	1	3	3	2	3	2
Average	3	3	3	3	1	2	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4402	**COMMUNITY ORGANIZATION AND SOCIAL ACTION**	CC	6	4

Course Objective:

This course is designed to present to student's community organization as another option method of social work. Besides enabling them to understand the basis of the organization of a community, content of the course helps the learner to look at the nuances of applying community organization as a strategy for social work in different conditions.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Recognize the concepts related to Community Organization.

CO2: Demonstrate community Organization as a method of social work in various settings.

CO3: Applythe various Models of Community Organization.

CO4: Determine the role of social work in Social Action and Social Reform for Social Development

CO5: Analyse Social Movements from various dimensions and apply Social Action as a method of Social Work.

UNIT I: Community Organisation: **(12 Hours)**

Community Organisation**:** Concept, Definition, History, Objectives, Goals and Components, Principles, community practice and community development.

Community organization as a primary method of social work. Methods of Community Organization, Community Mobilization, Community Identification and diagnosis , Process and Phases of Community Organisation - Community Relationship, Study, Analysis, Assessment, Discussion, Organization, Action, Evaluation, Modification and continuation.

UNIT II: Models of Community Organisation **(12 Hours)**

Models of Community Organisation **-** Jack Rothman's 3 Models: Locality Development, Social Planning and Social Action; Mary Weil's Eight models; and Neighbourhood Parliament model- principles, process and methods - System change Model-Structural change model.

UNIT III: Application of CO in Various Settings (12 Hours)

Application of Community Organization :Health, Education, Residential institutions, Livelihood and work, Natural resource management, Sustainable development, working with tribal population, Disability, Working with rural and urban vulnerable communities, displaced population and rehabilitation, disaster response. Community organisation as a social work process; Role and Skills of Community Organizer; Differentiating Community Organisation and Community Development.

UNIT IV: Social Action- As a method of Social Work: (12 Hours)

Social Work and Social Action: Concept, Objectives, Principles of Legitimisation, Credibility building, Multiple strategies, Dramatization. Social Action in relation to Case work, Group Work, Social Work Research ,Community Organisation and Social Welfare Administration ,Methods and Means of Social Action -Research, Propaganda, Use of Mass media. Scope of Social Action in India

UNIT V: Social Problems and Social Action: (12 Hours)

Role of Social Worker in Social Action- Social Activists and Social Action Groups; Skills involved in Social Action; Approaches to Social Action- Freire, Gandhi (Sarvodaya), Alinsky, Radical social work; Indian Social Movements: Bhoodan, Satyagraha Gramdan, Narmada BachaoAndolan–The Singur Issue, Bodo and Gurkhaland Issues, Anna Hazare and the *Aam Admi* Movement.

Pedagogical approach:
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:
Text Books
1. Christopher, A.J, & William, A.T. (2018). Community Organization and Social Action. New Delhi: Himalaya publishing. III Edition.
2. Chowdhry, D. Paul (1992), Introduction to Social Work, Atma Ram & Sons, Delhi.
3. .Datar et al. 2010. Skill Training for Social Workers: A Manual. New Delhi: Sage Publications
4. Erlich L, J. (1987). Strategies of Community Organisation. Illinois: F.E. Peacock Publishers
5. Essac R (2023) Neighbourhood Parliament, Author press, New Delhi.
6. Gamble, D. N., and Weil, M. 2010. Community Practice Skills: Local to Global Perspectives. New York: Columbia University

References

1. Gangrade, K.D. 2001. Working with Community at the grass root level: Strategies and programmes. New Delhi: Radha Publications
2. Hardcastle, D., Powers, P. and Wenocur, S. (2011). Community Practice: Theories and Skills for Social Workers. New York: Oxford University Press.
3. Jack Rothman, etal. (2001). Strategies of community interventions & Macro practices – Peacock Publications, 6th Edition
4. Ross Murray G, Community Organisation: Theory and Principles, Harper and Row Publication New York, 1985
5. Siddhiqui, H.Y. (1997). Working with community. New Delhi: Hira Publications.
6.

Websites/ e-Learning Resources

1. https://egyankosh.ac.in/handle/123456789/28953
2. https://www.ignou.ac.in
3. https://www.researchgate.net
4. https://www.socialworker.com
5. https://ctb.ku.edu

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	1	3	3	3	2
CO 2	3	3	3	2	3	2	3	3	2	3
CO 3	3	2	3	3	3	1	2	3	3	3
CO 4	3	3	3	3	2	1	3	3	3	3
CO 5	3	3	2	3	3	2	3	2	3	2
Average	3	3	3	3	3	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4404	**SOCIAL WORK RESEARCH AND STATISTICS**	**CC**	**5**	**4**

Course Objective:

The course aims at introducing the students to the core concepts, principles, methods and procedures pertaining to social research and its methods.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Recall the in-depth knowledge about Social Work Research.

CO2: Restate the clarity on the research methods and processes.

CO3: Articulate the Students to Identify and Formulate the Research problem and Literature review and usage of Methodology.

CO4: Analyse and apply Statistics applications and Software packages, make data entry and interpret the results.

CO5: Evaluate implications of Research in various settings of Social Work and develop the Research Projects in Social Work.

UNIT I: Social Work Research   (12 Hours)

Introduction to Social Work Research**:** Social Work Research: Concept, Definition, Objectives, Scope, Characteristics and Functions –Types of Research: Pure and Applied Research – Difference between Social Work Research and Social Research. Scientific method in Social Work Research – Need and importance of evidence-based practice. Ethical issues in Social Work Research – Formation of Ethics Committee.

UNIT II: Scientific Method   (12 Hours)

Basic Elements of Scientific method **:** Basic Elements of Scientific method: Concept, Variable, Facts and Theory. Cause-Effect relationship and relevance to Social Work Research. Identification and Formulation of Research Problems, Construction of Hypothesis and testing, Research Designs.

UNIT III: Research Methodology   (12 Hours)

Research Methodology :Sampling: Concept, Definition and Importance – Techniques of Sampling: Probability and Non-Probability sampling – Sources and Types of Data - Methods and Tools of Data Collection – Qualitative and Quantitative Research methods, Participatory

Research methods. Pre-test and pilot study, Scaling techniques: Reliability and Validity – Data Processing: Coding, Editing, Tabulation, Analysis and Interpretation – Research Reporting, Preparation of Research Proposals.

UNIT IV: Statistics   (12 Hours)

Statistics: Statistics : Meaning, Need, Importance, and limitations of Statistics in Social Work Research – Frequency Distribution - Construction of Frequency Tables- Diagrammatic and Graphical Representation. Measures of Central tendency: Mean, Median and Mode - Measurers of dispersion: Range, Quartile deviation, Standard deviation - Test of significance: t-test, Analysis of Variance (ANOVA), Chi-Square test – Correlation.

UNIT V: Computer Applications in Social Research   (12 Hours)

Computer Applications in Social Research**:** Computer Applications in Social Research - Use of Computers for Data Analysis – Introduction to Statistical Package for Social Sciences (SPSS): Introduction, basic steps, defining data, data entry, data transformation, and data analysis; Qualitative Research: Concept, Types and Application.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books
1. Alston M, Bowles W, 2012, Research for Social Workers, An introduction to methods, 3rd Edition, Australian Publications, Australia.
2. Adams J, Khan, Robert and David, 2007, Research methods for Graduate Business and Social Science students, SAGE Publications, New Delhi.
3. Chakraborty D, 2009, Research Methodology, Saurabh Publishing, New Delhi.
4. Chandra S, SharmaKr.M,2013, Research Methodology, Narosa Publications, New Delhi.
5. Jain G L,2003, Research Methodology, Methods, Tools and Techniques, Mangal Deep Publications, Jaipur.
6. Kothari C R, 2006,Research Methodology Methods and Techniques, New Age International, New Delhi.
7. Pathak R P, 2007, Statistics in Educational Research, Kanishka Publishers, New Delhi.

Books for References
1. Anand S, 2002, Research Methods and Techniques in Social Science, Commonwealth Publishers, New Delhi.
2. Ahuja R, 2010, Research Methods, Rawat Publications, Jaipur.
3. Anderson, D. R. (2014). Statistics for learners of Economics and Business.

Boston: Cengage Learning.

4. Bryman A,2004, Social Research Methods, Oxford University Press, New York.

5. Babbie E, 2013, The Practice of Social Research, 13th Edition Cengage Learning, USA.

6. Babbie E, Hally F, Zaino J, 2000,Adventures in Social Research, Data Analysis Using SPSS For Windows 95/98, Pine Forge Press, California.

7. Bhandariar P L, Wilkinson T S, Das LalD K, 2000, Methodology and Techniques of Social Research, 16th Edition, Himalaya Publishing House, Mumbai.

8. Bryderup M I, 2008, Evidence Based and Knowledge Based Social Work: Research Methods and Approaches in Social Work Research, Aarhus University Press, Denmark.

9. Chhapekar R, 2004, A Text book of Social Research, Dominant Publishers and Distributors, New Delhi.

10. CorbyB, 2006, Applying Research in Social work Practice, Tata McGraw Hill Education, New Delhi.

11. Cohen L, Manion Land Morrison K, 2007, Research Methods in Education (6th Edition), Routledge, London, UK.

12. Dawson C, 2010, Introduction to Research Methods, A practical guide for anyone undertaking a Research Project, Viva Books, New Delhi.

13. Das Lal, 2008, Research Methods for Social work, Rawat Publications, New Delhi.

14. Deshprabhu S, 2000, Sociological Research, Kanishka Publishers & Distributors, New Delhi.

15. Garg, Renu, Slochana, Umesh, 2002, An Introduction to Research Methodology, RBSA Publishers, Jaipur.

16. Gupta B L, 2010, Research studies in Staff Development, Mahamaya Publishing house, New Delhi.

17. Gupta, S. P., & Gupta, A. (2014). Business Statistics: Statistical Methods. New Delhi:S. Chand Publishing.

18. Gopalan R, 2005, Thesis Writing, Vijay Nicole imprints Pvt. Ltd. Chennai.

19. Kumar R,2005, Research Methodology, SAGE Publications, London.

20. Mukherji P N, 2000, Methodology in Social Research, Dilemmas and Perspectives, SAGE Publications, New Delhi.

21. MajumdarP K,2005, Research Methods in Social Science, Viva Books Ptv. Ltd, New Delhi.

22. Pawar B S, 2009, Theory building for Hypothesis Specification in Organizational Studies, Response Books, New Delhi.

23. RajathiA, Chandran P, 2010, SPSS for you, MJP Publications, Chennai

24. Ruane JM, 2005, Essentials of Research Methods, Blackwell Publishing, Australia.

25. RavilochananP,2002, Research Methodology, Margham Publications, Chennai.

26. Singh S P 2002, Research Methods in Social Sciences, A Manual for Designing

Questionnaires, Kanishka Publishers, New Delhi.

27. TripathiPC, 2010, Research Methodology in Social Sciences, Sultan Chand and Sons, New Delhi.
28. Uwe Flick, 2009, An Introduction to Qualitative Research, 4th Edition, SAGE Publications, New Delhi.
29. Vijayalakshmi G, Sivapragasam C, 2008, Research Methods, Tips and Techniques, MJP Publishers, Chennai.

Web Resources

1. www.campbellcollaboration.org
2. www.cochrane.org
3. www.rip.org.uk
4. https://abhatt@usf.edu
5. https://www.cengage.com
6. https://oxfordbibliographies.com
7. https://www.ignou.ac.in
   https://www.jsscacs.edu.in

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	2	3	3	3	2
CO 2	3	3	3	2	3	3	3	3	2	3
CO 3	3	2	3	3	3	2	2	3	3	2
CO 4	3	3	3	3	3	2	3	3	3	2
CO 5	3	3	2	3	3	2	3	2	3	2
Average	3	3	3	3	3	2	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4406	**SOCIAL WELFARE ADMINISTRATION& LEGISLATION**	CC	5	4

Course Objective:

This course would help the students to see Social Welfare Administration as a method of social work and provide knowledge and insights on the various social welfare processes, schemes and social policies launched in India.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Acquire knowledge about social welfare administration and structure of social welfare administration in India

CO2: Associate the application knowledge of the basic process of registering, managing and administrating Welfare Agencies in the context of social work profession

CO3: Relate the structure of social welfare administration in India and social welfare programmes and policies.

CO4: Focus the understanding of the nature of social policy, planning and development in India

CO5: Analyse social legislation enforcement and challenges to enhance the knowledge on the government department and NGOs function for development of the people.

UNIT I: Social Welfare Administration (12 Hours)

Social Welfare Administration: Meaning and definition of Social Welfare Administration and Social Work administration; Purpose, historical development. principles, functions and areas: Policy making, planning, personnel, supervision, office administration, budgeting, finance, fund raising, accounting, auditing, purchase and stock keeping, record maintenance, co-ordination, public relation, monitoring and evaluation, research, annual report.

UNIT II: Social Welfare Agencies (12 Hours)

Social Welfare Agencies**:** Development of Social Welfare in India; Voluntary Social Work. Social Agencies: Meaning, definition, type and models of NGOs; Roles of NGOs in National Development. Types of NGO Registration and procedure; Societies Registration Act 1860, Indian Trusts Act 1882 and Companies Act, 2013.

UNIT III: Governmental Schemes on Social Welfare (12 Hours)

Governmental Schemes on Social Welfare. Social Welfare Administration at national, state and local levels; CSWB (Central Social Welfare Board), State Social Welfare Board, Directorate of Social Welfare and Handicapped Welfare. Social welfare policy: Evolution and Constitutional base, policies & programmes for the Weaker Section of the community (women, Children, Aged, handicapped & other backward caste (OBCs), Scheduled Caste (SCs), Scheduled Tribes (STs) and De-Notified Communities).

UNIT IV: Social Planning and Social Development (12 Hours)

Social Planning and Social Development: Social planning and community planning, Need and importance. Planning machinery at the state & National levels; Five-year plans; Social development: Concept and indicators for social change and social development in India.

UNIT V: Social Policy and Legislation (12 Hours)

Social Policy and Legislation: Social Policy - Meaning, Definition, Objectives and Types, Models of Social Policy; Social Legislation - Meaning, Definition and Objectives; Fundamental Rights and Directive Principles of State Policy; Social Policy and Legislation as a tool for Social Welfare; Policies and Legislations for Food Security, Nutrition, Education, Persons with Disabilities, Senior Citizens, Sexual Minorities, Unorganized Sectors, Sex Workers, Children in Conflict with law, Child Labour and Untouchability.

Pedagogical approach:
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books
1. Karen M. Sowers Catherine N. Dulmus (2008) Comprehensive Handbook of Social Work and Social Welfare, published by united states ISBN 978-0-471-76997-2
2. Paul D Chowdhry (1992) Social Welfare Administration, Atma Ram &Sons , ISBN-13 : 978-8170431145.
3. Sachdeva, D.R.social welfare administration in India (2018)Kitab Mahal; Standard Edition , ISBN-13 : 978-8122500851
4. Sanjay Bhattacharya (2006) Social Work Administration and Development Rawat Publication, ISBN-13 : 978-8170339267
5. Shunmugavelayutham K (1998) Social Legislations and Social Change, ValgaValamudan pub, Chennai.

Books For References

1. Choudry, Paul (1979), Social Welfare Administration, Atma Ram &Sons, Delhi.
2. Choudry Paul, (1979) Hand book on social welfare in India, Sterling Pub, New Delhi.
3. Dennison.D&Chepman, Valeries Social policy and Administration, George A and Unwin, London.
4. Dubey S.N. (1973) Administration of social welfare programmes in India, Somaiya Pub, Bombay.
5. Dubey S.N. &Murdia (1976) Administration of policy and programmes for Backward classes in India, Somaiya Pub, Bombay.
6. Gangrade, K.D(2011) Social legislation in India Vol.I&II, New Delhi: Concept publishing Company
7. Goel. S L & R K Jain (2000) Social Welfare Administration (Vol. I & II); Deep & Deep Publications
8. Jagadeesan.P.(1990) Marriage and Social legislations in Tamil Nadu, Elachiapen Pub, Chennai.

Web Resources

1. https://socialjustice.gov.in/
2. https://vikaspedia.in/social-welfare
3. https://rtuassam.ac.in/online/staff/classnotes/files/1624631410.pdf
4. https://wcd.nic.in/
5. https://main.mohfw.gov.in/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	3	3	3	2	3	3	3	3	2
CO2	3	3	3	2	3	2	3	3	2	3
CO3	3	2	3	3	2	2	2	3	3	2
CO4	3	3	3	2	2	1	3	3	2	2
CO5	3	3	2	3	2	2	3	2	3	2
Average	3	3	3	3	2	2	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4408	**FIELD WORK II – PREPARATORY BLOCK PLACEMENT**	CC	5	4

Course Objective:

This course aims at developing a closer understanding of field work requirements to the students for the preparatory exposure to the methods of Social Work. The content of the course would be dealt with a special approach.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Integrate the classroom learning with field practice - the knowledge related to different field settings- establishment of NGO'S and its work with the beneficiaries.

CO2: Identify the nature of the NGO'S functioning and funding resources.

CO3: Apply, evaluate and follow up appropriate methods of Social Work in the field.

CO4: Practice skills acquired in the process of dealing with clients and establish rapport.

CO5: Synthesise the concept of field learning and learn about working in different settings and learn the process of documentation and recording.

UNIT I: Profile   **(12 Hours)**

Organizational Profile**:** History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies

UNIT II: Methods   **(12 Hours)**

Various Methods of Social Work – Skills required in the practice of Case work, Group Work, community organization and Social Research**.** Evaluation of the effectiveness of methods and critical review.

UNIT III: Expertise   **(12 Hours)**

Expertise of the Agency – Agency's success story, challenges faced, SWOT analysis, vision and mission.

UNIT IV: Services   **(12 Hours)**

Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.

UNIT V: Social Legislation **(12 Hours)**

Social Legislation : Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients.

Nature of the Field Work:

i)   This course is a Preparatory Field Work Course for 30 days.

ii) This course being the first of its kind to be experienced by the students in the social work program towards gaining direct field experiences will rest on teacher's inventiveness to entrain him/ her in the selected field setting for a period of 30 days.

iii) In the creative design of the programme the students who will be attached to an organization / agency will focus consistently in such a way a team of two would continuously monitor the professional skills and methodology followed by the supervisor belonging to the agency in social work setting.

iv) The check list provided would direct the candidate look for on details that he/she will have to observe keenly in his/her field work engagement.

Course Requirements and Evaluation:

- 75% of marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skills, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a three-member committee of which one is an external member. Performance in the viva will be evaluated for 25%.

REQUIREMENTS	
Case Study (2)	Case Work (1)
Group Activity (2)	Group Work (1)
Community Program (1)	Community Organization (1)
Mini Research / Study	

A. Continuous Assessment:

(Based on submission of weekly reports/assignments)

1.	Regularity of attendance	10
2.	Field Work Requirements	15
3.	Skills and Competencies	15
4.	Individual Presentations	10
5.	Written Reports	25
	Total	**75 Marks**

B. Viva Voce:

1.	Field Requirements	5
2.	Working Knowledge	5
3.	Problem Solving Ability	5
4.	Consolidated Report	10
	Total	**25 Marks**

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	3	3	3	2	2	3	3	3	2
CO2	3	3	3	2	3	3	3	3	2	3
CO3	2	3	3	3	2	2	3	3	3	2
CO4	3	3	3	3	3	1	3	3	3	3
CO5	3	3	2	3	3	2	3	2	3	3
Average	3	3	3	3	2	2	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4412	**GREEN SOCIAL WORK**	DSE	5	4

Course Objective:

This course aims at facilitating the students to understand the concept of Green Social Work and critically look into the constructs of development, more precisely the sustainable development initiative, and work out   models that would minimally impact ecology and environment to fetch admirable progress and advancement in meeting the developmental needs of the community and India.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Associate the concepts of Ecology, Environment and Green Social Work.

CO2: Compare the causes of environmental issues and its adverse effects.

CO3: Apply the appropriate measures to control and reduce the issues.

CO4: Analyse the Environmental management systems and justice.

CO5: Implement the roles and responsibilities to preserve and protect our environment to deal with environmental issues and apply suitable interventions.

UNIT I: Basic Concepts **(12 Hours)**

Basic Concepts: Ecology, Environment, Environmental Justice, Climate change, Global warming, Green Transition, Ozone Depletion, biodiversity, deforestation & desertification – Meaning & Concept. Green Social Work - Definition, Importance, Challenges in implementing Green Social Work & GSWN (Green Social Work Network). Natural resources - Concept and types. Ecosystem – Concept, Functions & Types.

