YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   THE AMERICAN COLLEGE (AUTONOMOUS)

- Name of the Head of the institution   Dr. M. Davamani Christober

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone No. of the Principal

- Alternate phone No.   0452 2530070

- Mobile No. (Principal)   98941 14455

- Registered e-mail ID (Principal)   principal@americancollege.edu.in

- Address   Alagarkoil Road Tallakulam

- City/Town   Madurai

- State/UT   Tamil Nadu

- Pin Code   625002

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy)   27/07/1978

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director   **Dr. D. David Jebaraj Dr.Anurama**

- Phone No.   **0452 2530070**

- Mobile No: **94434 56943**

- IQAC e-mail ID   **iqac@americancollege.edu.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://americancollege.edu.in/wp-content/uploads/2024/01/The-AMERICAN-COLLEGE-AQAR-2021-2022.pdf

4.Was the Academic Calendar prepared for that year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://americancollege.edu.in/wp-content/uploads/2022/12/Calendar-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**Five Star**	**---**	**2000**	**07/02/2000**	**06/02/2005**
Cycle 2	**A**	**3.46**	**2016**	**17/03/2016**	**16/03/2021**
Cycle 3	**A+**	**3.47**	**2022**	**12/04/2022**	**11/04/2027**

6.Date of Establishment of IQAC   **24/02/2001**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
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Dr. M. Andrew Pradeep	Student Project Scheme	TNSCST	03/03/2023	7500.00
Dr. S. Priya dharshini	Student Project Scheme	TNSCST	03/03/2023	7500.00
Dr. S. Paul Mary Deborrah	Student Project Scheme	TNSCST	03/03/2023	7500.00
Dr. P. Sujanah	Student Project Scheme	TNSCST	03/03/2023	7500.00
Dr. S. Stephen Rajkumar Inbanathan	Student Project Scheme	TNSCST	03/03/2023	7500.00
P. Anusha	Research Fellowship for Research Scholars	TNSCST	31/03/2023	150000.00

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI   View File

9.No. of IQAC meetings held during the year   **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

National Institutional Ranking process of MHRD under Autonomous College - 2022-23: Participated in the NIRF ranking process. Ranked 58

One Day Interactive Workshop on "Art and Science of Methodical Scientific Writing & Publishing in a High-Impact Journal". All the Faculty members were participated and it was beneficial.

Faculty Orientation Programme for newly recruited faculty members on 20/09/2022 and One Day Workshop on Basic Computer Skills for Non-Teaching Faculty on 12/02/2023 were conducted and were beneficial for the Non-Teaching Faculty.

American College Central Instrumentation Centre Rendering it services to the American College and nearby Institutions. About 2358 students and research scholar have been benefited.

Museum: Dedicated by Ms. Kanimozhi Karunanidhi, Member of Parliament, Lok Sabha, New Delhi on 21/04/2023.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
National Institutional Ranking process of MHRD under Autonomous College – 2022-23.	Participated in the NIRF ranking process. Ranked 58 under NIRF India Ranking 2023.
IQAC	Faculty Orientation Program for Newly recruited Faculty on 20/09/2022 and 157 Faculty members participated.
IQAC and Office of the Dean for Curriculum Development & Research	One Day Interactive Workshop was conducted to all Faculty on "Art and Science of Methodical Scientific Writing & Publishing in a High-Impact Journal" on 06/03/2023 – Resource Person: Dr. Balakumar Pitchai.
IQAC and Office of the Dean for Women Students	One Day Workshop on Basic Computer Skills for Non-Teaching Faculty on 12/02/2023 and 65 Non – Teaching Faculty were trained by the program.
Dean for Policies & Administration	Conducted Academic and Administrative Audit (AAA) with External members on 03/11/2022 to All Department.
AQAR- 2021- 22	Submitted and Approved.
Department of Physical Education	Mini Marathon was conducted around and 400 students participated. Bishop Dr. A. Christopher Asir Memorial Trophy, a State Level Inter-Collegiate Hockey Tournament conducted on 21.02.2023 about 13 teams from all over the state participated in the tournament. Shri. N. Muthiah Ambalam Memorial Trophy, a State Level Flood Light Inter-Collegiate Volleyball Tournament conducted on 28.02.2023 around 14 teams from all over the state participated in the tournament.