UNIT II: Development and its adverse effects on Environment **(12 Hours)**

Development and its adverse effects on Environment: Technology, Industrialization, SEZ Urbanization and Globalization, Commercialization of Agriculture – changing land use patterns and the rural society. Construction of Dams and its consequences - Displacement, relocation and rehabilitation, Deforestation and Ecological Imbalance.

UNIT III: Environmental Issues **(12 Hours)**

Environmental Issues and Control measures**:** Environmental Pollution: Causes, effects and control of pollutions: – Air, Water, Soil, Noise, Radioactive. Waste Management; Pollution -

Air, Water, Soil, Noise and Solid waste Management. Use of non-conventional sources of Energy. The Environment Protection Act 1986 - Air Pollution Act 1987 – Water Pollution Act 1974, Wildlife Protection Act, Forest Conservation Act. National Environment policies, National green tribunal, Environment Issues in India.

UNIT IV: Environment Action and Management   (12 Hours)

Environment Action and Management: Environmental conservation and preservation: Rio+20 & SDGs (6,7,11,12,13&15). Paris Summit and its implications: Environment Management System: Traditional knowledge and practice: Environmental justice.

UNIT V:Role of Social Worker in Environment Protection   (12 Hours)

Approaches to environmental conservation- Deep Ecology, Eco-feminism, Eco-Socialism and community based natural resource management- Environmental movements: Bishnoi, Chipko, Apiko, NBA and Jungle BachaoAndholan-Role of civil society organizations in environmental issues.

Pedagogical approach:
Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books
1. Kaushik&Kaushik (2004) Perspective in Environmental Studies, 2ed. New Age International PLtd.
2. Agarwal S.K. 199S. Environmental protection, Himalaya Publishers, New Delhi.
3. Aradhana P.S. 1998. Environmental Management. Rajat Publishers. New Delhi.
4. Susila Appadurai. 2004. Environmental Studies. New Century Book House Publishers. Chennai.
5. Kannan 1991. Fundamentals of Environmental pollution. S. Chand. New Delhi.

Books for References
1. Alka Verma (2015) Green Social Work Environmental Protection, Pentagon Press.
2. Andromeda. 1995. New Science encyclopaedia: Ecology and environment. Oxford Publishers. London
3. Aravind Kumar. 2008. Environmental Resource Management. Daya Publishers. New Delhi:
4. Aray and Abbasi 1995. Urbanisation and its Environmental Impacts. New Delhi: Discovery
5. Asthana. D.K. 2001. Environmental Problems and solutions. S. Chand publishers. New Delhi.
6. Barrow CJ (2006) Environmental Management for Sustainable Development, Routledge Taylor & Francis Group

7. Dash Sharma P. 1998. Environment Health and development. Anmol Publishers. New Delhi.
8. Dominelli L(2012) Green Social Work: From Environmental Crises to Environmental Justice, Polity Press
9. Guha Ramchandra, 1991 The Unquiet woods, Ecological Change and Peasant Resistance in the Himalayas, New Delhi: Oxford University Press
10. Luoma Samuel N. 1984. Introduction to environmental Issues. Macmillan Publishers. Calcutta.
11. Maharajan V.S. 1986. Environment protection: challenges and Issues. Deep and Deep Publishers. New Delhi
12. Mohan I. 2002. Environmental Problems in 21stCentury. Anmol Publishers. New Delhi
13. Mohanty. S.K. 1997. Environment and pollution Law Manual. Universal Publishers. New Delhi.
14. Ravichand. M. 2007. Environmental Management. Concept Publishers. New Delhi.

Web/E-Learning Resources

1. https://www.india.gov.in/official-website-ministry-environment-and-forests-0
2. https://moef.gov.in/en/rules-and-regulations/environment-protection/
3. http://www.indiaenvironmentportal.org.in/
4. http://www.envis.nic.in/
5. https://cpcb.nic.in/
6. https://www.aasw.asn.au/victoria/green-social-work-network

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	3	3	3	3	1	3	3	3	3
CO2	3	3	3	3	2	2	3	3	3	3
CO3	3	3	3	3	3	1	3	3	3	3
CO4	3	3	3	3	3	1	3	3	3	2
CO5	3	3	3	3	3	2	3	3	3	3
Average	3	3	3	3	3	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4414	**ENTREPRENEURSHIP DEVELOPMENT**	**DSE**	**5**	**4**

Course Objective:

This course aims to introduce and facilitate about the concept Entrepreneurship and Social Enterprises among the students and expose them with the social enterprise models and skills required to enhance and strengthen their competence in social entrepreneurship.

Course Outcomes:
At the end of the course, students will be able to:

CO1: Associate the concept of Entrepreneurship and Entrepreneurial culture.

CO2: Demonstrate the changes and trends which create business opportunities and analyse the environment for potential business opportunities.

CO3: Identify the various opportunities and its evaluation practices

CO4: Systematize the skills, quality and traits of social entrepreneurship to bring a positive societal change.

CO5: Organize the Financial Resources for promoting a successful entrepreneurial career

UNIT I: Entrepreneurship (12 Hours)

Introduction: Meaning of entrepreneurship – Types of Entrepreneurships – Traits of entrepreneurship – Factors promoting entrepreneurship- Barriers to entrepreneurship- the entrepreneurial culture- Stages in entrepreneurial process – Women entrepreneurship and economic development- SHG.

UNIT II: Business Trends (12 Hours)

Developing successful business ideas: Recognizing opportunities – trend analysis – generating ideas – Brainstorming, Focus Groups, Surveys, Customer advisory boards, Day in the life research – Encouraging focal point for ideas and creativity at a firm level-Protecting ideas from being lost or stolen – Patents and IPR.

UNIT III: Opportunity identification and evaluation (12 Hours)

Opportunity identification and evaluation: Opportunity identification and product/service selection – Generation and screening the project ideas – Market analysis, technical analysis, Cost benefit analysis and network analysis- Project formulation – Assessment of project feasibility- Dealing with basic and initial problems of setting up of Enterprises.

UNIT IV: Social Entrepreneurship   (12 Hours)

Social Entrepreneurship: Social Entrepreneurship: concept, definition, importance and Types: social entrepreneurship - business entrepreneurship-Sustainable entrepreneurship; Concept, definition, importance, Skills, Page | 48 Qualities and traits of entrepreneurs. Role of social workers in entrepreneurship and Sustainable entrepreneurship development.

UNIT V: Financial Resources   (12 Hours)

Funding**: Sources of Finance- Venture capital- Venture capital process- Business angles-Commercial banks- Government Grants and Schemes

Learning Resources:

Text Books
1. Reddy, Entrepreneurship: Text & Cases - Cengage, New Delhi. Kumar, Nitesh, Satish. Textbook of Disaster Management, Serial Publishing House, ISBN9789381226704
2. Kuratko/rao, Entrepreneurship: a south Asian perspective.- Cengage, New Delhi.
3. David Bornstein, (2007) how to change the world, social entrepreneurs and the power of New Ideas, Oxford university Press
4. Vijay Mahajan, Sankar Datta and Gitali Thakur, (2001) A Resource Book for Livelihood Promotion

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	3	3	3	3	1	3	3	3	3
CO2	3	3	3	3	2	2	3	3	3	3
CO3	3	3	3	3	3	1	3	3	3	3
CO4	3	3	3	3	3	1	3	3	3	2
CO5	3	3	3	3	3	2	3	3	3	3
Average	3	3	3	3	3	1	3	3	3	3

5. High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4302	**GENDER AND HUMAN RIGHTS**	DSE	4	3

Course Objective:

This course aims to providefoundational concepts in Gender and Human Rights, covering, the international perspectives, gender equity and equality. students will gain a comprehensive understanding the frameworks, policies, and social work roles in promoting gender equality, equality and Social Justice.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Identify and recognize the concept in Gender and Human Rights.

CO2: Articulate the Frameworks & Policies related to Gender Inequality and Human Rights.

CO3: Correlate the appropriate Theories and Initiatives related to Empowerment

CO4: Comply with the concept of Gender and Human Rights with Sexual Minorities.

CO5: Advocate and lobby with stakeholders in Promoting Gender Justice.

UNIT I: Concept of Gender & Human Rights   **(12 hours)**

Definition and concepts of Sex, Gender, gender identity, sexual orientation, intersectionality, Division of Labour and power dynamics; Human Rights: Introduction to international human rights, UDHR; instruments related to, gender inclusiveness, gender equality & equity and justice. Intersectional perspectives on gender and human rights.

UNIT II: Forms & Legal Frameworks on Gender   **(12 hours)**

Forms of Gender Violence: physical, emotional, psychological, economic, sexual abuse and Workplace, Cyber harassment - Cultural Norms and Gender Inequality - Legal Frameworks and Policies: human rights laws in India and International conventions and treaties related to gender.

UNIT III: Gender Empowerment   **(12 hours)**

Gender Empowerment: promoting gender equity and equality; Community Development Initiatives: access to healthcare - education, employment opportunities, and women political representation.

UNIT IV: Gender & Sexual Minorities   **(12 hours)**

Sexual Minorities: Meaning & Perspectives; Understanding sexual orientation and gender identity; LGBTQ+ Rights - Legal and societal challenges faced by the LGBTQ+ community; Role of social workers in promoting LGBTQ+ rights.

UNIT V: Gender Advocacy   **(12 hours)**

Advocacy and Policy Development: policy change and promoting gender justice; case studies on advocacy efforts. Strategies and intervention approaches: NGOs and government agencies, Media and Technology.

Pedagogical approach:
Lecture method, PowerPoint presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books
- Gilleri, G. (2024). *Sex, Gender and International Human Rights Law: Contesting Binaries*. Routledge& CRC Press. https://www.routledge.com/Sex-Gender-and-International-Human-Rights-Law-Contesting-Binaries/Gilleri/p/book/9781032456119
- Gupta, V. K. (2008). *Gender Discrimination and Human Rights*. MD Publications Private Ltd.
- Nations, U. (1948). *Universal Declaration of Human Rights*. https://www.un.org/en/about-us/universal-declaration-of-human-rights
- Otto, D. (2013). *Gender Issues and Human Rights*. https://www.e-elgar.com/shop/usd/gender-issues-and-human-rights-9781849808309.html
- YahyaouiKrivenko, E. (2020). *Gender and Human Rights*. https://www.e-elgar.com/shop/gbp/gender-and-human-rights-9781800372849.html

Books for References
- Agrawal, A. (2006). *Migrant women and work*. Sage Publications.
- Krishna, S. (Ed.). (2007). *Women's livelihood rights: recasting citizenship for development*. Sage Publications; Sage Publications India.
- Rege, S. (2008). *Sociology of gender: the challenge of feminist sociological knowledge* (5th printing). SAGE Publications.
- Visvanathan, N. (2005). *The women, gender and development reader*. Zubaan.
- *Women and law in India an omnibus*. (2011). Oxford University Press.
- Fisch, J. (2005). *Immolating women: a global history of widow burning from ancient times to the present*. Permanent black.

Web/E-Learning Resources
- **http://www.ncw.nic.in/sites/default/files/Booklet**
- **https://nhrc.nic.in/sites/default/files/Women%E2%80%99s%20Rights%20in%20India%20complete_compressed.pdf**

- **https://pulsa.punjab.gov.in/sites/default/files/Handbook%20of%20laws%20relating%20to%20Rights%20of%20Women%20in%20India.pdf**

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	3	3	3	3	1	3	3	3	3
CO2	3	3	3	3	2	2	3	3	3	2
CO3	3	3	3	3	3	1	3	3	3	3
CO4	3	3	3	3	3	1	3	3	3	3
CO5	3	3	3	3	2	2	3	3	3	3
Average	3	3	3	3	3	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW4304	CRIMINAL JUSTICE SYSTEM	DSE	4	3

Course description:

This course is aimed at providing knowledge on Criminal Justice System and provides the basis for helping the victims of crime through social legislations in India. Content of the course shall touch upon various aspects of Crime, Criminology and Victimology. It will specially throw light on the Social Work Interventions in Criminal Justice Systems.

Course outcome:
At the end of the course the students will be able to:
CO1: Recognize the concept of Crime and Criminology.
CO2: Articulate the nuances of Criminal Justice System in India.
CO3: Correlate the appropriate components of Criminal Justice System.
CO4: Justify the concepts of Victim and Victimization to help the victims.
CO5: Advocate and lobby with stakeholders incorporating the social work practices to prevent, reform and rehabilitate the crime victims

Unit I: Crime & Criminology (Hour: 18)
Crime: Meaning, Definition, Nature, Elements, Causes of Crime, Approaches: Social, Psychological and Legal– Classification of Crimes - Classification of Criminals; **Criminology**: Meaning, Definition, Scope, relationship with other Social Sciences, Historical Perspectives
Unit II: Criminal Justice System (CJS) (Hour: 18)
Criminal Justice System: Meaning, Concept, Purpose and Social Relevance; Structure of Criminal Justice System in India –Historical Perspectives of CJS: National and International- Criminal Justice Process.

Unit III: Components of CJS (Hour: 18)
Police System: Objectives – Functions and Structure; Procedures; **Judicial System**: Structure and Functions; Fundamental Elements in Indian Judicial Systems;Alternative Dispute Resolution System (ADRS); **Prison System**: Functions, Objectives, Types and Scope.

Unit IV: Victim and Victimology (Hour:
Victimology: Concept, Definition; Victim and Victimization –Types and Forms of Victimization; Victim Prevention Services: Assisting victims during crime investigation and trial.
Unit V: Social Work Application (Hour: 18)
Social Work interventions: Prisoners: Reformation and Rehabilitation, Victim Assistance Programs; Legal Aid Services; UN Standard Minimum Rules for Treatment of Prisoners; Restorative Justice System.
Pedagogical approach:
Lecture method, PowerPoint presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.
Text Books:
- Ram, Abuja, 2007, Criminology, Rawat Publications, New Delhi.
- Paranjape N.V, 2012 Criminology and Penology with Victimology, Central Law Publications, Allahabad. .

References:
- Mehrajud-Din, Mir, 1984, Crime and Criminal Justice System in India, Deep and Deep Publications, New Delhi
- Gupta, Anand Swarup, 2007, Crime and Police in India, Sahitya Bhavan, Agra.
- Shweta, 2009, Crime, Justice and Society MD Publications
- Basu Duraga Das, 2005, Introduction to Constitution of India. 19th Edu.,Wadhwaand Company Law Publishers.
- Banerjee,D, 2005, Central Police Organizations Part I and Part II, Allied Publishers Pvt. Ltd.
- Constitution of India. 1991. New Delhi: Govt. of India.
- Nair, T.Krishanan (ed): Social work Education and Development of Weaker Sections. Madras: Association of Schools of Social Work in India.
- P Chauhan, 2004, Human Rights: Promotion and Protection, Anmol Publications Pvt. Ltd.

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	3	3	3	3	1	3	3	3	3
CO2	3	3	3	3	2	2	3	3	3	2
CO3	3	3	3	3	3	1	3	3	3	3
CO4	3	3	3	3	3	1	3	3	3	3
CO5	3	3	3	3	2	2	3	3	3	3
Average	3	3	3	3	3	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5511	RURAL COMMUNITY DEVELOPMENT	CC	6	5

Course Objective:

This paper in planned to provide information on the life in the rural backdrop, governance and bureaucracy framework of rural development and seeks to examine at least few major rural schemes and projects that are conceived to alleviate and mitigate the existential problems of rural poor the India.

Course Outcomes:

At the end of the course, student will be able to:

CO1: Identify the structures and issues of rural economy.

CO2: Interpret the plans for development through rural governance

CO3: Explain the concept of village and settlement pattern

CO4: Apply the development policies and programmes for Rural Development.

CO5: Appraise the role of Rural Administration and Financial Institutions for rural development.

UNIT I: Rural Economic Structure (12 Hours)

Principles of Rural Economic Development, Planning the Rural Development. Agriculture, Nature, Type of Agriculture, Subsistence, Commercial Agriculture, Rural Horticulture, Dairying. Land use – Land Holding, Land Reforms Marginal Lands. Poverty, BPL families, Agricultural labourers and Social Security. Agricultural Finance – Need for Agricultural Finance, Sources of Agricultural Finance Kisan Credit card, the role of NABARD in Rural Development. Agricultural Marketing – Marketing of Agricultural produces, Cooperative Marketing.

UNIT II: Rural Governance (12 Hours)

Society and Social Structure, Social Mobility, Social Changes, Caste Structure. Rural Literacy, causes for Low Literacy Rate, Corrective measures to increase the literacy in rural area. PRI's the Grama Panchayats and Power and Functions, Decentralized Governance: Impact of Decentralized Governance on Rural Development.

UNIT III: Village and Settlement Pattern   (12 Hours)

The Problem of Housing, Rural Sanitation- Drinking water, Drainage, Toilets (Public and Private). Nirmala Grama, Rural Electrification- Adhesiveness' and targets. Community Buildings- Hospitals, Schools, Community Halls etc.

UNIT IV: Rural Development Programmes in India   (12 Hours)

Concepts, approaches and strategies of Rural Development, Experiments in Rural Development. Rural development programmes in India: Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) 2005: Deen Dayal Antyodaya Yojana – National Rural Livelihoods Mission (DAY-NRLM): Pradhan Mantri Gram Sadak Yojana (PMGSY): Pradhan Mantri Awas Yojana – Gramin: Pradhan Mantri Adarsh Gram Yojana (PMAGY): Saansad Adarsh Gram Yojana (SAGY): National Rurban Mission (NRuM): The National Social Assistance Programme (NSAP) Mission Antyodaya.

UNIT V: Rural Administration   (12 Hours)

Structure & Function of Rural Development Administration - structure of rural development department – DRDA-BDO-VAO; Financial Institutions: RBI, NABARD, CAPART, World Bank and IMF, Corporates etc. - Role in Rural Development: NGOs, Cooperatives, Public enterprises, SHGs and Community enterprises.

Text Books

1. Gupta K. R. (2010) Rural Development in India, Atlantic; Latest edition (1 January 2010); Atlantic Publishers & Distributors Pvt Ltd,ISBN-13 : 978-8126913930
2. Madhusudan Ghose, & A.K (2013) Rural Development in India – Challenges and Prospects, Serials Publications, New Delhi, ISBN: 978-8183875929
3. Katar Singh (2009) Rural Development: Principles, Policies & Management Sage Publication, ISBN:978-81-8387-592-9
4. Sagar Mondal (2012) Text Book of Rural Development Entrepreneurship and communication skills, Kalyani Publishers, ISBN: 978-93-272-2069-8.
5. Gupta K. R. (2010) Rural Development in India, Atlantic; Latest edition (1 January 2010); Atlantic Publishers & Distributors Pvt Ltd,ISBN-13 : 978-8126913930
6. Madhusudan Ghose, & A.K (2013) Rural Development in India – Challenges and Prospects, Serials Publications, New Delhi, ISBN: 978-8183875929
7. Katar Singh (2009) Rural Development: Principles, Policies & Management Sage Publication, ISBN:978-81-8387-592-9

8. Sagar Mondal (2012) Text Book of Rural Development Entrepreneurship and communication skills, Kalyani Publishers, ISBN: 978-93-272-2069-8.

9. Shankar Rao, (2000), Sociology., S.Chand& Company, New Delhi., 6th Edition.

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	1	2	2	2	1	3	1	1	2
CO2	2	1	3	3	3	2	3	1	1	3
CO3	2	2	3	3	3	2	3	1	1	2
CO4	2	3	2	3	2	2	3	2	2	2
CO5	3	3	2	2	3	3	2	3	2	3
Average	2	2	2	3	3	2	3	2	1	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5531	**HUMAN RESOURCE MANAGEMENT**	CC	6	5

Course Objective:

The main objective of this course is to prepare the students for management and administrative positions in various industrial, businesses, service sector organizations and governmental/ non-governmental organizations.

Course Outcomes:

At the end of the course, student will be able to:

CO1: Express the principles and approaches of human resource management

CO2: Interpret the importance of human resource planning in organizations

CO3: Demonstrate the recruitment and selection process in work place.

CO4: Evaluate the HR development strategies at work place.

CO5: Compare the recent trends in HRM in the global context.

UNIT I: Introduction to HRM   (12 Hours)

Management and Human Resource Management**:** Management: Concept, Principles, Functions and Management theories. Human Resource Management: Concept, Definitions, Scope and objectives. Organization Structure and Function – Line and staff relations of Human Resource Management. HR Business Partnering, Qualities and Role of HR Manager.

UNIT II: Human Resource Planning   (12 Hours)

Human Resource Planning and Talent Acquisition **:**Human Resource Planning: Concept and objectives and Process.   Job Analysis, Job Description, Job Specification, Job Design and Job Enrichment.   Career planning and Career paths; Job rotation. Talent Acquisition, Talent Development and Talent Engagement.

UNIT III: Recruitment and Selection   (12 Hours)

Recruitment and Selection :Recruitment - Concept, Meaning, Objectives, Sources and Process. Employment terms Recruitment Policy.   Selection - Concept, Meaning and Objectives. Selection Process, Psychometric Assessment. Induction, Placement, probation and confirmation. Compensation Management: Salary Structure and Components of Compensation. Factors influencing compensation plans and policies. Types of Pay. Job Evaluation – Fixation

of salary, Components of Salary. Pay for performance – Incentive Schemes, Principles and Types.

UNIT IV: Human Resource Development   (12 Hours)

Human Resource Development**:** Learning and Development: Concept, objectives, steps and Process - Types of Training Methods: On-the Job and Off-the Job. Training process. Performance Appraisal System: Concept, Objectives and Importance – Methods of Performance Appraisal: Talent Retention and Separation: Talent Retention: Concept, importance and strategies. Separation: concept and methods of Separation – Exit Interviews: Need and Importance. Attrition: Concept and Factors influencing Attrition. Transfer: Concept and Types.

UNIT V: Future trends in HRM   (12 Hours)

Recent Trends and Advances in Human Resource Management**:** Recent Trends in Human Resource Management: Artificial Intelligence (AI) and Machine Learning, Employee Wellness Programmes, Learning Management System (LMS), Fluid Task Management with Gig Economy, Work from Home (WFH). Human Resource Management in Global Perspective, Future of Human Resource Management.

Text Books:
- Bernadin John H, 2012, Human Resource Management, New York :McGraw Hill.
- Ivancevich, 2012, Human Resource Management, New York : McGraw Hill.
- Mahajan. J P & Reeta, 2016, Human Resource Management, Noida, Vikas Publishing house.
- Rao V.S.P 2000 Human Resource Management, New Delhi : Sage Publications.

Books for References:
- Andrew J. Dubrin, 2012 Essentials of Management, New York: Thomson Southwestern
- Ivancevich, 2012, Human Resource Management, New York : McGraw Hill.
- Gary Dessler, 2018, Fundamentals of Human Resource Management, Noida, Pearson Publications.
- Gary Dessler and Biju Varrkey, 2020, Human Resource Management, Noida, Pearson Publications.
- Mahajan. J P & Reeta, 2016, Human Resource Management, Noida, Vikas Publishing house.

- Monir Tayeb. 2007, International Human Resource Management. New York : Oxford University Press.

- Rao V.S.P 2000 Human Resource Management, New Delhi : Sage Publications.

- Sandra M. Reed, Dave Ulrich, 2017,A Guide to the Human Resource Body of Knowledge, New Jersey, John Wiley & Sons Publishing Company.

Web Resources:

1. https://www.thehrdirector.com/
2. https://www.whatishumanresource.com/
3. https://www.aihr.com/blog/human-resource-basics/
4. https://www.shrm.org/
5. https://www.citehr.com/
6. https://www.hrbartender.com/
7. https://www.hrmorning.com/

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	1	1	1	1	3	2	2	2
CO2	3	2	2	2	1	2	2	2	2	2
CO3	3	2	3	3	2	1	3	1	2	3
CO4	2	1	2	3	2	2	3	2	2	2
CO5	2	3	3	3	2	2	2	2	3	2
Average	3	2	2	2	2	2	3	2	2	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5551	Medical Social Work	CC	6	5

Course Objective:

This course coming as a paper of specialization to the student who intends training in the field of Medical and Psychiatry aims at providing a concise but comprehensive opening to the medical settings. It will highlight and show the student the realm of medical social work with a special task of identifying the opportunities and spaces exclusively available for a trained social worker to be involved in augmenting the health care delivery in India and elsewhere. It would define the job role which is different from the physicians and medical doctors, and all those involved in routine Hospital and Public Administration.

Course Outcomes:

At the end of the course, student will be able to:

CO1: Identify the concepts, scope and trends in Medical Social Work.

CO2: Interpret the nature of sick role and illness behaviour of patients.

CO3: Categorise health care models for achieving the goals of medical social work

CO4: Synthesise the functions and approaches of social worker in medical settings.

CO5: Evaluate the medical social work practices in health care settings.

UNIT I: Medical Social Work – An Introduction (12 Hours)

Medical Social Work: Definition, Concept, objectives. Historical Development of medical social work in India and abroad. Trends & Scope of Medical Social work practice in India. Organisation and administration of Medical Social Work in hospitals.

UNIT II: Sick Role of Patients (12 Hours)

Understanding Patient and illness behaviour: Concept of- Acute illness, chronic illness, terminal illness, disability, impairment and handicaps. Concept of patient as a person. Patient as a whole, Sick role and illness behaviours. Impact of illness on the patient and caregivers. Hospitalization of patient – impact on family. Concept and Impact of long-term hospitalization on the patients and their families.

UNIT III: Models of Healthcare   (12Hours)

Healthcare Models**:** Preventive, Curative, Promotional, Integrative and Development Model. Holistic Approach to Health Alternative System of Health - AYUSH. Health Education: Concept and Principles, Models, Methods and Techniques.

UNIT IV: Administration and Legal Aspects   (12 Hours)

Medical Social Work Department :Organization and administration; Functions, Public relations in hospital, Medical Social Work in relation to other disciplines, Multidisciplinary approach and teamwork; Medico-Legal issues, Euthanasia, Organ Transplant. Patient's Rights and Medical Ethics in health care.

UNIT V: Application of Medical Social Work   (12 Hours)

Medical social work practice in different settings: Role of medical social worker in Out-Patient departments, Emergency / Crisis Care, ART Centres, Hospice, Community Health, Geriatric Department, Paediatric Department and Oncology department. Rehabilitation: Definition, Types and principles, Community based rehabilitation. Ambulatory, Palliative care, Hospice and Convalescent care.

Text Books

1. Brandell, J R (1997). Theory and Practice of Clinical Social Work, London: Free Press
2. Brannon &Feist, (2000) Health Psychology, TLARC Publication, Toronto.
3. Dowding &Barr, (2002) Managing in Health Care, Pearson Education Ltd. London.
4. Park and Park, 23 rd. (Ed), 2015 Preventive and Social Medicine, Banarsidas Bhanot Publishers, Jaipur.
5. Pathak, S.H., (1961) Medical Social Work in India, Delhi School of Social Work, New Delhi.
6. Sarah Ghelert, 2006 Hand book of Health Social Work, John Wiley & Co., London.

Book for References

1. Kapil, Krishnana (1971) Social Service Opportunities in Hospitals, Bombay, TISS
2. BajpaiP.K. (ed.).(1997).Social Work Perspectives in Health. Rawat Publications. Delhi.
3. Blaxter, Mildred (2004), Key Concepts on Health, Polity Publishers, New Delhi
4. Bradshaw & Bradshaw, (2004)Health Policy for Health Care Professional, Sage Publications, New Delhi.

5. Beder, J. (2006). Hospital social work: The interface of medicine and caring. New York, NY: Routledge.

6. Blaxter, Mildred (2004), Key Concepts on Health, Polity Publishers, New Delhi

7. Bradshaw & Bradshaw, (2004)Health Policy for Health Care Professional, Sage Publications, New Delhi.

8. Beder, J. (2006). Hospital social work: The interface of medicine and caring. New York, NY: Routledge.

9. D'Ambruoso, S. (Ed.) (2006). Handbook of social work in health and aging. New York, NY: Oxford University Press.

10. Gehlert, S., & Browne, T. A. (Eds.). (2006). Handbook of health social work. New York, NY: Wiley.Gambrill.E. (1997). Delhi Social work in the 21st century, Pine for gepress,New Delhi.

Web Resources

1. https://mgcub.ac.in/
2. https://rmlh.nic.in/
3. https://www.tandfonline.com/
4. https://www.ncbi.nlm.nih.gov/pmc/
5. https://www.sweducarebd.com/
6. http://www.pitt.edu/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	3	3	2	2	1	2	2	2
CO2	3	3	2	2	3	2	2	3	3	2
CO3	3	2	3	3	3	1	3	3	2	3
CO4	3	2	3	3	1	3	3	2	3	3
CO5	3	3	2	3	3	2	3	3	2	3
Average	3	2	3	3	2	2	2	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5513	**TRIBAL DEVELOPMENT IN INDIA**	CC	6	5

Course Objective:

The purpose of this course is to provide basic and in-depth knowledge about the Tribes and Tribal Communities which help the learners to understand the tribal way of life, welfare programmes and policies related to tribal development in India.

Course Outcomes:

At the end of the course, student will be able to:

CO1: Associate with the tribal communities and their organisation.

CO2: Discover the problems of Tribal communities towards Development.

CO3: Determine and understand the Tribal development Policies, Programmes and movements to acquire the required skills as a tribal development facilitator.

CO4: Analyse the Tribal Governance Practices of National and Voluntary sectors.

CO5: Adopt the appropriate Social Work methods for future Tribal development in India.

UNIT I: Introduction to Tribal Development   **(12 Hours)**

Tribal Concepts: Meaning, definition, characteristics and perspectives of tribe. Concept of tribe from various perspective – British and Indian perspective; Constitutional Meaning of tribe. Tribal Organizations Social organizations: Tribal family, marriage, kinship, Yuvagruh, Religion and customary practices. Economic organizations: Concept, forms, functions and changing nature. Political Organizations: Tribal council, customary laws and practices. Tribal Culture Component of tribal culture: Dance, Drama, Folklore, dialect, Instruments. Religion, customs & Rituals Literature and Art, Life philosophy in cultural practices.

UNIT II: Challenges of Tribes   **(12 Hours)**

Tribal Problems: Economic Issues Land alienation & Agriculture Poverty & indebtedness Unemployment, Infrastructural Issues Habitat and settlement Basic Civic Amenities Transportation & communication. Access to Forest. Political issues such as political participation, Tribal self-rule educational issues-accessibility, marginalisation, migration, drop-out. Health issues-accessibility, malnutrition, mortality & morbidity, reproductive health, anaemia and sickle cell anaemia. Superstitions, addiction, isolation.

UNIT III: Tribal Development Initiatives   **(12 Hours)**

Tribal Development Policies, Programmes & Movements: Historical perspective of tribal policy, National and international policies 'Panchshil' philosophy as strategy for implementation and its impact on tribal policy Constitutional identity. Historical glimpses of tribal movements in India. Impact of tribal movements on tribal policy. Contribution of tribal activists: Birsa Munda, Tantya Bhil, Ambar singh Maharaj. Contribution of Tribal reformers: ThakkarBappa, Dr. B.D Sharma, Verrier Elvin, Godavari Parulekar. Prevention violation and protection of Tribal Rights. United Nations Declaration of Rights of Indigenous people. ILO Convention107 and 169 on rights of Indigenous people.

UNIT IV: Governance   **(12 Hours)**

Tribal Governance**:** Governance Meaning, Need and Scope of Governance Inter-relationship of Governance and Development Characteristics of Good Governance History of tribal governance, Institutions in Tribal Governance National Commission on Scheduled Tribe. National Council for Tribal Welfare. TRIFED Autonomous Councils. Tribal Advisory Councils Panchayati Raj Institutions & PESA Civil Society Organizations: Forms, level of participation.

UNIT V: Social Work and Tribal Development   **(12 Hours)**

Social Work Methods in tribal development: Skills of working with Individual: Individual: Intake & engagement Fact gathering & assessment Planning & Contracting Intervention & Monitoring Evaluation & Termination. Skill for working with group: Skill for working with group: Understanding group dynamics. Group identification or formation. Problems solving or group development. Focus group observation skills Use of various activities Observation & techniques of recording. Skills in community work. Rapport building. Identification of needs. Resource mobilization. Programme planning. Programme Management. Recording Encouraging community participation Mobilizing community action.

Text Books:

1. Amita Shah ,Jharna Pathak(2015), Tribal Development in Western India, ISBN 9781138095977.
2. Arvind Kumar (2005) Tribal Development & Planning, ISBN-13: 978-8126119660.
3. Gowri Lakshmi G M, C Esther Buvana, (2020) A Study on Tribal Development Administration in Tamil Nadu, LAP Lambert Academic Publishing, ISBN-10 : 6202530332, ISBN-13 : 978-6202530330

4. PatilR.R, (2020) Tribal Development in India: Challenges and Prospects in Tribal Education, SAGE Publications Pvt. Ltd

5. Srinivasa Rao V (ed.) Challenges of Tribal Development: Contemporary Social Concerns, Rawat Publication, ISBN 978813161186.

References:

1. Ahmad Shamshad and Nafees Ansari (2005), "Planning commission: Fifty-Five Years of Planned Development and Social Sector",

2. Amitabha Sankar, Dasgupta (1990), Samira Frontiers of Social Anthropology, Gyan Books PVT LTD Delhi.

3. Chahar, S.S. (Ed.) (2005), Governance of Grassroots Level in India, New Delhi: Kanishka

4. Gare G M, (1974), Social Change, Among the tribal of western Maharashtra.

5. Mishra, G. P. and Bajpai, B. K. (2001). Community Participation in Natural Resource Management, Delhi: Rawat Publications

6. Mohanty P K, (2006), Encyclopedia of scheduled Tribes - Gyan PVT LYD.

7. Ranjit Toppo (2007), Dynamics of Tribal Migration in India; Xavier Institute of Social Service, Ranchi, ISBN: 81-904112-2-5

8. Sachindra Narayan, (2002). The Dynamics of Tribal Development Issues and Challenges Gyan Books PVTLTD Delhi

9. Singh K S, (1972), Tribal situation in India, Indian Institute of Advanced Study, Simla

10. Vidarthi L P (1976). Tribal culture of India, Concept publishers New Delhi

Web Resources:

1. https://www.jstor.org/stable/23619351

2. https://trifed.tribal.gov.in/home

3. https://tribal.nic.in/WriteReadData/sentionOrder/201512301001182101476scan0013_Part2.pdf

4. https://www.drishtiias.com/summary-of-important-reports/xaxa-committee-on-tribal-communities-of-india

5. https://tribal.nic.in/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	2	3	3	2	1	3	2	3	3
CO 2	3	3	3	3	3	1	3	2	2	3
CO 3	3	3	3	2	2	1	2	2	2	3
CO 4	3	2	3	3	2	2	3	2	3	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	2	1	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5533	LABOUR LEGISLATIONS	CC	6	5

Course Objective:

The purpose of this course is to provide in-depth knowledge about the significance of Labour Legislations that enhance the relationship between Employer, Employee and the State, to bring out the cordial working relations for increasing the organizational productivity.

Course Outcomes:

At the end of the course, student will be able to:

CO1: Identify the significance of labour legislations in human resource management.

CO2: Employ the knowledge of labour legislations to regulate the working conditions in the industrial sector

CO3: Devisethe knowledge and skills for implementing the wage and social security legislations

CO4: Implement the knowledge of legislations pertaining to Industrial Relations

CO5: Appraise the working nature of the labour legislations in Tamil Nadu.

UNIT I: Introduction (12 Hours)

Labour Legislation**:** History of labour legislations in India; Labour in the Indian constitution; Industrial jurisprudence; Industrial law as distinguished from Common law.

UNIT II: Legislations & Working Conditions (12 Hours)

Legislations pertaining to working conditions**:** The Factories Act, 1948. Industrial Employment (Standing Orders) Act. 1946. Apprentices Act, 1961. Contract Labour (Regulations and abolition) Act, 1970.

UNIT III: Legislations & Social Security (12 Hours)

Wage Legislation and Social Security Legislations**:** Payment of wages Act, 1936. Minimum wages Act, 1948. Payment of Bonus Act, 1965. Workmen's Compensation Act, 1923. Employee's State Insurance Act, 1948. Employee Provident fund and miscellaneous provisions Act. Maternity benefit Act, 1961, Equal Remuneration Act 1976, Payment of Gratuity Act, 1972.

UNIT IV: Industrial Relations   **(12 Hours)**

Industrial Relations Legislations: Trade Unions Act, 1926, Industrial Disputes Act, 1947.

UNIT V: Tamil Nadu & Labour Legislation   **(12 Hours)**

Labour Legislation in Tamil Nadu: Tamil Nadu shops and establishments Act 1947, The Tamil Nadu catering establishment Act, 1958. Tamil Nadu Labour welfare fund Act, 1972. The Tamil Nadu Industrial establishments (National and Festival Holidays) Act, 1958.

Learning Resources:

Text Books

1. Blanpain, R. (2001). Labour law, human rights and social justice. The Haugue: Kluwer Law Intl.

2. Kapoor, N, D. (2001). Elements of Industrial Law. New Delhi: Sultan Chand and Sons

3. Kumar, H.L. (2003). Labour Law (2ndEds). New Delhi: Universal Law Publishing Pvt Ltd.

4. Padhi. P.K (2010). Labour and Industrial Laws. New Delhi. PHI

5. Tripathi, P.C. (1998). Industrial Relations & Labour Laws. New Delhi, Sultan Chand Publication.

References

1. Ajay, Garg. (2012). Labour Laws One Should Know. New Delhi: Nabhi Publishing House

2. Blanpain, R. (2004). Comparative Labor Law and Industrial relations in Industrialized Market. Kluwar law Intl.

3. Conaghan, J., Fischl, R. M., & Klare, K. (Eds.). (2004). Labour law in an era of globalization: Transformative practices and possibilities. New Delhi. Oxford University Press

4. Grogan, J. (2007). Collective labour law. Juta and Company Ltd.

5. Kumar, H. L. (2013). Labour Laws Everyone should Know. New Delhi: Universal Law Publishing

6. Kumar, H.L. (1997). Employees Rights under Labour Laws. New Delhi: Universal Law Publishing Pvt Ltd.

7. Malik, P. L. (1999). Industrial Law, Vol 1 (18thEds). Lucknow: EBC Publishing Pvt Ltd.

8. Sharma, A. M. (2000). Industrial Jurisprudence and Labour Legislation. New Delhi. Himalaya Publishing House

9. Sinha, P. R. N., InduBala, Sinha, and Seema, Priyadarshini, Shekhar. (2006). Industrial Relations Trade Unions and Labour Legislation(8thEds). New Delhi: Dorling Kindersley India Pvt Ltd.

10. Tripathi, P.C., Gupta, C. B., and Kapoor, N.D. (2009). Industrial Relations and Labour Law (4thEds). New Delhi: Sulthan Chand and Sons

Web Resources:

1. https://labour.gov.in/list-enactments-ministry
2. https://www.icsi.edu/media/webmodules/Labour_Laws&_Practice.pdf
3. https://www.mgkvp.ac.in/Uploads/Lectures/47/1424.pdf
4. https://www.shrm.org/shrm-india/pages/simpliance.aspx
5. https://www.whatishumanresource.com/employment--labour-laws-in-India

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	2	2	2	2	1	3	2	2	3
CO 2	3	3	3	3	1	1	3	2	2	3
CO 3	3	3	3	3	2	1	3	2	2	3
CO 4	3	2	2	2	2	2	3	2	2	3
CO 5	3	3	3	3	2	2	3	2	2	3
Average	3	3	3	3	2	1	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5553	MENTAL HEALTH AND PSYCHIATRIC DISORDERS	CC	6	5

Course Objective:

This course aims to build a stage for students to take social work as their career and professional practice. The course will offer a holistic idea about Social Work Profession which has emerged especially in India and UK. It aims to outline the strengths, opportunities, challenges that engulf the profession and present the social reality of the contemporary world.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Underline the concepts and models of mental health.

CO2: Identify Mental Disorders through Psychiatric Tools.

CO3: Classify the mental disorders through diagnostic manuals.

CO4: Categorise signs, symptoms and treatment for neurotic and other disorders.

CO5: Propose legislations, appropriate to Mental Health challenges.

UNIT I: Concept of Mental Health (12 Hours)

Mental Health: Concepts, Definitions, Scope- Mental Illness -Meaning, Mental Disorders: Concept -Types, Causes: biological –psychological –sociological –psychosocial; Myths and misconceptions of MI. Models of Mental Health – Biomedical – Psychosocial; Determinants: Prevention, Protection and Promotion; Relevance of Social Work to Mental Health. Community Mental Health.

UNIT II: Psychiatric Assessment (12 Hours)

Psychiatric Interviewing - Case History Taking and Mental State Examination, Psycho-Social and Multidimensional Assessment, Use of Mental Health Scales in Assessment. Disability Assessment (IDEAS).

UNIT III: Common Mental Disorders & Classification (12 Hours)

Classification of mental Disorders – ICD 10, DSM V, ICF. Clinical Signs, Symptoms, Causes and Treatment of the following Common Mental Disorders: Neurocognitive Disorders, Personality Disorders, Schizophrenia, Bipolar and related disorders and Depressive Disorders.

UNIT IV: Neurotic stress related disorders and other disorders   **(12 Hours)**

Anxiety Disorders, Dissociative & Somatoform Disorders, eating disorders, Elimination disorders, Conduct Disorders, Sleep-Wake Disorders, Sexual disorders, Substance-related and Addictive Disorders, Neurodevelopment disorders.