All Science Department	Conducted a Science Exhibition, "Science Expo – 2023" from 28/02/2023 to 02/03/2023 and 3600 school students from 41 Schools were get benefited.
NCC Army, Navy and Air wing	All the three wings actively participated in all the special events. Cycle rally was conducted on 07/06/2022. Vijay Diwas was celebrated on 26/07/2022 in commemoration of our brave soldiers, all cadets joined in the meet. Heritage walk was conducted by NCC ARMY Cadets on 12/08/2022 in related to the Celebration 75th Independence Day. Clean India program was conducted on 30/09/2022. Cadets involved cleaning garbage in the Gandhi museum.
National Service Scheme	Conducted a One Day Blood Donation Camp on 18.11.2022. 334 Students and Faculty donated blood. Bike rally on Road safety was organized on 25/01/2023, around 89 students participated.
Green Management Programme	Student interested in environment, actively participated in the entire event conducted by the Green Club. Pongal Bird count was conducted on 13/01/2023. About 42 students participated and gained information through the program. Great Backyard count 2023 was organized between 17/02/2023 and 21/02/2023. Many students participated and benefited. April fool to April Cool day was celebrated on 10/04/2023 to create public awareness among the students and saplings were distributed to the students and

	public.
Service Learning Programme	In collaboration with Help Age India, Madurai celebrated International Day of Older Persons 2022, on the theme "Beyond Ageing" on 30/09/2022. 195 Students participated.
American College Journal of English Language and Literature (ACJELL)	Published 12th volume of ACJELL for the academic year 2021 - 2022.
Department of English	English Literary Association (ELA) organised a show on Shakespeare's play 'Macbeth" stage by Maverick Theatre between 22/08/2022 to 26/09/2022. More than 4500 audiences from various educational institutions including schools, colleges, and universities came to watch the play.
The American College Theatre	Centennial Commemoration of the Second Principal Rev. William Michael Zumbro "ZUMBRO The Butterfly". A Play with Light and Sound on 17/10/2022 and 18/10/2022. Around 1000 members watched the program. "The Light @ Bethlehem" A Light and Sound Show performed by our students are shown on 21/12/2022, 22/12/2022 and 23/12/2022. Around 1500 members watched the program.
Museum	Dedication of Museum by Ms. Kanimozhi Karunanidhi, Member of Parliament, Lok Sabha, New Delhi on 21/04/2023.
The American College, Graduation Day	On 09/12/2022, 2199 Students received their Graduation Certificate.

New Building	Eva M Swift Hall II at Satellite Campus (07/09/2022) and John J Banninga Hall at Satellite Campus (27/05/2023) were constructed and dedicated for Academic Purpose.
American College Central Instrumentation Centre	i) For the Academic Year 2022 – 2023, ACCIC Render the service to about 2358 students and research scholars both inside and outside the American College. ii) Free Demonstration of Techniques for knowledge sharing and skill development to 243 students and research scholars.
Organizing Discipline Specific Seminar / Webinar	i) Department of Botany Organized an International Conference on Unifying Biology through Diversity on 14/10/2022 and 15/10/2022. ii) PG Department of Economics organized IQAC sponsored International Workshop on Statistics for Competitive Examinations which was held on 07/11/2022 and 08/112022. iii) A two day international conference on Business Dynamics and Sustainable Development was jointly organized by the School of Commerce, The American College, Madurai and the School of Business, St. Joseph's University, Bangalore on 05/01/2023 and 06/01/2023. iv) Department of Physics conducted an International Conference on Smart Materials and Bio molecules on 09/01/2023 and 10/01/2023. v) Department of Zoology organized an International conference on recent advances in animal