UNIT V: Legislations related to Mental Illness   **(12 Hours)**

Mental Health Care Act 2017, Rights of Persons with Disabilities (RPWD) Act 2016, Narcotic drugs and Psychotropic Substances Act 1985.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. American Psychiatric Association, 2013, Diagnostic and Statistical Manual of Mental Disorders DSM-5

2. Ahuja Niraj (2011), A short textbook of psychiatry, 7th Edition, Jaypee Brothers Medical Publishers (P) Ltd, New Delhi.

3. Coleman, & James, (1996). *Abnormal Psychology Modern Life*. Mumbai: TaraporeVala and Sons.

4. Francis, Abraham P. (Ed.) (2014) *Social Work in Mental Health – Areas of Practice, Challenges & Way Forward.* Sage.

5. Kaplan, Harold, I., & Sadock, B.J., (1989). *Comprehensive Text Book of Psychiatry*. London: Williams & Wilkins, Baltimore.

References

1. American Psychiatric Association (1994). *Diagnostic Criterion from DSM-IV*. Washington DC: American Psychiatric Association

2. Bhugra, Gopinath.,& Vikram Patel., (2005). *Handbook of Psychiatry- A South Asian Perspective*. Mumbai: Byword Viva Publishers Pvt. Ltd.

3. Diagnostic Criteria for Research, AITBS Publishers and Distributors, Delhi

4. Kapur, M., (1995). *Mental Health of Indian Children*. New Delhi: Sage Publications.

5. Mane, &Gandevia., (1998). *Mental Health in India: Issues and Concerns*. Mumbai: Tata Institute of Social Sciences.

6. Mangal S.K(2015), Abnormal Psychology, Sterling Publishers (p) Ltd, New Delhi. The ICD-10 Classification of Mental and Behavioural disorders (2004), A.I.T.B.S. Publishers & Distributors, New Delhi.

Websites/ e-Learning Resources
1. https://www.who.int/classifications/icd/en/bluebook.pdf

2. https://cdn.website.editor.net/30f11123991548a0af708722d458e476/files/uploaded/DSM%2520V.pdf

3. Hand_Book-Guide_to_Mental_Health_for_Social_Worker.pdf

4. http://nhm.gov.in/images/pdf/programmes/NMHP/Training_Manuals/Hand_Book-Guide_to_Mental_Health_for_Social_Worker.pdf

5. https://courses.lumenlearning.com/abnormalpsychology/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	1	3	3	3	3
CO 2	3	3	3	3	3	2	3	3	3	3
CO 3	3	3	3	3	2	1	3	3	3	3
CO 4	3	3	3	3	2	1	3	3	3	3
CO 5	3	3	3	3	2	1	2	3	2	3
Average	3	3	3	3	2	1	3	3	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5515	**NGO MANAGEMENT**	CC	6	5

Course Objective:

This course aims at introducing the students of development management specialization, the concepts and principles involved in managing non-profit organizations, particularly Nongovernmental Organizations (NGOs). The need for establishing NGOs and the context with the ways and means of managing a nonprofit agency will be narrated. The organizational structure, the frame and terms of references made within and between agencies of similar kind functioning within India and abroad will be adequately covered.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Describe the fundamentals of Management and distinguish between Profit and Non-Profit organisations.

CO2:Demonstrate independently the legal framework of voluntary organizations.

CO3: Illustrate the effective governance of NGOs.

CO4: Organise the structure, process and skills for the management of NGOs.

CO5: Evaluate fund raising techniques and appraise the role of NGOs in national development.

UNIT I: Fundamentals of Management   (12 Hours)

Introduction Management: Definition, Nature, Functions (Planning, Organizing, Staffing, Directing, Leading, Controlling and Coordination), Levels of Management – Top, Middle and low level and Market). Managerial skills: Conceptual, Technical and Human Relation Skills. Introduction to NGO management: Concepts, History and Characteristics and categories of NGO and Difference between the profit and non-profit organisation.

UNIT II: Registration of NGOs   (12 Hours)

Memorandum and Article of Association, Formation of NGO as Trust, Formation of NGO as Society and Formation of NGO under section 25 of Company act**,** foreign contribution (regulation)Act & amendment rules 2022.

UNIT III: Governance of NGOs   (12 Hours)

Principles for NGOs Management, Governing Body, Resolution, Minutes, AGBM, and Organizational Culture. Financial Management and budgeting, Maintenance of Accounts and assets. Basics of office administration, Documentation of activities and projects.

UNIT IV: Management of NGO   (12 Hours)

Strategic planning: Vision, Mission, Goal, Objective and activities. Project planning of the organisation, monitoring and evaluation of the project, Project Proposal writing, Daily Monthly, Quarterly, Annual Report, Research Report, Training Module Design.

UNIT V: Funding for NGOs & Role of NGOs   (12 Hours)

Internal Source of Fund, External Source of Fund, Foreign Source and FCRA and Funding Under CSR: Income tax exemption for NGO. Role of NGO in national development.

Text Books

1. David Lewis (2014) Non-Governmental Organisation, Management & Development, Routledge, ISBN-13 : 978-0415816502
2. Laila Brenner&Darian Rodriguez Heyman (2019), Nonprofit Management 101: A Complete and Practical Guide for Leaders and Professionals, Wiley; 2nd edition, ISBN-13 : 978-1119585459
3. Nabhi Board of Editors (2020) HB for NGOs an Encyclopaedia for Non-Govt. Organisation &Volunt, ISBN: 8172747657
4. Puri V.K, (2010) Handbook on Formation and Management of NGOs & NPOs, JBA Publishers, ISBN: 9789380082295
5. Snehlata Chandra, (2003), Guidelines for NGOs Management in India, Kanishka Publishers Distributors, ISBN: 8173916039, 9788173916038.

Books for References

1. Julie Fisher, (2003) Governments, NGOs and the Political Development of the Third World, Jaipur: Rawat Publications.
2. Kandasamy, M., (1998) Governance and Financial Management in Non–Profit Organizations. New Delhi: Caritas India.
3. Lawant, B. T., (1999) NGOs in Development. Jaipur: Rawat Publications
4. Nabhi, (2005), Handbook of NGOs Publication New Delhi,ISBN-13 : 978-8172749644
5. Natani Shobha (2011) Non-Government Organization-Management and Structure, Prism Publication Jaipur.

Web Resources

1. https://pria-academy.org/pdf/ngom/NGOM_1.pdf
2. https://www.researchgate.net/publication/341089166_INTRODUCTION_TO_NGO_MANAGEMENT_Compiled_Lecture_Notes
3. https://vakilsearch.com/online-ngo-registration/start-ngo-india
4. https://www.pkpconsult.com/setting-up-ngos.html
5. https://www.researchgate.net/publication/341089166_INTRODUCTION_TO_NGO_MANAGEMENT_Compiled_Lecture_Notes

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	1	1	2	1	1	3	2	1	2
CO2	3	1	3	2	2	2	3	2	1	3
CO3	3	1	3	2	2	2	3	2	1	3
CO4	3	2	2	3	1	2	3	1	1	2
CO5	2	3	2	2	2	3	3	1	2	2
Average	3	2	2	2	2	2	3	2	1	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5535	ORGANIZATIONAL BEHAVIOUR	CC	6	5

Course Objective:
The purpose of this course is to provide in-depth knowledge about organizational behaviour relationship between to perceive develop the skills appropriate to the field practices to bring out the importance of cordial behaviour for organizational productivity.

Course Outcomes:
At the end of the course, students will be able to:
CO1: Recognize the concept and evolution of Organizational Behaviour in organizations.
CO2: Apply the concept of individual and group behaviour in Organizations.
CO3: Analyse theories and models of motivation in enhancing the job satisfaction of employees.
CO4: Synthesize the competencies and skills required to promote organizational change.
CO5: Demonstrate the skills required and the recent trends in Organizational Development.

UNIT I:Organizational Behaviour (12 Hours)
Organizational Behaviour - Definition, Scope, Approaches to Organizational Behaviour, History of OB, Hawthorne Studies, Human Relations Movement, Models of OB, Importance of Organizational Behaviour, Relevance of OB in Social Work.

UNIT II: Human Behaviour at Work (12 Hours)
Individual behaviour, Attitudes and values; Perception ;concept, process, errors and applications; Personality concept, determinants, and applications; Group behaviour – concept, types of groups, group development, group dynamics; Teams – types, creating effective teams. Organizational Conflict-concept, sources, types, management; Organizational power and politics.

UNIT III:Motivation at Work (12 Hours)
Motivation- Meaning, Theories of Motivation –Maslow's Hierarchy of Needs, Herzberg's Two factor Theory, McGregor's Theory X and Theory Y, Alderfer's ERG Theory, Systems Theory. Job Satisfaction, Job Rotation, Job Clarification, Employee Morale.

UNIT IV:Oorganizational change (12 Hours)
Concept of Organizational Change, resistance to change, managing resistance to change, Lewin's three step model of change, Stress – sources, consequences and management.

Organizational culture and climate – Factors affecting organizational climate – Organizational processes and structure & design.

UNIT V: Organizational Development   (12 Hours)

Concept of Organizational Development- Definition, theories and practice: Organizational Development and Organizational Behaviour, OD Intervention techniques: Sensitivity Training. Quality Circles. Survey Feedback, Management of change. Individual behaviour, Foundations of individual behaviour.

Text Books

1. Ahuja K.K. (1990) Organization Behaviour, Kalyani publication, New Delhi
2. Bhonsle, Y.B. (1999). Personnel Management Indian Scene. Mumbai: Deborah Prayer House.
3. Frence, Wendell and Cecil (1995). Organisation Development. New Delhi: Prentice-Hall of India Ltd.
4. Ghorpade M.B. (1980) Industrial Psychology, Himalaya publishing house, Mumbai.

Books for References

1. Gupta, Ananda Das (2014). Organizational Behaviour design, Structure and Culture: Biztantra
2. Margie Parikh and Rajan Gupta (2010), Organizational Behaviour, Tata McGraw Hill Education Private Limited
3. Sinha Durganand (1992) Studies in Industrial Psychology, Sriram Mehar and co, Agra
4. Stephen P. Robbins (2002) Organizational Behaviour, Pearson education Asia New Delhi
5. Udai Pareek(2010) Understanding Organizational Behaviour, Second Edition, Oxford University Press.

Web Resources
1. http://www.tmv.edu.in/pdf
2. http://www.ignou.ac.in
3. https://www.researchgate.net
4. https://onlinelibrary.wiley.com
5. https://www.frontiersin.org

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	1	2	2	1	3	1	1	2
CO2	3	2	3	3	3	1	3	2	2	3
CO3	2	2	2	2	3	1	3	3	2	3
CO4	2	3	2	3	2	2	3	2	2	2
CO5	3	3	3	2	3	2	3	2	1	3
Average	3	2	2	2	3	1	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5555	**DISABILITY MANAGEMENT**	CC	6	5

Course Objective:

This course aims in addressing the core aspects of disability and disability management in Indian context. By exploring the disability consequences in the society and addressing the issues from Social Work perspectives and legislatures.

Course Outcome:

At the end of the course, students will be able to:

CO1: Classify the types of disabilities and identify strategies to remove social stigma associated with disability.

CO2: Connect the models of disability and its discourses.

CO3: Prioritize the problems of Persons with Disability.

CO4: Organize disability rehabilitation programmes.

CO5: Apply the social work methods and intervention strategies in addressing the disability.

Unit I: Disability & Types (Hour: 18)

Disability: Definitions, causes, types and magnitude of various disabilities, Prevention of disabilities at primary, secondary and tertiary levels. Concept: Disability, Impairment and Handicapped. Misconceptions and societal attitudes towards persons with disability.

Unit II: Historical Context (Hour:18)

Historical and contemporary perspectives on Disability. Models of Disability and discourses - historical, medical, social, spiritual, cultural, political, gender and psychological. Limitations and strengths of persons with disabilities.

Unit III: Disability Impacts (Hour:18)

Impact of disability on persons with disability and their families: reactions of parents/family members and ways of coping. Needs and problems of persons with disability and their families across the life span and at critical stages in their lives and social work intervention at each stage.

Unit IV: Disability Rehabilitation (Hour:18)

Multidisciplinary rehabilitation team and their roles: Process of rehabilitation, early identification, treatment, aids and appliances, psycho education, vocational rehabilitation and social integration within the family and community. Role of social worker in different settings - hospital and treatment centres, home, educational institutions, vocational rehabilitation centres, community-based rehabilitation.

Unit V: Social Work with Disability (Hour:18)

Social Work Methods and Intervention strategies-individual, family and community levels: problem: self-help level–self-help, support groups, assertiveness straining, life skills enrichment; family level family crisis intervention, parent guidance, parent training, community level-community awareness and education, PWD Act.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Textbooks:

- Karanth,Pratibha&JoeRozario,(2003)LearningdisabilityinIndia,Sage,London

- Albrecht G.L,KatherineDSeelman.&Michael Bury,(2001)Hand Book of disability Studies, Sage, London.

References

- HegartySeamus&MithuAlur,(2002)EducationandChildrenwithspecialneeds,sage, London,

- Grant,(2005)Learningdisability:Alifecycleapproachtovaluingpeople,OpenUniversity Press, London

- Moore,(2005)Researchingdisabilityissues,OpenUniversityPress,London

- Sanchiler, Social welfare India

Mapping of Course Outcomes (COs) with Programme Specific Outcomes (PSOs)

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	2	1	2	1	2	3	3	2	2
CO2	1	1	2	3	1	1	1	2	2	2
CO3	2	1	3	3	2	1	2	1	1	1
CO4	3	2	2	1	2	2	3	2	2	2
CO5	3	2	2	1	3	2	3	2	2	3
Average	2	2	2	2	2	2	3	2	2	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5417	**FIELD WORK III - CD**	CC	6	4

Course Objective:

The course aims at training the students build their own skills and competencies required for Development Sector. This will be done by organizing field work placements in NGOs and other Development agencies for a period of 30days.

Course Outcomes:

At the end of the course the students will be able to:

CO1: Recognise and apply the methods of social work practices in rural community settings.

CO2: Demonstrate and apply the NGO management techniques and its implications in voluntary sector.

CO3: Comprehend the structure and functions of NGOs and NGDOs.

CO4: Equip necessary project management skills and competencies to execute the projects in NGO sector.

CO5: Develop insight and practice social justice through civil society for further nation building.

UNIT I: NGO and the Community Interface Peoples' Constituency- Community structure- Current problems and issues- Relationship with CBOs- Entry strategies- Sustaining relationships- Community perceptions- Exit strategies.

UNIT II: NGO and the State Collaboration with the state- State sponsored projects-State- NGO relationships - problems in autonomy and Critical collaboration- Evaluating NGO Experiences**.**

UNIT III: Networking Understanding networks- Partnering and collaborations- NGO collectives- Nodal agency roles**.**

UNIT IV: Advocacy Role in advocacy- Methods and strategies adopted.

UNIT V: Knowledge Management Documentation- Research and knowledge generation- knowledge dissemination methods.

N.B The learning situation will be both structured and unstructured. The trainee will be given various practical assignments during the placement that would enable him/her to use not only process learning methods but also various non-participant study techniques.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

1. Field work orientation on structure of the programme
2. Explaining the skills are required for social workers to face the challenges in the different communities.
3. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

1. Identify needs of the community and solve it with people s' participation.
2. Application of community social work practice
3. Applying their skill in solving the community problems.
4. Assessment on the role of industries contribution for community development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirements and valuation:

75% of the marks will be allotted for Continuous Assessment. Regularity in field visits, seriousness of purpose, ability for conceptualizing issues, functional knowledge in NGO Management, application of concepts and skills in problem solving will be assessed on the basis of weekly reports. A Viva- Voce will be conducted at the end of the semester with the faculty and External Examiner. Performance in Viva will be evaluated for 25%.

A. Continuous Assessment

Nature of Project/ Assignment undertaken	- 15 Marks
Field Work Consultation and Conferences	- 15 Marks
Weekly Reporting	-20 Marks
Assessment by Training Organization	- 25 Marks
Total	**75 Marks**

(Regularity of attendance, willingness to take Instructions and responsibilities, learning and Problem-solving ability etc.)

B. Viva- Voce

Working Knowledge in the field	- 10 Marks
Conceptualization of issues	- 5 Marks
Problem solving ability	- 5 Marks
Consolidated Report	- 5 Marks
Total	**- 25 Marks**

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	1	2	2	1	3	1	1	2
CO2	3	2	3	3	2	1	3	2	2	3
CO3	2	2	2	2	2	1	3	3	2	3
CO4	2	3	2	3	2	2	3	2	2	3
CO5	3	3	3	2	2	3	3	2	1	3
Average	3	2	2	2	2	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5437	**FIELD WORK III - HRM**	CC	6	4

Course Objective:

The course aims at enabling the students to understand the emerging trends and concepts in HR practices and hone skills and competencies required for effective HR interventions. This will be done by organizing field work placements in Industrial settings for a period of 30days.

Course Outcome:

At the end of the course, students will be able to:
CO1: Recognise and apply the methods of social work practices in industrial settings.

CO2: Demonstrate and apply the HR process and its implications in the organizational sector.

CO3: Analyse the structure and functions of HR department in the organization.

CO4: Equip necessary HR skills and competencies to execute the job in the organization.

CO5: Develop insight and practice the value addition by the HR department to further the business goals of the company.

UNIT I: Organizational Profile (12 Hours)

History of the Agency, Organization Chart, The Products, services, Branches/units, workforce, Line and Staff management, structure and functions of the Human Resource Department.

UNITII: Areas of Personnel Functions (12 Hours)

Manpower Planning, Recruitment, Selection, Induction and Placement, Promotion and Transfer, Training and Development, Disengagement – Retention, Resignation/Termination and Retirement, Time Office, Hours of Work, Leave and Holidays Employee Service Register, Employee Appraisal and Succession Planning.

UNIT III: Interview (12 Hours)

Industrial Relations Functions: Industrial Relations at factory - Works Committee/Joint Production Committee/ Management Councils, Grievance Handling – Grievance Settlement Procedure Works, Standing Orders, Employers Association, Trade Unions, Collective Bargaining - The Agreements, Strikes/Lock outs and Retrenchment.

UNIT IV: Labour Welfare Measures   (12 Hours)

Intra Mural and Extra Mural / Statutory and Non-Statutory Measures - Housing/ Crèche/Canteen/Credit and Consumer Cooperatives, Safety and Accident Prevention, Industrial Health and Hygiene, Industrial Mental Health, Employee Counselling, Workers' education, Recreation, Other Welfare Measures.

UNIT V: Labour Legislations   (12 Hours)

Legislations and Social Welfare measures applicable to an organization.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

1. Field work orientation on structure of the programme.
2. Explaining the skills are required for social workers to face the challenges in the different sectors.
3. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

1. Identify needs of the industry and solve it with employee s' participation.
2. Application of Industrial social work practice
3. Applying their skill in solving the employee problems.
4. Assessment on the role of industries contribution for employee development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirements and valuation:

75% of the marks will be allotted for Continuous Assessment. Regularity in field visits, seriousness of purpose, ability for conceptualizing issues, functional knowledge in NGO Management, application of concepts and skills in problem solving will be assessed on the basis of weekly reports. A Viva- Voce will be conducted at the end of the semester with the faculty and External Examiner. Performance in Viva will be evaluated for 25%.

A. Continuous Assessment

Nature of Project/ Assignment undertaken	- 15 Marks
Field Work Consultation and Conferences	- 15 Marks
Weekly Reporting	-20 Marks
Assessment by Training Organization	- 25 Marks
Total	**75 Marks**

(Regularity of attendance, willingness to take Instructions and responsibilities, learning and Problem-solving ability etc.)

B. Viva- Voce

Working Knowledge in the field	- 10 Marks
Conceptualization of issues	- 5 Marks
Problem solving ability	- 5 Marks
Consolidated Report	- 5 Marks
Total	**- 25 Marks**

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	1	2	2	1	3	1	1	2
CO2	3	2	3	3	2	1	3	2	2	3
CO3	2	2	2	2	2	1	3	3	2	2
CO4	2	3	2	3	2	2	3	2	2	3
CO5	3	3	3	2	2	3	3	2	1	3
Average	3	2	2	2	2	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5457	FIELD WORK III – M&P	CC	6	4

Course Objective:

The course aims at enabling the students to understand the various components of Medical and Psychiatric social work practice and develop skills and competencies required for effective Psychiatric Social Work Interventions at clinical and community level. This will be done by deputing students for a period of 30days in field work placement in Medical and psychiatric settings.

Course Outcome:

At the end of the course, students will be able to:

CO1: Recognise and apply the methods of social work practices in clinical settings.

CO2: Utilize the skills effectively pertaining to community settings.

CO3: Analyse the structure and functions of Hospital Administration.

CO4: Practice the models of rehabilitation and Develop insights on Medico legal challenges in health sector.

CO5: Exhibit necessary skills and competencies relevant to Medical and Psychiatric settings.

UNIT I: Medical & Psychiatric Social Work in Clinical setting

Case history taking and mental status examination- Disability assessment and Management - Rehabilitation Processes- therapeutic Interventions- Home visits and Referral services - Counselling in different settings.

UNIT II: Medical & Psychiatric Social Work in Community setting

Community based rehabilitation- campaigning and educational programmes- state and Mental Health- Field Research.

Unit III: Hospital Administration

Support and Auxiliary Services: Pharmaceutical Services, Laboratory and X- Ray, Nursing Services, Diet Management Service.

Unit IV: Rehabilitation

Rehabilitation: Role of the Medical Social Worker in Rehabilitation; Medico Legal Issues.

Unit V: Medical and Psychiatric Setting

Role of Social Worker in Medical and Psychiatric settings.

N.B: The learning situation will be both structured and unstructured. The trainee will be given various practical assignments during the placement that would enable him/her to use not only process learning methods but also various non-participant study techniques.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

1. Field work orientation on structure of the programme
2. Explaining the skills are required for social workers to face the challenges in the different communities.
3. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

1. Identify needs of the community and solve it with people s' participation.
2. Application of community social work practice
3. Applying their skill in solving the community problems.
4. Assessment on the role of industries contribution for community development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirements and valuation:

75% of the marks will be allotted for Continuous Assessment. Regularity in field visits, seriousness of purpose, ability for conceptualizing issues, functional knowledge in NGO Management, application of concepts and skills in problem solving will be assessed on the basis of weekly reports. A Viva- Voce will be conducted at the end of the semester with the faculty and External Examiner. Performance in Viva will be evaluated for 25%.

A. Continuous Assessment

Nature of Project/ Assignment undertaken	- 15 Marks
Field Work Consultation and Conferences	- 15 Marks
Weekly Reporting	-20 Marks
Assessment by Training Organization	- 25 Marks
Total	**75 Marks**

(Regularity of attendance, willingness to take Instructions and responsibilities, learning and Problem-solving ability etc.)

B. Viva- Voce

Working Knowledge in the field	- 10 Marks
Conceptualization of issues	- 5 Marks
Problem solving ability	- 5 Marks
Consolidated Report	- 5 Marks
Total	**- 25 Marks**

MAPPING WITH PROGRAMME SPECIFIC OUTCOME

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	1	2	2	1	3	1	1	2
CO2	3	2	3	3	2	1	3	2	2	3
CO3	2	2	2	2	2	1	3	3	2	3
CO4	2	3	2	3	2	2	3	2	2	2
CO5	3	3	3	2	2	3	3	2	1	3
Average	3	2	2	2	2	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5401	**DISASTER MANAGEMENT**	DSE	6	4

Course Objective:

This course is designed to provide the basic conceptual understanding about disasters and facilitate the comprehension towards the approaches of Disaster Management. The course also aims to enhance the professional skills of the social workers to deal the emergency situations and trauma by incorporating the appropriate Social Work methods.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Recognize the concepts and types of disasters.

CO2: Examine and identify the disaster related risk and vulnerability.

CO3: Organize disaster preparedness and responses with various stakeholders of the community.

CO4: Design the Recovery, Rehabilitation and Reconstruction techniques during emergencies

CO5: Integrate the Community Linkage in Disaster Management for safeguarding the environment

UNIT I: Perspective of Catastrophes and Disasters (9 Hours)

Introduction to disaster: Meaning of Hazard, Risk, Vulnerability, Disaster Meaning, Nature, Importance, Dimensions & Scope of Disaster Management, Disaster Management Cycle, Natural Disasters- Meaning and nature of natural disasters, types: Hydrological Disasters - Flood, Flash flood, Drought, cloud burst, Geological Disasters- Earthquakes, Tsunamis, Landslides, valances, Volcanic, eruptions, Mudflow, Wind related- Cyclone, Storm, Storm surge, Tidal waves, Heat and cold Waves, Climatic Change, Global warming, Sea Level rise, Ozone Depletion.

UNIT II: Disaster Prediction and Forecasts (9 Hours)

Risk Assessment and Vulnerability Analysis: Concepts, Elements & Perception of Risk, Acceptable risk, Requirements in Risk assessment, Risk Reduction- Mainstreaming "Risk /Role of Science & Technology, Strategies and International Mobilization in Disaster Risk Reduction, Concepts of vulnerability Identification, Vulnerability types and dimensions, Vulnerability - Social factors and economic factors &Strategic development for Vulnerability reduction.

UNIT III: Dealing with Emergency (9 Hours)

Disaster preparedness and response**:** Concept and significance, Disaster Preparedness Measures, Institutional Mechanism for Disaster Preparedness, Disaster preparedness with special needs/ vulnerable groups, Disaster Preparedness: Policy and Programmes, Role of Government, International and NGO Bodies, Role of Information Technology (IT) in Disaster Preparedness, Role of Different Organizations / Institutions.

UNIT IV: Post Disaster Management (9 Hours)

Recovery, Rehabilitation and Reconstruction: Concept, Meaning, Types of rehabilitation and reconstruction, Importance of Disaster Mitigation, Cost – benefit analysis, relationship between vulnerability and development. Damage Assessment- Post Disaster Damage assessment. Reconstructions- Essential services, social infrastructures, immediate shelters/camps, Contingency plans for reconstructions, Development of Physical and Economic Infrastructure- Developing Physical and Economic Infrastructure, Environmental Infrastructure development.

UNIT V: Disaster and Community (9 Hours)

Community Linkage in Disaster Management**:** Community Based Disaster Management Human Behaviour and Response: Individual, Community, Institutional Community Participation and Awareness, Community Health during Disasters & Community Health Management, Disaster Site Management in Community& Disaster Management Strategies, Leadership and Coordination in Disaster Management & role of social worker in disaster management.

Text Books

1. Environment& Disaster Management: Ecology, Climate Change & Bio-diversity, D.R Khullar J A C S 9354601049.
2. Kumar, Nitesh, Satish, Textbook of Disaster Management, Serial Publishing House, ISBN 9789381226704
3. National Disaster Management Authority (2020) Guidelines Management of Glacial Lake Outburst Floods (GLOFs) , Ministry of Home Affairs Government of India
4. Subramanian. R, Disaster Management, Vikas Publishing House, ISBN 9352173387,9789386176686
5. Sharma SC, Disaster Management, Khanna Publishing House. ISBN 9386173387, 9789386173386.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Books for References

1. Bernadin John H, 2012, Human Resource Management, New York: McGraw Hill.
2. Dwivedi. R.S, 2009, A Textbook of Human Resource Management, New Delhi, Vikas Publication House Pvt Ltd
3. Ivancevich, 2012, Human Resource Management, New York: McGraw Hill.
4. Mahajan. J P & Reeta, 2016, Human Resource Management, Noida, Vikas Publishing house.
5. Rao V.S.P 2000 Human Resource Management, New Delhi: Sage Publications.

Web Resources:

1. https://www.researchgate.net/publication/277327554_Introduction_to_Disaster_Management
2. https://byjus.com/free-ias-prep/disaster-management-india/
3. https://www.youtube.com/watch?v=zR9CbaJhCd8
4. https://www.drishtiias.com/to-the-points/paper3/daster-management-i
5. https://nidm.gov.in/

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	1	2	2	2	2	2	2	1	2
CO2	3	2	3	2	3	2	2	1	2	2
CO3	2	2	3	3	3	2	3	2	1	2
CO4	3	2	3	3	2	1	2	1	2	2
CO5	3	1	2	3	3	2	2	2	2	2
Average	3	2	3	3	3	2	2	2	2	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5403	**COUNSELLING IN SOCIAL WORK**	DSE	6	4

Course Objective:

This course on Counselling in Social Work will enable the students to develop the skills which are required to practice counselling in different Social Work settings. It helps the students to understand the psychological rationale behind every action83ex of the potential clients.

Course Outcome:

At the end of the course, students will be able to:

CO1: Express the concepts and principles in Counselling**.**

CO2: Demonstrate the various skills required for the process of counselling.

CO3: Experiment appropriate therapy based on the theoretical frameworks.

CO4: Adapt Counselling practices at different settings.

CO5: Compile the counselling skills and technique during crisis.

UNIT I: Introduction to Counselling   (9 Hours)

Counselling–Definition, Objectives, Goals, Principles of Counselling, Difference between Counselling, Case Work &Psycho-therapy, Code of Ethics.

UNIT II: Process& Skills in Counselling   (9 Hours)

Steps for Counselling, Types of Counselling: Directive, Non-Directive & Eclectic. Qualities of an effective counsellor, Counselling skills &techniques.

UNIT III: Theoretical foundations of Counselling   (9Hours)

Psychoanalytic theory(Freud), Person Centred (Roger), Cognitive Behaviour Therapy (CBT), Rational Emotive Behavioural Therapy, Gestalt Therapy, Humanistic Approach (Carl Rogers &Maslow).

UNIT IV: Counselling in different Setting   (9 Hours)

Industrial/Work place, Martial, Family, De-addiction Counselling. Terminal Illness (Palliative, Hospice, AIDS, Cancer), School Counselling, Career Counselling, Grief Counselling. Suicidal Counselling.

UNIT V: Crisis &Trauma Counselling   **(9 Hours)**

Counselling in emergency and Disaster Situations (Migrants, Refuges, Trauma CARE, Victims of Communal Riots, Pandemic), Crisis Intervention.

Text Books:

1. Antony John (2003) Skills of Counselling, Guru Publications
2. Egan,Gerard,2006.Theskilledhelper:Aproblemmanagementopportunity,   Development Approach to helping, Wadsworth publishers, Boston
3. Ramanth,   Sharma. &Rachana,Sharma.(2004).*GuidanceandCounsellinginIndia.*NewDelhi:Atlanticpublisher sandDistributiors.
4. Rao,Narayana,2003CounsellingandGuidance,TataMcGrawHill,New Delhi. India
5. Ray,Wolfe&WindyDryden.(1996).*HandbookofCounsellingPsychology.*NewDelhi,New Delhi: Sage Publications.

Books for References

1. Dave,Mearns.(1997).PersonCenteredCounsellingTraining.NewDelhi,NewDelhi:SageP ublications.
2. David Murphy · 2017, Counselling Psychology: A Textbook for Study and Practice, John Wiley & Sons Ltd.
3. Joyce&Charlotte,Sills;(2002).SkillsinGestaltCounselling&Psychotherapy. New Delhi ,New Delhi: sage publications.
4. Michael,Carroll.(1996).WorkplaceCounselling:Asystematicapproachtoemployeecare. New Delhi, New Delhi: Sage publications.

Web Resources:

1. https://www.scitechnol.com/international-journal-of-mental-health-and-psychiatry.php
2. https://journals.sagepub.com/home/HPO
3. https://journals.sagepub.com/home/JHV
4. https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry
5. https://www.apa.org/pubs/journals/abn/index
6. https://www.scitechnol.com/traumatic-stress-disorders-treatment.php
7. https://www.journals.elsevier.com/journal-of-experimental-social-psychology

8. https://www.journals.elsevier.com/mental-health-and-physical-activity

9. http://learnmem.cshlp.org/

10. https://journals.sagepub.com/toc/SPP/7/1

CO-PSO Mapping Table

CO/PSO	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	2	1	2	2	2	2	2	2	1	2
CO2	3	2	3	2	3	2	2	1	2	2
CO3	2	2	3	3	3	2	3	2	1	2
CO4	3	2	3	3	2	1	2	1	2	2
CO5	3	1	2	3	3	2	2	2	2	2
Average	3	2	3	3	3	2	2	2	2	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5233	INTERNSHIP	IS	-	2

Course Objective:

This course aims at enabling the students to understand the various fields of Social Work profession and gain practical knowledge in choosing their respective specialization through intensive field work practices. This part of the field work is considered as Specialization Oriented Preparatory Field Work and this will be carried out during the summer vacation of the academic calendar.

Course Outcomes:

At the completion of the course, the students will be able to:

CO1: Describe Vision, Mission, System, Processes and Objectives of the field work Organizations.

CO2: Develop Analytical and Assessment Skills of Social Problems at the level of Individual, Group and Community in Industry/ NGO/ Hospital settings.

CO3: Demonstrate Documentation Skills to ensure continuity of Service and Growth of Professional Competence in the practice of Social Work methods.

CO4: Analyse various avenues for implementation of methods of social work in the selected field work setting.

CO5: Acquire and consolidate skills relevant to the specialization.

UNIT I: Profile

Organizational Profile: Vision, Mission, Organization Chart, Projects and Programs and its networking agencies.

UNIT II: Services

Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.

UNIT III: Expertise

Expertise of the Agency – Agency's success story, Document, Financial Records, challenges faced, SWOT analysis and legal framework.

UNIT IV: Implementation

Methods of Social Work – Skills in implementing Case work, Group Work, community organization and Social Researching Industry/ NGO/ Hospital settings.

UNITV: Specialization Activities

Process: NGO Management, Rural Development, HR Management, Medical and Clinical Practices.

Methodology

Duration of the course will be a period of 20 days during the summer vacation after the second semester. Placements to agencies will be initiated with advice of the department. This will be done with the lead gained from preparatory field work study considering inclination of the student of the setting and convenience of the agency that would permit training and observation. The candidates will maintain the daily journal on observations that he/ she makes in the field work placements which will be assessed as shown below.

Course Requirement and Evaluation:

- 20 marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skill, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a committee comprising of the course coordinator, supervising faculty of the summer placement and the Director. Performance in the viva will be evaluated for 20 marks.

A. **Continuous Assessment:**

Field Work Diary	4 marks
General Participation	4 marks
Skills and Competencies	4 marks
Written Reports	4 marks
Individual Presentation	4 marks
Total	**20 arks**

B. VIVA VOCE

Conceptualization	5 marks
Working Knowledge	5 marks
Problem Solving Ability	5 marks
Consolidated Report	5 marks
Total	**20marks**

Mapping CO-PSO

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	1	3	2	2	3
CO 2	3	3	3	3	3	1	3	2	2	3
CO 3	3	3	3	3	3	1	3	3	3	3
CO 4	3	3	3	3	3	2	3	2	2	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	3	1	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5412	**URBAN COMMUNITY DEVELOPMENT**	CC	5	4

Course Objective:

This course on the urban community development is planned impute the concept of urbanization, Urbanism, and Urban Community Development. It helps the student to understand the unban context and theories of urbanization equal thrust. Students will be made to understand the responsibility and participation of the state in civil society engagement.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Explain various theories on urbanization, urban life, problems and development.

CO2: Interpret the students to understand the problems of Urban Community in India.

CO3: Acquire the skills to work with the Urban Community, and develop and implement programmes with them.

CO4: Outline urban local administrative structure and programmes for urban development and evaluate solutions for issues in Urban Community.

CO5: Analyse critically the policies and programmes related to Urban Community.

Development in India and Enable to practice Social Work Method in Urban Community.

UNIT I: Urban Community - Concept and Theories   (12 Hours)

Definition, Concept, Objectives and Historical background; Urban Community Development: Approaches, Principles, Process and Methods; Welfare extension projects of Central Social Welfare Board; Urban Development Planning; Town and Country Planning Act 1971,ImportanceofCommunity planning and Community participation in Urban Development; Role of Community Development Worker; Application of Social Work Method in Urban Development.

UNIT II: Urban Problems in India   (12 Hours)

Population Density, Noise, Air and Water Pollution, Environmental issues, Urban Public Health, Urban informal sector, Trafficking and Delinquency. Sub urban issues and problems. Urban Poor: Cause and Conditions of Sub-standard Settlements (Slum), National Slum Development Programme, Displacement and Rehabilitation. Government Policies: Total Sanitation Policy,

Poverty Alleviation Programme, Migration, Eviction, Resettlement and Adaptability. UN Standards on all the above issues.

UNIT III: Urban Community Development (12 Hours)

Meaning, Scope and Models. Urban Development Policy and Programmes, Trends in Town and Country Planning. Emerging patterns of urban social stratification in India, Early Development Interventions: SPARK Mumbai, People project of Action Aid, Oxfam – Urban Project, Delhi Pilot Project-Critical Analysis of a Planned Experiment, Urban Programmes in Five Year Plans, Historical Analysis of Government Programmes on Urban Community Development, NULM and recent urban infrastructure programme, Barriers to Urban Community Development. Urban development Institutions- Roles and Functions, Urban Renewal Missions in India.

UNIT IV: Administrative Structure and Governance (12 Hours)

Urban Municipal Administration- structure, composition, functions and current issues. Democratic functioning of Urban local bodies, 74th Constitutional Amendment, Governance and citizen's participation. E-Governance in Urban Development, National Urban Information System (NUIS).

UNIT V: Policies and Programmes (12 Hours)

Housing for the urban poor – policy and practice in developing countries. Major National Missions: JNNURM (AMRUT), Housing for all 2022.Institutions and Government departments: CMDA, TNHB, TNSCB, CMWSSB. Commissionerate for Town and Country Planning. Urban training Institutions: TNIUS, NIUA. Role and skills of Community Development Worker in Urban Community Development. Mechanisms to address Urban Social concerns: 108 service, Women helpline, Child helpline.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books
1. Bhattacharya, 2006, Urban Development in India: Since Pre-historic Times, Concept Publishing Company, New Delhi
2. Nagpaul, Hans, 2005, Social Work in Urban India, Rawat Publications, Jaipur

3. Patel, A.K., Dubey. M. V., Urban Social Work, Crescent Publishing Corporation, New Delhi
4. Singh, U.B. (2004) Urban Administration in India, New Delhi: Serial Publication
5. Thudipara. Z. Jacob, 2007, Urban Community Development, Rawat Publications, Jaipur.

References

1. Bhattacharya, S. N. Community Development- An Analysis of the Programme in India. Kolkata: Academic Publisher
2. Chahar, S.S (ed) (2005) Governance of Grassroots Level in India, New Delhi: Kanishka Publishers
3. Naik. N.T.K., Rahman, S. Mansoor, Urbanization in India, Serials Publications, New Delhi
4. Singh, Amita (Editor) (2005) Administrative Reforms (Towards sustainable practice) New Delhi: Sage Publications
5. Ram Ahuja, 2009, Sociology in India- Concepts, Theories & Recent Trends, Rawat Publications.

Web / E-Learning Resources

1. http://mohua.gov.in/
2. http://egyankosh.ac.in/bitstream/123456789/39212/1/Unit-3.pdf
3. https://vikaspedia.in/social-welfare/urban-poverty-alleviation-1/schemes-urban-poverty-
4. Page 57 of 122M. S. W. 2021-22 onwards - University Departments - Annexure No.76(A)
5. SCAA DATED: 23.06.2021alleviation
6. https://www.scribd.com/doc/21976896/Understanding-Urbanization-Urban-Community-Development
7. http://mospi.nic.in/sites/default/files/Statistical_year_book_india_chapters/local%20bodies.Pdf
8. http://vidyamitra.inflibnet.ac.in/index.php/search

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	2	3	2	3	3
CO 2	3	2	3	3	2	1	2	2	2	2
CO 3	3	2	3	3	2	2	3	2	3	3
CO 4	3	2	3	3	2	2	3	2	3	3
CO 5	3	3	3	3	2	2	3	2	3	3
Average	3	2	3	3	2	2	3	2	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5432	INDUSTRIAL RELATIONS AND EMPLOYEE WELFARE	CC	5	4

Course Objective:

The purpose of this course is to provide in-depth knowledge about the relationship between Employer, Employee and the State, to bring out the importance of Employee Welfare in maintaining the employee relations for maximise organizational productivity.

Course Outcomes:

On the successful completion of the course, students will be able to:

CO1: Describethe concept and evolution of Industrial Relations.

CO2: Apply the mechanisms behind Industrial Relations scenario in India.

CO3: Interpret the role of stakeholders in maintaining peaceful Industrial Relations.

CO4: Analyse various statutory and non-statutory employee welfare measures.

CO5: Appraise the application of social work methods in delivering Employee welfare services.

UNIT I:Introduction to Industrial Relations   (12 Hours)

Industrial Relations: Background to Industrial Relations- Scope, Evolution and Development, Approaches and forms of Industrial relations in India.

UNIT II: Mechanism of Industrial Relations   (12 Hours)

Collective Bargaining, Joint Management Councils, works committee, Workers Participation in Management, Grievance handling procedures. Industrial Disputes: Factors, Forms, Trends, Prevention and Settlement, Role of State and Central Labour Administration, Strikes and Lockouts.

UNIT III: Industrial Relations machinery in India   (12 Hours)

Cconciliation, Arbitration and Adjudication, Code of discipline- Recent trends, Role of Government, Employers and Trade Unions in maintaining Industrial Relations.

UNIT IV: Employee Welfare   (12 Hours)

Concept, principles, scope, theories, approaches and philosophy of employee welfare, Areas of Employee Welfare, Statutory welfare programmes, non-statutory welfare programmes

(unorganised sector) Major problems experienced by employees ; Migration, wages, poor housing, absenteeism, employee turnover, tardiness Alcoholism, diseases,accidents and Working conditions.

UNIT V:Practice of Employee Welfare   **(12 Hours)**

Occupational health and safety -concept, challenges. Roles, functions and appointment of the Labour Welfare Officer- Workers awareness Programs. Need and application of Social Work methods in delivering employee welfare services, new paradigms in Employee welfare.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. Joseph, Jerome (2004) Industrial relations: Towards a new theory of negotiated connectedness, New Delhi: Response Books
2. Mamoria C.B. and Mamoria. Satish (1998)'Dynamics of Industrial Relations', Himalaya Publishing House, New Delhi
3. Paul Edwards (2009) Industrial Relations: Theory and Practice, 2nd Edition Subba Rao.P (2014) Essentials of HRM and IR 5th edition.

References
1. Ratna Sen, (2003)'Industrial Relations in India', Shifting Paradigms, Macmillan India Ltd., New Delhi
2. Rosen bloom Jerry (2014) The Handbook of Employee Benefits -Health and Group Benefits,7th Edition Graw Hill
3. Sarma. A.M (2014), Employee Welfare and Social Security, Himalaya Publishing House
4. Srivastava (2000) 'Industrial Relations and Labour laws', Vikas, 4th edition.
5. Subba Rao.P., (2010) Essentials of Human Resource Management and industrial Relations: Text, Cases and Games
6. Venkata Ratnam.C.S., 'Globalisation and Labour Management Relations', Response Books, 2001.

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5452	PSYCHIATRIC SOCIAL WORK	CC	5	4

Course Objective:

The theme of the course is to stress the need and the mandate that stability of mind, thought and action is imperative to the well-being of the community and the effective functioning of a healthy society. To help the students gain a broader understanding and the working knowledge to specialize in the field of Mental health, various aspects of diet, habits, culture and practice that would determine the cognitive and emotional upkeep will be informed in the first part of the course while the major emphasis will go on the causes, effects, personal family and societal consequences of the consequences for emotional breakdown and mental disorders.

Course Outcomes:

At the end of the course, students will be able to:
CO1: Describe the concept and evolution of Psychiatric Social Work with current trends.

CO2: Apply methods of social work among psychiatric patients, families and communities.

CO3: Illustrate the social relevance of Psychiatric settings and role of Psychiatric Social Worker.

CO4: Categorise the knowledge and skill of a Psychiatric Social Worker in different settings.

CO5: Support rehabilitation practices and community mental health programs.

UNIT I: Introduction to Psychiatric Social Work (12 Hours)

Psychiatric Social Work- Definition, Scope, Psychiatric Social Work as a field of Social Work in India. Current trends in Psychiatric Social Work, Changing trends in Psychiatric Social Work, Historical Development of Psychiatric Social Work in the U.K., U.S.A. and India.

UNIT II: Social Work Models and Methods (12 Hours)

The concept of psychiatric patient, Family and Mental Illness. Diagnosis in Psychiatric Social Work. Multi-Dimensional Approach, Psychosocial Education in Psychiatric Social Work, Models in Psychiatric Social Work. Social Case Work, Social Group Work and Family Therapy in a Psychiatric setting.

UNIT III: The Psychiatric Hospital as a Social System **(12 Hours)**

Partial hospitalization. Concept of Milieu Therapy & Therapeutic Community, Admission Pattern, Vocational Training Program (Industrial Therapy). Role of Psychiatric Social Worker in multidisciplinary team in inpatient & outpatient setting, (General Hospital Psychiatry).

UNIT IV: Psychiatric Social Work practice in special settings **(12 Hours)**

Day Hospitals, Child Guidance Clinic, Epilepsy Clinic, Adolescent Clinic, Mental Health Clinics, Geriatric Clinics. Deaddiction clinic, Crisis Intervention clinics, School Mental Health, Family Counselling Centre, Industrial setting.

UNIT V: Rehabilitation and Community Psychiatry **(12 Hours)**

Rehabilitation of psychiatric patients: role of the social worker in rehabilitation – principles,

Process and models of psychiatric rehabilitation; role of the psychiatric social worker in teamwork. National Mental Health Programme; District Mental Health Programme, Concept of Community Psychiatry and Community based Rehabilitation: Role of the Psychiatric Social Worker in Community Mental Health Programmes. Challenges and Limitations in Psychiatric Social Work Practice.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:
Text Books

1. Park & Park. (2003). Textbook of preventive and social medicine.
2. Revised School Health Manuel, 2010, Central Board of Secondary Education.
3. Sekar, Parthasarathy, Muralidhar (2011), Handbook of Psychiatric Social Work, NIMHANS Publication.
4. Verma, Ratna, (1991). Psychiatric Social Work in India. Sage Publications, New Delhi
5. Francis, Abraham P.(2014), Social Work in Mental Health – Areas of Practice, Challenges & Way Forward, Sage Publications.

References

1. Daver, Bhargavi, (1999). Mental Health of Indian Women, Sage Publications, New Delhi
2. Daver, Bhargavi, (2001). Mental Health from a Gender Perspective. Sage Publications, New Delhi

3. Dhanda, Amita, (1999). Legal Order and Mental Disorder. Sage Publications, New Delhi
4. Kapur, Malavika, (1997). Mental Health in Indian Schools. Sage Publications, New Delhi
5. Online Manual NIMHANS Training Manuel for Psychologists, 2016, National Mental Health Programme and National Institute of Health and Family Welfare, New Delhi.
6. WHO, 1991 Innovative Approaches in Mental Health Care, Psychosocial Interventions and Co-management, Geneva.

Websites/ e-Learning Resources

1. www.who.org

2. https://www.journals.elsevier.com/journal-of-behavior-therapy-and-experimental-psychiatry

3. https://www.apa.org/pubs/journals/abn/index

4. https://www.scitechnol.com/traumatic-stress-disorders-treatment.php

5. https://www.journals.elsevier.com/journal-of-experimental-social-psychology

6. https://www.journals.elsevier.com/mental-health-and-physical-activity

7. http://learnmem.cshlp.org/

8. https://journals.sagepub.com/toc/SPP/7/1

9. https://www.sciencedirect.com/journal/personality-and-individual-differences

10. https://onlinelibrary.wiley.com/journal/19383703

11. https://www.india.gov.in/topics/health-family-welfare

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	2	3	3	3	3
CO 2	3	3	3	3	3	1	3	3	3	2
CO 3	3	3	3	3	3	1	3	3	3	2
CO 4	3	3	3	3	3	1	3	3	3	2
CO 5	3	3	3	3	3	1	3	3	3	2
Average	3	3	3	3	3	1	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5414	**SOCIAL EXCLUSION AND INCLUSION IN INDIA**	CC	5	4

Course Objective:

This course aims at helping the students to contextualize the major human mess in postmodern society, in terms of marginalization and exclusion in forms of prejudice, discrimination and oppression in the society in India and many parts of the world in different ways.

Course Outcome:

At the end of the course, the students will be able to:

CO1: Explain the meaning and reality of Social Exclusion.

CO2: Identify the caste and class structure in India.

CO3: Interpret marginalization discourse in India.

CO4: Analyse various constitutional obligations related to SC & ST.

CO5: Justify the social movements relating to marginalized groups through case studies.

Unit I: Meaning and Reality of Social Exclusion **(18 Hours)**

Social Exclusion: Meaning, Definition, Forms of social exclusion (Caste, class, religion, race and gender, ethnic groups, disability, Migrants and Refugees); History of social exclusion- Consequences of social exclusion - Social exclusion in context of Globalization, Liberalization, and Privatization. Social Inclusion: Meaning, Definition, Need and Scope**.**

UNIT II: Caste Class Structure in India **(18 Hours)**
Defining Caste and class in India – Caste power matrix – Impact of caste discourses - Intolerance, prejudice, discrimination, neglection, alienation, exclusion, domination and oppression. politics of caste and class in Tamil Nadu and India. Religion and religious sects as instruments of discrimination and oppression in India.

Unit III: Discourse on Marginalization **(18 Hours)**
Understanding Marginalization – Factors contributing Marginalization – Vulnerable sections: Gender Constructs-Political economy and status of women- Gender bias; Children: Child Abuse - Physical, Mental and Health; Elders: alienation and neglect of Elders – Elder abuse; Sexual Minorities: LGBTQ - Identity needs and their Rights;

Religious Minorities: Meanings and dimensions of Minorities. Constitutional safeguards for religious minorities and Sexual minorities.

UNIT IV: Constitutional Obligations   (18 Hours)

Scheduled Tribe: Major problems of Scheduled tribe in India. Constitutional safeguards to scheduled tribes, Development and welfare programme for Scheduled tribe. Contemporary approaches to Tribal Development - Role of NGOs. Schedule Caste: Social Reforms relating to Scheduled caste, constitutional safeguards to scheduled castes, Contemporary Dalit movements, Role of NGOs - Development and welfare programme for Scheduled caste.

UNIT V: Social Movements of the Marginalized-Case Studies   (18 Hours)

Dalits of India: Jyotirao Phule, Ambedkar and Gandhi. The South American Campaign for Civil Rights - Campaign against the Apartheid - Women's liberation movements in India – pre and post independent initiatives. Selected Case studies: Afghanistan, India, Sri Lanka, Middle East, Eastern Europe and Northern Ireland (Not for examinations).

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Textbooks:
1. Sharma,K.L(1998)SocialStratificationinIndia,RawatPublications,Jaipur.
2. Thorat S.K.: Caste exclusion/ Discrimination and deprivation: The situation of Dalit in India Concept paper for DFID Delhi.
3. Baraivl Beteill A(1997), Caste: Old and New, Rawat Publication, Jaipur.

References:
1. Ghurye,G.S.2000.CasteandRaceinIndia.Bombay.PopularPrakashan
2. SemA:Social exclusion: Concept application and scrutiny, Asian Development Bank, 2003
3. Omvedt,G(1994),DalitsandtheDemocraticRevolution,SagePublication,NewDelhi.
4. Shah.G(1990),Social Movements in India, Sage Publications, New Delhi.
5. Beteille,a(1992)TheBackwardClassesinContemporaryIndia,OxfordUniversity.
6. Shah(2000)Dalit and the State, Sage Publications, New Delhi

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	2	3	3	2	1	1	2	2	2
CO 2	3	3	2	2	3	1	2	3	3	2
CO 3	3	2	3	3	3	1	3	3	2	3
CO 4	3	2	3	3	2	2	3	2	3	3
CO 5	3	3	2	3	3	2	3	3	2	3
Average	3	2	3	3	3	1	2	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5434	**ORGANIZATION CHANGE AND DEVELOPMENT**	CC	5	4

Course Objective:

This paper defines Organizational Change and Organization Development, discusses its importance and takes into consideration the Techniques and Applications of OD. It also includes discussions on organisational change related to OD Interventions that would provide for guiding a Planned Change.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Explain and classify the concept and types of organisational change

CO2: Extend the different models of change in an organization.

CO3: Discover and relate the scope and significance of OD in organizations.

CO4: Traceout the appropriate techniques for OD.

CO5: Demonstrate the application of OD in various sectors.

UNIT I: Organizational Change **(12 Hours)**

Organizational Change: Concept and Meaning, Significance; Environmental Analysis, Implications of Change; Types of change; resistance to change - Managing Change in Organizations.

UNIT II: Models and Process **(12 Hours)**

Models and process of Organizational Change: Force-Field Analysis, Process Consultation, Normative Re-Educative Strategy, Parallel Learning Structures, implementing change and evaluating change process.

UNIT III: Organizational Development (OD) **(12 Hours)**

OD: concept, definition, scope, Evolution of OD; OD Interventions; Change agents- Role, skills and styles of change agents; Relation with the client system; OD Implementation: Designing-Evaluating and institutionalizing interventions; practice of Organizational Development in India and other developed and developing countries.

UNIT IV: Organizational Development Techniques **(12 Hours)**

Group Targeted techniques: Survey Feedback, Management by Objective (MBO), Product and Service Quality Programs, and team building Individual-focused techniques: Skills training, Leadership training & development, Executive coaching, Role negotiation, Job redesign, Career planning.

UNIT V: Applications of OD **(12 Hours)**

OD in Health Care Organizations, Educational Institutions, Public Sector Organizations and Virtual Organizations; Management Development: Definition, elements of formal and informal management development, types.

Pedagogical approach:

Lecture method, PowerPoint presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. Ramnarayan S., T. V. Rao and K. Singh (1998): Organization Development, Response Books;
2. French, W.L. and Bell, Jr. C.H.: Organizational Development, 6th ed, PHI, N. Delhi.

References

1. Brown D.R. and D. Harvey: An Experiential Approach to Organization Development, 7[th]ed, Pearson-Education, N. Delhi.
2. Cummings T.G. and C.G. Worley; Organization Development and Change, 5th ed,
3. Fred, Luthans (1998), Organizational Behaviour, Singapore, McGraw Hill Book Com.
4. John W. Newstron& Davis, Keith (2002), Organizational Behaviour, New Delhi, Tata McGraw Hill –Hill
5. Mumford, Alan 1993 - Management Development: Strategies for Action, the Eastern Press, Brittain.
6. Paton, Robert A. & McCalman, James 2000 - Change Management, Response Books, Chennai.
7. Rothwell, W. & Sullivan, R. 2005. Practising Organizational Development

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	1	3	3	2	3
CO 2	2	3	3	3	3	1	3	3	2	3
CO 3	3	3	3	3	2	1	3	3	2	3
CO 4	2	3	3	3	2	2	3	3	2	3
CO 5	3	3	3	3	2	2	3	3	3	3
Average	3	3	3	3	2	1	3	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5454	CLINICAL SOCIALWORK	CC	5	4

Course Objective:

The aim of this course is to give the students the basic knowledge of health and impress upon them the need to advocate for personal hygiene. The course also ensures the physical and physiological well-being of the individual and masses. Technically the course work would also allude to concepts of Clinical & Social Epidemiology, Sociology for diseases and Medical Anthropology.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Describe the concept, history, scope and trends in clinical Social Work.

CO2: Apply skills to conceptualize, undertake evidence-based practice in different clinical settings.

CO3: Analyse critically the problematic situations and to find out workable means.

CO4: Examine the competencies and skills required for a clinical social worker in different setting.

CO5: Demonstrateethical values, clinical standards and implement empirically-based interventions in multidisciplinary settings.

UNIT I: Introduction to Clinical Social Work (12 Hours)

Clinical social work: Meaning & Definition, Goal & Objectives, Scope, Historical development, concepts underlying clinical social work practice. Emerging trends in clinical social work in India and abroad.

UNIT II: Ethics and standards in clinical social work (12Hours)

NASW Standards and behaviours for the practice of clinical social work. Core Competencies, techniques and Careers in Clinical Social Work practice.

UNIT III: Clinical social work practice among target groups (12 Hours)

Children and adolescents - life skills education, student enrichment programme, counseling cell - training program for students, Health Education. Families- pre-marital counselling, family life

education, family and marital enrichment, parenting training program Elderly– socializing, isolation and loneliness, psychological adjustment.

UNIT IV: **Psychosocial Interventions in clinical settings**   **(12 Hours)**

Skills required for clinical social worker in assessment, diagnosis, rehabilitation planning, vocational evaluation, breaking bad news, drug adherence, handling distress, emotional problems, addiction, absenteeism, work life balance, suicidal ideation and micro skills in prevention.

UNIT V: Clinical social work in various settings   **(12 Hours)**

Clinical Social Work practice in educational setting, child welfare agencies, Family Counselling centres, short stay, Respite care, Destitute homes, correctional institutions, general hospital settings, de-addiction centres, adoption centres, counselling services in corporate and industrial setting.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Text Books

1. Austrian S G (2000). Mental Disorders, Medications, and Clinical Social Work, New York: Columbia University Press.
2. Brandell, J R (1997). Theory and Practice of Clinical Social Work, London: Free Press
3. Elizabeth M.Vonl, Tony Tripodi, Irwin Epstein (2006). Research Techniques for Clinical Social Workers, Columbia University Press.
4. Jerrold R. Brandell (2014)Essentials of Clinical Social Work, Sage Publications, Ltd
5. Meyer, C. H. (1983) Clinical Social Work in an Ecological Systems Perspective, New York, Columbia University Press.

References

1. Cameron, M. & King Keegan, E. (2010). The common factors model: Implications for transtheoretical clinical social work practice.
2. Aboud, F.E. (1998). *Health psychology in global perspective.* USA: Sage Publications

3. Turner, K. (2009). Mindfulness: The present moment in clinical social work. Clinical Social Work Journal.

4. Cameron, M. & King Keegan, E. (2010). The common factors model: Implications for transtheoretical clinical social work practice.

5. Groshong, Laura W (2009), Clinical Social Work Practice and Regulation : an overview., Clinical Social Work Association.

Web / e-Learning sources

1. https://www.socialworkers.org/Practice/Clinical-Social-Work
2. http://gaswin.tripod.com/
3. https://nimhans.ac.in/
4. https://gacbe.ac.in/images/E%20books/Handbook%20of%20Health%20Social%20Work.pdf
5. https://www.clinicalsocialwork.eu/wp-content/uploads/2015/01/CSW_2_2014.pdf

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	3	3	2	1	1	2	2	2
CO2	3	3	2	2	3	1	2	3	3	2
CO3	3	2	3	3	3	1	3	3	2	3
CO4	3	2	3	3	2	2	3	2	3	3
CO5	3	3	2	3	3	2	3	3	2	3
Average	3	2	3	3	3	1	2	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5416	**SOCIAL WORK PRACTICE IN PROJECT MANAGEMENT**	CC	5	4

Course Objective:

The purpose of this course is to provide in-depth knowledge about Project Management to students for comprehensive social change in communities with acquiring the necessary skills and competencies in implementing the strategies of Project Management for better social development.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Identify and write a Project proposal and its process of implementation individually.

CO2: Acquire the project management strategies to work effectively in implementing to various communities.

CO3: Practice the ability to design a project individually and implement it appropriately.

CO4: Implement appropriate skills and knowledge towards effective implementation of Project Management.

CO5: Strengthen the skills in monitoring and evaluation of Projects.

UNIT I: Project proposal (12 Hours)

Concept, meaning, objectives. Types of projects proposals, steps in proposal writings, need and importance of proposal.

UNIT II: Introduction to project Management (12 Hours)

Concept, objectives, principles, scope, importance and methodology; micro and macro level planning; project dimensions: identification and formulation; detailed project report (DPR); project appraisal: technical, economic and financial feasibility; participatory development (participatory planning and participatory rural appraisal (PRA), participatory management and participatory evaluation).

UNIT III: Project Needs and Design   **12 Hours)**

Categories of social needs, Exploring variety of issues (political, social and cultural). Assessing key issues affecting communities,☐ Assessing how project can change livelihoods, Creating Logical Framework. Project Organisational Structure- Governing body, assembling project team, Stakeholder identification, Project Planning- Project schedules, Project activities, assessing project risks, Rolling wave planning.

UNIT IV: Planning and Management of Project Implementation   **(12 Hours)**

Activity planning, network analysis, monitoring of development projects: management information system, project evaluation: programme evaluation and review technique (PERT) and critical path method (CPM); resource mobilisation: techniques of fund raising; statutory requirements for the formation of society and trust; foreign contribution regulation act; special provisions related to income tax exemption for development organisations.

UNIT V: Project Evaluation   **(12 Hours)**

Introduction, process, evaluation ethics-Planning for Evaluation: Evaluation Assessment - Identifying & Working with Stakeholders- Evaluation design and methods and basic tools used in project evaluation and social audit- cost effectives, policy analysis and Reporting evaluation findings.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. Chaudhuri. Tribal Development in India, Inter India Pub. 1981
2. Patel, MahendraLal. Planning strategy for tribal development. Vol. 111. Inter-India Publications, 1984.
3. Rajeeva. An Introduction to the Tribal Development in India, International.1988
4. Ramana, Rao DVV. "Tribal Development." (1992).
5. Singh, J. P., and N. N. Vyas. Tribal development: past efforts and new challenges. Himanshu Publications, 1989.

References

1. Thakur, Devendra, ed. Tribal Life in India: Industrialisation in tribal areas. Vol. 4. Deep & Deep Publications, 1994.

2. Moorthy, R. V (2002). Project Management. Masters Publication

3. Roy, Sam, M (2002), Project Planning and Management, Focussing on Proposal writing. The Catholic Health Association of India

4. Vasant, Desai (1977), Project Management: Preparations, Appraisal, Finance and Policy. Delhi: Himalaya Pub. House

5. Gary Spolander, Linda Martin (2012), Successful Project Management in Social Work and Social Care , Jessica Kingsley Publishers.

Web / e-Learning Resources

1. https://www.grin.com/document/262937
2. https://corporatefinanceinstitute.com/resources/management/project-evaluation-review-technique-pert/
3. https://www.ilo.org/eval/Evaluationpolicy/WCMS_168289/lang--en/index.htm
4. https://sswm.info/planning-and-programming/decision-making/planning-community/logical-framework-approach
5. https://www.workamajig.com/blog/critical-path-method
6. https://www.simplilearn.com/tutorials/project-management-tutorial/critical-path-method

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	1	3	2	2	3
CO 2	3	3	3	3	3	1	3	2	2	3
CO 3	3	3	3	3	3	1	3	3	3	3
CO 4	3	3	3	3	3	2	3	2	2	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	3	1	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5436	**STRATEGIC HUMAN RESOURCE MANAGEMENT**	CC	5	4

Course Objective:

This course presents a thorough and systematic coverage of concepts related to strategic human resource management for who are specializing in the field of Human resource management. This course will help the students to think strategically and integrate the activities of HR with the organization's goals.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Compare Globalization and Global Impact on Indian business environment across Sectors.

CO2: Interpret the features of the International Business Environment.

CO3: Examine the Models of International Human Resource Management.

CO4: Analyze the strategies required for the Strategic Human Resource Management.

CO5: Formulate various strategic management and practices in Human Resource Management.

UNIT I: Globalization and the Indian Business Environment   (12 Hours)

Meaning and Implications, Phases, Global Impact on Indian Economy across Sectors. Modes of Entry strategies.

UNIT II: International Business Environment   (12 Hours)

Review of the global economy, the global recession, Business environment in Developed and Developing Countries. International trade theories. GATT and WTO: Agreements and Implications. International cultural aspects- Values and norms, religion and ethics, language, education impact of cultural differences on business.

UNIT III: International HRM (IHRM)   (12 Hours)

Definition, Approaches to IHRM, Difference between IHRM and HRM, Reasons for emergence of IHRM, Models of IHRM-Matching model, Harvard Model, Contextual Model, 5P Model, European Model; The Challenges of International Human Resource Management.

UNIT IV: Strategic Human Resource Management   **(12 Hours)**

Definition, Meaning -SHRM - Process - Types of Corporate Strategies - Difference between SHRM and HRM, - Porter generic model - Benefits of SHRM, Role of HR in Strategic Human Resource.

UNIT V: HR Strategies: **(12 Hours)**

Recruitment, Retention, Training & Development, and Retrenchment Strategies, Strategic management tools and recent trends in SHRM.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. Aswathappa, K. (2010) Human Resource Management – Text and Cases. New Delhi: Tata McGraw Hill

2. Gupta S C (2014). International Human Resource Management. Laxmi Publications

3. Gyanchandani, Rajni (2014). Strategic Human Resource Management. Nirali Prakashan

4. Monappa, Arun and Engineer, Mahrukh (1998). Liberalisation and Human Resource Management, Response Books, New Delhi

5. Porter, Michael S. (1998). Competitive Strategy: Techniques for Analysing Industries and Competitions, Free Press, New York

References

1. Armstrong, Micheal (2011). Armstrong's Handbook of Strategic Human Resource Management (5th ed.). London, Kogan Page Ltd.

2. Jack Lawrence R & Glueck, William F (2008). Strategic Human Resource Management. Tata Mc Graw Hill Publishing Company Ltd.

3. Rathan Reddy B. (2015). Effective Human Resource Training and Development Strategy (3rd ed.). Mumbai: Himalaya Publishing House

4. Subba Rao P. (2015). International Human Resource Management. Himalaya Publishing House

5. Vance (2013). Managing a Global Workforce Challenges and Opportunities in International Human Resource Management. Prentice Hall India Learning Private Limited

Web / e-Learning Resources

1. http://www.ignou.ac.in
2. https://www.aihr.com
3. https://www.hrmexam.com
4. https://www.shrm.org
5. https://www.whatishumanresource.com

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	2	3	3	2	1	3	2	3	3
CO 2	3	2	2	2	2	1	2	1	2	2
CO 3	3	2	3	1	2	1	2	2	3	3
CO 4	3	3	3	3	2	2	2	2	3	3
CO 5	3	3	3	2	2	2	3	2	3	3
Average	3	2	3	2	2	1	2	2	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5456	**THERAPEUTIC INTERVENTION IN SOCIAL WORK**	CC	5	4

Course Objective:

This course aims to bring awareness on the concept of therapeutic interventions and to understand the role of social worker in different settings. This also helps students to acquire knowledge of therapeutic approaches for cognitive and behavioural changes. This also initiates the student in integrating indigenous and holistic therapeutic practices and to understand the current trends in healing.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Recognise the importance of Therapeutic Intervention in Social Work.

CO2: Demonstrate clinical social work practices in different settings.

CO3: Interpret different therapeutic approaches and social work practices.

CO4: Appraise indigenous and holistic therapeutic practices.

CO5: Evaluate the current trends in healing and psychosocial interventions.

UNIT I: Introduction to Therapeutic Intervention   (12 Hours)

Therapeutic intervention - Meaning, Concept. Clinical Social Work Practice - Definition. Psychotherapy- Definition, Therapeutic Alliance. Compare Psychotherapy – Counselling – Case work.

UNIT II: Role of Clinical Social Work Practice in different settings   (12 Hours)

Roles: Mental Health, HIV/AIDS, Deaddiction, Diabetics, Coronary Heart disease, Neurology, Nephrology, Oncology, Tuberculosis.

UNIT III: Therapeutic Approaches   (12 Hours)

Approaches: Person centred approach, Humanistic, Existential and Solution Focused approach; Therapeutic Process and application – Psychoanalysis, Gestalt Therapy, Erikson's psychosocial

stage, Cognitive Behaviour Therapy, Group Therapy, Family Therapy, Tele-counselling and Transactional Analysis.

UNIT IV: Indigenous Therapeutic Techniques (12 Hours)

Indigenous therapeutic Techniques- Yoga, Meditation, Spiritual Healing and Relaxation Therapy.

UNIT V: Current trends in Healing (12 Hours)

Neuro Linguistic Programming, Positive Imaging, Pain Management techniques, Art Therapy, Play therapy, Music and Dance Movement Therapy.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions.

Learning Resources:

Text Books

1. Antony D (2018), Counsellor's Approach to Mental Disorders, Guru Publications
2. Coleman, Comprehensive Textbook of Abnormal Psychology.
3. Egan Gerard. (2006). The skilled helper: A problem management and opportunity, Development Approach to helping, Wadsworth publishers, Boston, USA.
4. Joseph Waalsh (2010), Direct Social Work Practice Theoretical Perspectives, Cengage Learning India Private Limited, New Delhi. ISBN-13:978-81-315-1375-0
5. Sekar, Parthasarathy, Muralidhar (2011), Handbook of Psychiatric Social Work, NIMHANS Publication.

References

1. Benson, N & Loon, B. V (2012). Introducing Psychotherapy: A Graphic Guide
2. Hamilton, Gordon. (1955). *Theory and Practice of Social Case Work*. Columbia University Press, New York, USA.
3. Helen, (1995). *Social Case Work: A Problem-Solving Process*. The University of Chicago Press, Chicago, USA.
4. Lapworth, Phil, (2001). *Integration in Counselling and Psychotherapy: Developing a personal approach*. sage publications, New Delhi.
5. Windy, Dryden. (2002). *Handbook of Individual Therapy*. Sage Publications, New Delhi.

Web / e-Learning Resources

1. https://www.apa.org/practice/guidelines
2. https://www.goodtherapy.org/learn-about-therapy/types/acceptance-commitment-therapy
3. https://www.goodtherapy.org/learn-about-therapy/types/dialectical-behavioral-therapy
4. https://www.who.int/transplantation/Guiding_PrinciplesTransplantation_WHA63.22en.p
5. https://www.learncbse.in/therapeutic-approaches-counselling-cbse-notes-class-12-psychology/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	3	3	2	1	1	2	2	2
CO2	3	3	2	2	3	1	2	3	3	2
CO3	3	2	3	3	3	1	3	3	2	3
CO4	3	2	3	3	2	2	3	2	3	3
CO5	3	3	2	3	3	2	3	3	2	3
Average	3	2	3	3	3	1	2	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5418	**FIELD WORK IV - CD**	CC	5	4

Course Objective:

As the integral part of social work training that slates the students in actual field setting alongside of the cognitive training that he/ she receives as part of course work, this course aims at enabling the students to understand the various components of the specialization settings and develops skills and competencies required for effective Social Work interventions at different.

Course Outcome:

At the end of the course, students will be able to:

CO1: Recognise and apply the methods of social work practices in rural community settings.

CO2: Demonstrate and apply the NGO management techniques and its implications in voluntary sector.

CO3: Analyse the structure and functions of NGOs and NGDOs.

CO4: Equip necessary project management skills and competencies to execute the projects in NGO sector.

CO5: Develop insight and practice social justice through civil society for further nation building.

UNIT – I (12 Hours)

CSR: Concept, definition, scope, Evolution of CSR, CSR and social legitimacy, The evolving role of stakeholders, Moral and economic arguments for CSR.

UNIT – II (12 Hours)

CSR policy and governance, Stakeholder engagement, Environmental assessments, Theories & Models of CSR.

UNIT – III (12 Hours)

Community investment and evaluation, CSR and human resource management, Reporting and communications.

UNIT – IV (12 Hours)

Introducing a systems-based approach to developing CSR, Assessing the current state of a company's CSR activities, Linking CSR to brands and reputation, Stakeholder engagement.

UNIT – V (12 Hours)

Implementing CSR programmes, Monitoring and measuring the impact of CSR programs, Company Act: 2013.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

4. Field work orientation on structure of the programme
5. Explaining the skills are required for social workers to face the challenges in the different communities.
6. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

5. Identify needs of the community and solve it with people s' participation.
6. Application of community social work practice
7. Applying their skill in solving the community problems.
8. Assessment on the role of industries contribution for community development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirement and Evaluation:

- 50% of the marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skill, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a committee of which one is an external member. Performance in the viva will be evaluated for 25%.

Part A: Continuous Assessment:

Regularity of Attendance	15 marks
General Participation	10 marks
Skills and Competencies	15 marks
Written Reports	25 marks
Individual Presentation	10 marks
Total	**75 marks**

Part B: VIVA VOCE

Conceptualization	5 marks
Working Knowledge	10 marks
Problem Solving Ability	5 marks
Consolidated Report	5 marks
Total	**25 marks**

Mapping CO-PSO

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	2	3	2	2	3
CO 2	3	3	3	3	3	2	3	2	2	3
CO 3	3	3	3	3	3	2	3	3	3	3
CO 4	3	3	3	3	3	3	3	2	2	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	3	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5438	**FIELD WORK IV - HRM**	CC	5	4

Course Objective:

The course aims at training the students build their own skills and competencies required for Development Sector. This will be done by organizing field work placements in NGOs and other Development agencies for a period of 30days.

Course Outcome:

At the end of the course, student will be able to:

CO1: Recognise and apply the methods of social work practices in rural community settings.

CO2: Demonstrate and apply the NGO management techniques and its implications in voluntary sector.

CO3: Analyse the structure and functions of NGOs and NGDOs.

CO4: Equip necessary project management skills and competencies to execute the projects in NGO sector.

CO5: Develop insight and practice social justice through civil society for further nation building.

UNIT – I **(12 Hours)**

Understanding of the Organisation, its financial standing, Organisation structure, competitors and market share.

UNIT – II **(12 Hours)**

Understanding of Human Resource planning, job analysis, job description and Recruitment process; Establishing rapport with the personnel and understanding HRD functions.

UNIT – III **(12 Hours)**

Gain insights into HR policies related to Employee engagement, Employee relations, Grievance handling, talent management, Reward system, Compensation management, Performance Management etc.

UNIT – IV   (12 Hours)

Conducting research project, assignments pertinent to service sector; Undertake analysis/ projects relevant to the Organisation.

UNIT – V   (12 Hours)

Legislations applicable to the Organization.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

1. Field work orientation on structure of the programme
2. Explaining the skills are required for social workers to face the challenges in the different communities.
3. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

1. Identify needs of the community and solve it with people s' participation.
2. Application of community social work practice
3. Applying their skill in solving the community problems.
4. Assessment on the role of industries contribution for community development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirement and Evaluation:

- 50% of the marks will be allotted for continuous assessment.
- Regularity in attendance, keenness to participate, readiness to learn, development of required skill, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.

- A viva voce will be conducted at the end of the semester by a committee of which one is an external member. Performance in the viva will be evaluated for 25%.

Part A: Continuous Assessment:

Regularity of Attendance	15 marks
General Participation	10 marks
Skills and Competencies	15 marks
Written Reports	25 marks
Individual Presentation	10 marks
Total	**75 marks**

Part B: VIVA VOCE

Conceptualization	5 marks
Working Knowledge	10 marks
Problem Solving Ability	5 marks
Consolidated Report	5 marks
Total	**25 marks**

Mapping CO-PSO

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	1	3	2	2	3
CO 2	3	3	3	3	3	2	3	2	2	3
CO 3	3	3	3	3	3	3	3	3	3	3
CO 4	3	3	3	3	3	2	3	2	2	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	3	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5458	**FIELD WORK IV – M&P**	CC	5	4

Course Objective:

The course aims at enabling the students to understand the various components of Medical and Psychiatric social work practice and develop skills and competencies required for effective Psychiatric Social Work Interventions at clinical and community level. This will be done by deputing students for a period of 30days in field work placement in Medical and psychiatric settings.

Course Outcome:

At the end of the course, students will be able to:

CO1: Recognise and apply the methods of social work practices in Medical or clinical settings.

CO2: Utilize the skills effectively pertaining to psychiatry settings.

CO3: Analyse the structure and functions of Hospital Administration.

CO4: Practice the models of rehabilitation and Develop insights on Medico legal challenges in health sector.

CO5: Exhibit necessary skills and competencies relevant to Medical and Psychiatric settings.

UNIT I: Medical & Psychiatric Social Work in Clinical setting

Case history taking and mental status examination- Disability assessment and Management - Rehabilitation Processes- therapeutic Interventions- Home visits and Referral services - Counselling in different settings.

UNIT II: Medical & Psychiatric Social Work in psychiatry setting

Psychiatry based rehabilitation- campaigning and educational programmes- state and Mental Health- Field Research. Implementation of National Mental Health Programme and District Mental Health Programme.

Unit III: Hospital Administration

Human Resources Planning and management – Training and Development - Social Security Act applicable for hospital – Resource Management.

Unit IV: Rehabilitation

Rehabilitation: Role of the Medical Social Worker in Rehabilitation; Medico Legal Issues.

Unit V: Medical and Psychiatric Setting

Role of Social Worker in Medical and Psychiatric settings.

N.B: The learning situation will be both structured and unstructured. The trainee will be given various practical assignments during the placement that would enable him/her to use not only process learning methods but also various non-participant study techniques.

General Field Work Progress

Tasks/ Activities Carried out

Orientation Phase:

1. Field work orientation on structure of the programme
2. Explaining the skills are required for social workers to face the challenges in the different communities.
3. Identification of the field of interest to develop the aptitude for the same.

Induction Phase:

The students are starting their training in their respective field work organization.

1. Identify needs of the community and solve it with people s' participation.
2. Application of community social work practice
3. Applying their skill in solving the community problems.
4. Assessment on the role of industries contribution for community development.

Implementation Phase:

Apply the theoretical knowledge for solving the problems and to develop the NGOs' knowledge on current application of community assessment & development.

Course Requirement and Evaluation:

- 50% of the marks will be allotted for continuous assessment.

- Regularity in attendance, keenness to participate, readiness to learn, development of required skill, ability to conceptualize and acquisition will be tested
- The functional knowledge will be evaluated on the basis of process reports, observational reports and participatory evaluation by the faculty.
- A viva voce will be conducted at the end of the semester by a committee of which one is an external member. Performance in the viva will be evaluated for 25%.

Part A: Continuous Assessment:

Regularity of Attendance	15 marks
General Participation	10 marks
Skills and Competencies	15 marks
Written Reports	25 marks
Individual Presentation	10 marks
Total	**75 marks**

Part B: VIVA VOCE

Conceptualization	5 marks
Working Knowledge	10 marks
Problem Solving Ability	5 marks
Consolidated Report	5 marks
Total	**25 marks**

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	3	3	3	2	2	3
CO 2	3	3	3	3	3	2	3	2	2	3
CO 3	3	3	3	3	3	2	3	3	3	3
CO 4	3	3	3	3	3	1	3	2	2	3
CO 5	3	3	3	3	3	2	3	2	2	3
Average	3	3	3	3	3	2	3	2	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5302	MEDIA AND SOCIAL WORK	DSE	5	3

Course Objective:

This course is important to all students getting trained in social work because effective communication is a basic necessity for any individual to make sense in this society. With the internet technology, the conventional means of communication which gives a world of opportunity for imagination and freedom to interpret contexts takes a beating. it becomes all the more important to train students in various methods in the mainstream and alternate forms of communication. With this in mind, the course on Development Communication for Social Advocacy aims at training the students.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Explain and associate the significance of mass communication and mass media in society.

CO2: Classify and recognize the genres and nuances of mass media and its impact on culture.

CO3: Explain the concepts of development communication and its role in societal development.

CO4: Demonstrate and dramatize the community or society to create awareness and sensitization programmes through alternative media.

CO5: Integrate, organize and plan social advocacy programs for the development of society.

UNIT I: Media and Mass Communication   **(12 Hours)**

Communication: Meaning, concept, significance and Types, Sociological aspects of Communication; Communication and Culture; Communications Models - Print, Visual and Electronic; Mass Communication: Meaning, Development and Scope; Mass Media - Meaning, Elements & Functions of Mass Media, Impact; Role of Mass Media in National Development, Limitations in the use of Mass Media in India.

UNIT II: Nuances of Mass Media on Culture   **(12 Hours)**

Role & Performance: Mass Media & Cyber Media - Cultural approaches: Mass communication and multicultural nuances and its impact; Mainstream modes: Print and visual media – A critique on populist Genre in Print media, Television and Movie - Media Education.

UNIT III: Need for Development Communication   **(12 Hours)**

Development Communication: Definitions- Roles of Development Communication – Philosophy - General differences from communication – goals of communication – the difference between communication for development and development communication.

UNIT IV: Alternative Media   **(12 Hours)**

Alternative media: Definition and usage, types, relevance; Group Media: Concept, manufacture and use of different media for a campaign - photos, posters, puppets, flashcards, street play, Electronic Media: strengths and limitations; Internet as a tool for development; Social networking: Face book, Twitter, Blog, Websites and emails - Folk Media: Definition, types, problems faced in using folk media.

UNIT V: Advocacy for Social Work Practice   **(12 Hours)**

Advocacy –Meaning, Definition, types; Social Advocacy: Meaning, Need, Process, Social advocacy and social change; Role of Social Worker in social advocacy; Social activism: Communicating social emotions, needs and canalizing information.

Pedagogical approach:

Lecture method, PowerPoint presentations, focus group discussions, field visits, seminars, role play, group activity, interactive debate and discussions. Case Studies: Some cases of the real business world to supplement learning from the course.

Learning Resources:
Text Books

1. Kumar, Keval 2004, Mass Communication in India. Mumbai: Jaico Publishing House.
2. Mody, Bella 1991, Designing Messages for Development Communication: An Audience Participation Based Approach. New Delhi: Sage Publications.

References

1. Doctor, Aspie et al 1984, Basic study in Mass Communication. Mumbai: Seth Publishers.

2. Poster, Mark. 1991. Post Structuralism and communication. London. Polity press.

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	3	2	2	3	3
CO 2	2	3	2	2	2	3	3	2	3	3
CO 3	3	3	3	3	2	3	2	2	3	3
CO 4	2	3	2	2	2	3	3	2	3	3
CO 5	3	3	3	3	2	3	2	2	3	3
Average	3	3	3	3	2	3	2	2	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Name of the Course	Category	Hours/Wk.	Credits
24MSW5304	**CORPORATE SOCIAL RESPONSIBILITY**	DSE	5	3

Course Objective:

This course aims equipping postgraduate students with the skills to advocate for and implement ethical practices within corporate settings. As businesses increasingly engage in CSR initiatives, social work professionals are uniquely positioned to drive positive social change through these avenues.

Course Outcomes:

At the end of the course, Students will be able to:

CO1: Describe the concept and Model of Corporate Social Responsibility.

CO2: Extend the steps and strategies in attaining CSR.

CO3: Examine steps and strategies in attaining CSR

CO4: Appraise the various CSR Programmes in an Organization

CO5: Reflect on various Ethical standards on consumer, Environmental and Social aspects of CSR.

UNIT – I: Introduction to CSR (6 Hours)
CSR: Corporate Social Responsibility – Meaning, Definition and Concepts. Models of CSR.

UNIT – II: Legislation (6 Hours)
Indian Companies Act (2013): Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII, Social Accounting: Definition, Objective, and Scope. Social Audit: Definition, Approaches & Need.SA:8000 and Corporate Social Reporting.

UNIT – III: Business ethics and Corporate Governance (6 Hours)
Business ethics: Meaning and definitions of Ethics. Kohlberg's six stages of moral development; Corporate Governance – meaning, significance, principles and dimensions. Gender issues in multiculturalism.

UNIT – IV: CSR and Community Participation (6 Hours)
Corporate and Community Participation. Need and types of participation, Corporate – Community Collaboration (CCC) and Social Development.

UNIT – V: Role and Skills (6 Hours)

Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. CSR Audit & Reporting Guidelines by Companies act 2013. Case Studies..

Text Books

1. Benn & Bolton, (2011). Key concepts in corporate social responsibility. Australia: Sage Publications Ltd.
2. Chatterjee, M. (2015).Corporate Social Responsibility. Delhi: Oxford University Press
3. Maya. R. J., Vanitha, S., Kamala, Padmavati, D., SangarMithirai and Padmavathy, M. (2008). Issues and Challenges of Sustainable Development in India. New Delhi: Serials publications.
4. Reddy, Sumati and Stefan Seuring. (2004). Corporate Social Responsibility: Sustainable Supply Chains. Hyderabad: ICFAI University Press.
5. Werther, W. B. & Chandler, D. (2011). Strategic corporate social responsibility. Thousand Oaks, CA: Sage publications.

Books for References

1. Bradshaw, T. and D. Vogel. (1981). Corporations and their critics: Issues and answers to the problems of corporate social responsibility. New York: McGraw Hill Book Company
2. Brummer, J.J. (1991). Corporate Responsibility and Legitimacy: An interdisciplinary analysis. Westport, CT: Greenwood Press.
3. Cannon, T. (1992). Corporate responsibility (1st ed.) London: Pitman Publishing.
4. Crane, A. et al., (2008). The Oxford handbook of corporate social responsibility. New York: Oxford University Press Inc.
5. Das, Chandra, Subash. (2010). Corporate Governance. New Delhi: PHI Learning Pvt.Ltd.

6. Ellington. J. (1998).Cannibals with forks: The triple bottom line of 21st century business. New Society Publishers
7. Grace, D. and S. Cohen (2005). Business ethics: Australian problems and cases. Oxford: Oxford University Press.
8. Neil, H. (1973). Corporate Power Social Responsibility. New York: Macmillan Publishing Co., Inc

Web Resources

1. https://indiacsr.in/
2. https://csrcfe.org/about-csr-in-india-public-policy/

3. http://csr.gov.in/
4. https://bthechange.com/csr-in-india-is-now-a-law-2502aa6d0daa
5. https://csrbox.org/CSR-in-India
6. https://thecsrjournal.in/top-100-companies-india-csr-sustainability-2021/
7. https://www.financialexpress.com/industry/corporate-social-responsibility-how-indias-csr-rules-ensure-strict-compliance/2392017/
8. https://thecsruniverse.com/csr-in-india-csr-definition-and-csr-eligibility-in-companies-act-2013/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO 1	3	3	3	3	2	3	2	2	3	3
CO 2	2	3	2	2	2	3	3	2	3	3
CO 3	3	3	3	3	2	3	2	2	3	3
CO 4	2	3	2	2	2	3	3	2	3	3
CO 5	3	3	3	3	2	3	2	2	3	3
Average	3	3	3	3	2	3	2	2	3	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Course Title	Category	Hours/Wk.	Credits
24MSW5400	**PROJECT**	CC	5	4

Course Objective:

This course practically aims at acquiring the application of research methods, tools and techniques and to develop skills of analysis and reporting among the students. This is done by encouraging students to identify researchable problems in their areas of specialization and do independent field study projects.

Course Outcomes:

On the successful completion of the course, students will be able to:

CO1: Conceptualize, formulate and conduct research project.

CO2: Visualize the linkages between practice, research, theory and their roles

CO3: Apply skills for use of library and documentation services for research.

CO4: Acquire analytical skills within the field of Social Work research.

CO5: Assess the application of Statistics and enhance abilities to prepare project report in Social Work Research.

UNIT – I (12 Hours)

Aspects that need to be considered in designing and conducting a research study

Selection and formulation of a Research problem

Identifying and defining concepts, variables Formulation of hypothesis and testing hypothesis

Preparation of a study proposal Understanding Research Design patterns

Scope and Coverage

Population/Universe of a study. Need for studying a cross section of the Universe (Sample) Study of the Available

Sampling patterns (Probability/Non-Probability, Deciding the sample size and assessing error, Problems and advantages of sample studies.

UNIT – II   (12 Hours)

Planning and Implementation of data collection

Identification of data need, Use of secondary data

Primary data collection schemes and choice of a scheme

Preparation of a tool of data collection, and Problems in data collection

Data processing methods

Steps involved in data processing Preparing a data processing scheme, taking decision on how the data are to be organized and presented, Analysis of data and use of Statistics in data analysis, Use of technological tool in data processing and analysis.

Application of Logical Reasoning and Statistics

Use of logical reasoning, Application of Statistical modules

Study of available statistical programme and their application on research data, Understanding the uses and misuse of statistical procedures Study Designs (A student can carry out research by using one of the following methods or combination of methods: Case study, Survey and Experimental study).

UNIT – III   (12 Hours)

Format of the Research Report

Each research shall consist of the following sections.

Section I Preliminaries

Section II Body of the Report

Section III Annexures

Section I Preliminaries: It is a formal general section and shall have following details

1. Title page

2. A Face sheet having details regarding the title of the study, name of the researcher, name of the guide, Head of the department, institution through which the study has been undertaken university and year of the work

3. Forward/ Acknowledgement

4. Table of contents with page Nos

5. List of tables charts and graphs

6. Certification from the guide

Section II Body of the Report: It is a formal technical section which shall consist of following chapters.

1. Introduction

2. Review of Literature

3. Methodology

4. Data presentation and Analyses

5. Major Findings and conclusion

However, the number of Chapters appearing in the body of report can be more, if the student decides to increase chapters. The aim of each chapter shall be considered while preparing the chapter

Section III Annexure: This section shall consist of all such additional information that are not disclosed in the body of the report

a) A copy of the tool/tools of data collection.

b) Additional statistical tables

c) Bibliography

d) Photographs etc.

UNIT – IV **(12 Hours)**

- **CHAPTER 1 Introduction:** The purpose of this chapter is to introduce the problem/topic of research. Here the student has to discuss the problem under analysis in relation to its importance and highlight need for undertaking the study. The concepts, variables, hypothesis used in the study have to be explained in this Chapter.

- **CHAPTER 2 Review of Literature:** The purpose of this chapter is to gather information review literature and studies conducted earlier on the same topic based on which one can draw out the relevance of the present study.

- **CHAPTER 3 Methodology:** In this chapter the student has to outline as clearly as possible the, procedure used by him/her in the project undertaking.

1. The objectives of the research should be clearly stated following which the other issues are to be discussed

2. Coverage i.e. Population and Sample.

3. Data collection: Time duration; methods and tools used; difficulties faced in data collection.

4. Scheme involved in data processing and mode of data presentation. (Editing, classification, coding tabulation, graphs). If processed by the computers, a brief discussion on the scheme has to be explained

5. Report Design: A brief discussion on the arrangement or chapterization of the report could be included here.

UNIT – V **(12 Hours)**

- **CHAPTER 4 Data Presentation and Analysis:** This chapter shall present the findings of research. Appropriate mode of data presentation such as charts, graphs and diagrams and descriptive analysis/ interpretations of data are undertaken here.

- **CHAPTER 5 Major Findings and Conclusion:** This chapter shall present in a summarized form, the major findings as well as the conclusions arrived at, along with recommendations and suggestions if any for further research and intervention in the area of the study.

Text Books

1. Ahuja, Ram (2001), Research Methods , Rawat publications, Jaipur

2. Alston, M Bocoles, W (Indian Edition 2003), Research for Social Workers- An Introduction to Methods, Rawat Jaipur.

3. Chauthary, C, M (1991), Research Methodology, Jaipur, RBSA Publishers

4. Costello, Patrick (2005), Action Research, London Continuum

5. Gillham, Bill (2000), Case Study Research Methods, London, Continuum

6. Kothari, C, R (2004), Research Methodology: Methods and Techniques, New Delhi, New age International

7. Krishnaswamy, O.R (1993), Methodology for Research in Social Science, Himalaya, Bombay

Books for References

1. Baker, Therese, I (1994) Doing Social Research, McGraw Hill, Singapore

2. Laldas, D, K (2000) Practice of Social Research, Rawat, Jaipur.

3. Mikkelsen, Britha (2005), Methods for Development Work and Research – A new Guide forPractioners, Sage Publications, New Delhi.

4. Singh, Jaspal (2001), Methodology and Techniques of Social Research, New Delhi, Kanishka.

Web Resources

1. https://onlinecourses.nptel.ac.in/noc20_ge01/preview
2. https://onlinecourses.nptel.ac.in/noc20_hs78/preview
3. https://academic.microsoft.com/
4. https://www.refseek.com/
5. https://core.ac.uk/
6. https://www.base-search.net/

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	3	3	2	2	1	2	2	2
CO2	3	3	2	2	3	2	2	3	3	2
CO3	3	2	3	3	3	1	3	3	2	3
CO4	3	2	3	3	2	3	3	2	3	3
CO5	3	3	2	3	3	2	3	3	2	3
Average	3	2	3	3	3	2	2	3	2	3

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Course Title	Category	Hours/Wk.	Credits
24MSW5244	**PROFESSIONAL COMPETENCY SKILL**	SEC	Online	2

Course Objective:

This Professional Competency Skill course aims to promote and impute job skills in the social work domain including government service examinations among the students. It helps the student to inherit the core skills and competencies related to contemporary Job requirements in the job market.

Course Outcome:

After completing this course, the students will be able to:

CO1: Identify the skills required for employment.

CO2: Articulate the communications skills for clearing IELTS/TOEFL examinations.

CO3: Complete to fulfil the presentation skills as required by the job market.

CO4: Prepare and equip to clearing service examinations such as UGC – NET/TNPSC/UPSC.

CO5: Design to transform their self-identity and self-development.

Unit 1: Job Skills

Soft Skills: An Introduction – Definition and Significance of Soft Skills; Process, Importance and Measurement of Soft Skill Development.

Unit 2: Communication skills

Communication Skills – Reading, Writing, Speaking and Listening (for IELTS/TOEFL); Interview Skills, Group Discussion Skills.

Unit 3: Presentation Skills

Presentation Skills: Types, Content, Audience Analysis, Essential Tips – Before, During and After, Overcoming Nervousness; Resume Writing- methods and types.

Unit 4: Professionalism

Competitive and Service Examinations - Reasoning: Logical, Analytical and Mathematical; Syllogism, Data Interpretation, Reading Comprehension, Aptitude.

Unit 5: Personality

Personality Development – Meaning, Body Language, Adaptability Skills; Emotional Intelligence: Meaning, Strategies to enhance Emotional Intelligence.

Pedagogical approach:

Lecture method, PowerPoint presentations, focus group discussions, role play, group activity, interactive debate and discussions.

Text Book:

1. Mitra, Arun K, .Personality Development and Soft Skills, Oxford Publications, 2011

References:

1. Managing Soft Skills for Personality Development – edited by B.N.Ghosh, McGraw Hill India, 2012.
2. English and Soft Skills – S.P.Dhanavel, Orient Blackswan India, 2010.

CO-PSO Mapping Table

	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6	PSO7	PSO8	PSO9	PSO10
CO1	3	2	2	1	1	1	3	2	1	2
CO2	2	3	2	2	1	2	2	1	1	2
CO3	2	3	3	2	1	1	1	1	1	2
CO4	2	3	3	3	2	1	2	1	1	3
CO5	3	2	2	1	1	1	3	2	1	2
Average	2	3	2	2	1	1	2	1	1	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

M.A. SOCIAL WORK
Value Added Courses
w.e.f 2024-2025

Semester	Course Code	Course Title	Hrs/Wk	Credits	Marks
2	24MSW422V	BASICS IN COUNSELLING	2	2	50
3	24MSW521V	SOCIAL ENTREPRENEURIAL SKILLS	2	2	50

Course Code	Course Title	Category	Hours/Wk	Credits
24MSW422V	**BASICS IN COUNSELLING**	**VAC**	2	2

Course Objective:

This course will help students from any discipline to understand the basic conceptsand practice the counselling techniques and develop the ability to counsel their peer circles during emergency or crisis situation.

Course Outcome:

At the end of the course the students will be able to:

CO1: Associate the concept of counselling and need for practice.

CO2: Apply the counselling as a tool for help and intervention

CO3: Utilize the appropriate counselling types to assist.

CO4: Integrate skills that would enable them to perform their role effectively.

CO5: Synthesize the importance of counselling process in different settings.

UNIT 1: Introduction   (Hour: 6)

Counselling**:** Meaning, concept, Need, scope and goals; Differentiation between Advice, Guidance and Counselling; Principles of Counselling.

UNIT 2: **Process   (Hour: 4)**

Steps in Counselling Process: Identification – Approach – Intervention – Referral; Approaches: Physical, Cognitive, Emotional, Social, and Moral.

UNIT 3: Basic Counselling Skills   (Hour: 6)

Counselling Skills: Listening Empathy,Observation, Questioning, Communication: Listening, Feedback, Non-Verbal; Making Notes and Reflections; Counselling Interview: Types, Characteristics and Techniques.

UNIT 4: Ethical Consideration   (Hours:8)

Professional Ethics: Need for Ethical Standards, Ethical Codes and Guidelines.

UNIT 5: Settings (Hour: 6)

Counselling settings – Family, Peer Circle, educational, health and Workplace: Referral services: Identification, connect and transfer.

Pedagogical approach:

Lecture method, power point presentations, focus group discussions, field visits, seminars, role play.

Text Book

- John Antony, D OFM Cap. (2015), *Counselling Made Easy*, Dindugal, Guru Publications.

REFERENCE

- Pasricha, Prem (1976) :*Guidance and Counselling in Indian education*
- Rao, Narayan (1984): *Counselling Psychology*
- Dave, Indu (1992): *Basic Essentials of Counselling*

CO-PO Mapping Table

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO 1	3	3	3	3	2	3	3	3	3	2
CO 2	3	3	3	2	2	3	3	3	2	3
CO 3	3	2	3	3	2	3	2	3	3	2
CO 4	3	3	3	3	2	3	3	3	3	2
CO 5	3	3	2	3	3	3	3	2	3	2
Average	3	3	3	3	2	3	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'

Course Code	Course Title	Category	Hours/Wk	Credits
24MSW521V	SOCIAL ENTREPRENEURIAL SKILLS	VAC	2	2

Course Objective:

This course aims to develop essential entrepreneurial skills among Students. They will learn to apply core business and entrepreneurship competencies to address social and environmental challengesfocusing on practical skills such ascreative problem-solving, business planning, financial management, marketing, and leadership all tailored to the unique aspects of social entrepreneurship.

Course Outcomes:

At the end of the course, students will be able to:

CO1: Understand the concept, scope, and essential traits of social entrepreneurship.

CO2: Compare different social entrepreneurship models and learn to create a basic model addressing forthcoming challenges.

CO3: Apply social entrepreneurship concepts to various dimensions of societal needs.

CO4: Develop and demonstrate key social entrepreneurship skills in problem-solving, communication, and leadership.

CO5: Interpret the global relevance of social entrepreneurship and predict future trends in the field.

Unit I: Social Entrepreneurship (6 hours)

Social entrepreneurship: Meaning, Definition, Scope and Need;History: Origin – Evolution; Types: Business, Technology, Ownership, Gender, Enterprise and Innovation – based.

Unit II: Models of Social Entrepreneurship   (6 hours)

Models: The catalyst business model - The expertise broker business model; Developing a social entrepreneurship model: Challenges and opportunities; Case Studies: Grameen Bank – TOMS Shoes – Asoka Foundation.

Unit III: Dimensions of Social Entrepreneurship   (6 hours)

Dimensions of Social Entrepreneurship: Poverty alleviation – Healthcare – Environment sustainability – Community Development/Empowerment.

Unit IV: Social Entrepreneurship Skills (6 hours)

Social Entrepreneurship Skills: Importance and need; Types of Social Entrepreneurship Skills: Problem Identification – Creativity and Innovation – Financial planning – Communication and Networking; Leadership and Organizational Management; Team building – Conflict resolution – Ethical Decision Making.

Unit V: Global Relevance and Future Trends (6 hours)

Global Relevance: Sustainable Development Goals – International Policy Making; Future Trends: Technology – Collaborative Economy – Corporate Social Entrepreneurship.

Pedagogical approach: Lecture method, power point presentations, focus group discussions, seminars, role play, group activity, interactive debate and discussions.

Learning Materials

Text Books:

1. Dees, J. Gregory, Emerson, Jed, and Economy, Peter, 2002, Strategic Tools for Social Entrepreneurs: Enhancing the Performance of Your Enterprising Nonprofit, Wiley.

2. Bornstein, David and Davis, Susan, 2010, Social Entrepreneurship: What Everyone Needs to Know, Oxford University Press.

3. Drayton, Bill, 2006, Everyone a Changemaker: Social Entrepreneurship's Ultimate Goal, Innovations: Technology, Governance, Globalization.

4. Durieux, Mark Batey and Pugh, Jacqueline Fendt, 2007, The Social Entrepreneur: The

Business of Changing the World, Crimson Publishing.

References:
1. Kickul, Jill and Lyons, Thomas S., 2016, Understanding Social Entrepreneurship: The Relentless Pursuit of Mission in an Ever-Changing World, Routledge.
2. Osterwalder, Alexander and Pigneur, Yves, 2010, Business Model Generation: A Handbook for Visionaries, Game Changers, and Challengers, John Wiley & Sons.
3. Yunus, Muhammad, 2010, Building Social Business: The New Kind of Capitalism that Serves Humanity's Most Pressing Needs, Public Affairs.
4. Brooks, Arthur C., 2009, Social Entrepreneurship: A Modern Approach to Social Value Creation, Prentice Hall.
5. Chahine, Teresa, 2016, Introduction to Social Entrepreneurship, CRC Press.
6. Neck, Heidi M., Brush, Candida G., and Corbett, Andrew C., 2017, The SAGE Handbook of Small Business and Entrepreneurship, SAGE Publications.
7. Dees, J. Gregory, 2001, The Meaning of Social Entrepreneurship, Duke Innovation & Entrepreneurship Initiative.

8. Martin, Roger L. and Osberg, Sally, 2007, Social Entrepreneurship: The Case for Definition, Stanford Social Innovation Review.

9. Nicholls, Alex (ed), 2006, Social Entrepreneurship: New Models of Sustainable Social Change, Oxford University Press.

10. Elkington, John and Hartigan, Pamela, 2008, The Power of Unreasonable People: How Social Entrepreneurs Create Markets That Change the World, Harvard Business Press.

Websites / E-Learning Resources

1. Stanford Social Innovation Review (SSIR): https://ssir.org/ A leading journal on social innovation and entrepreneurship.
2. Ashoka: https://www.ashoka.org/ Global organization supporting social entrepreneurs.
3. Skoll Foundation: http://skoll.org/ Promotes social entrepreneurship worldwide.
4. Acumen: https://acumen.org/ Nonprofit global venture fund addressing poverty.
5. The Schwab Foundation for Social Entrepreneurship: https://www.schwabfound.org/ Promotes social innovation and entrepreneurship.
6. Future Learn - Social Enterprise: Turning Ideas into Action: https://www.futurelearn.com/courses/social-enterprise
7. MOOC.org - Social Impact Strategy: Tools for Entrepreneurs and Innovators: https://www.mooc.org/course/social-impact-strategy-tools-for-entrepreneurs-and-innovators

CO-PO Mapping Table

	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO 1	3	3	3	3	2	3	3	3	3	2
CO 2	3	3	3	2	2	3	3	3	2	3
CO 3	3	2	3	3	2	3	2	3	3	2
CO 4	3	3	3	3	2	3	3	3	3	2
CO 5	3	3	2	3	3	3	3	2	3	2
Average	3	3	3	3	2	3	3	3	3	2

High correlation – 3, Medium Correlation – 2, Low correlation – 1, No correlation - '-'