sciences on 01/02/2023. vi) The PG & Research Department of English organized an International conference on Postmodern Perspectives in English Language Literature and Cultural Studies on 18/03/2023. vii) Department of Food Science and Nutrition organized a Two-day International Conference on Innovative Approaches in Life Sciences – ICIALS 23 on 24th and 25/03/2023. viii) Department of Computer Science conducted an International Conference ICDT'23 on Data Transformation (Hybrid Mode) on 20/04/2023 and 21/04/2023. ix) Department of Microbiology organized an International conference on "Novel paradigms in microbiology for sustainable future" 2022.

13.Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body of American College	27/05/2023

14.Was the institutional data submitted to AISHE ? **Yes**

- Year

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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body of American College	27/05/2023

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021 - 2022	02/03/2023

15.Multidisciplinary / interdisciplinary

The College offers Multidisciplinary / interdisciplinary undergraduate programmes in departments like Religion, Philosophy & Sociology, Biochemistry and Commerce with Computer Applications. In addition to that, all the students are given interdisciplinary exposure through supportive courses, life skill courses and non-major elective courses. Interdisciplinary projects are prioritized in postgraduate courses especially the department like Zoology, Botany and Chemistry togetherly provide an interdisciplinary project to the students. The students were encouraged to opt for massive open online courses, offered in SWAYAM platform.

16.Academic bank of credits (ABC):

The American College adopts and encourages choice-based credit system for the benefit of the students. It determines the number of hours of instruction required per week. The semester system accelerates the teaching learning process and enables vertical and horizontal mobility in learning. Also, we enable own pace learning, undergo additional courses and acquire more than the requested credits. An Interdisciplinary approach to learning employment-oriented courses through Value Added Courses. In addition, the American College strongly encourages and equips these students to get special credit for MOOC and Swayam course. The American College has established collaborations and partnership to encourage alliances with universities, organizations, and educational institutions abroad. Moreover, our college is the only college to have a special wing for international dean for student exchange. All the departments are encouraged to have a memorandum of understanding with the industries as well as with other institutions. The American College pays great attention and attractions towards academic bank of credits. So, we are planning to move towards Academic Bank of Credits (ABC) for the welfare of the student's community.

17.Skill development:

India is in need of an education system, which is affordable, flexible and relevant to the individuals as well as the society. Skilled workforce, managers and entrepreneurs are in great demand. Moreover, the skill-oriented courses available in the market have low credibility and acceptability in the industry.

Recognising this scenario, the UGC has introduced the concept of community colleges, B.Voc. Degree Programmes and Kaushal Kendras to offer skill-oriented courses, which can be accessed by underprivileged students. Moreover, there are opportunity for students to develop a wide range of soft skills, such as communication, working in various settings, emotional sensitivity, critical and creative thinking, decision-making abilities, and the ability to work and negotiate with others as well as manage stress and conflict in ourselves and others through soft skill programmes. While, hard skills teach us what to do, soft skills tell us how to apply our hard skills in a social environment. College has tie up with various professional, industrial and educational organizations to ensure the skill development among students at large. Academic progress can be positively impacted by skill development. Students improve their critical thinking, problem-solving, and cognitive skills when they participate in skill-building activities. These abilities are beneficial in both academic and real-world contexts.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The practice of formally introducing and merging the Indian Knowledge Systems as a part of regular curriculum in Educational Institutes can greatly help the globalised Indian students to understand and appreciate their deep-rooted cultures and values and implant pride in their minds. Hence the college integrated Indian Knowledge System in its curriculum and has opened up its gateways to interested students to formally learn Indian Knowledge System related courses. The college offers exclusive courses in Tamil and Hindi Literatures that celebrate the cultural heritage of the country, and every student of the undergraduate programmes are taught Tamil and Hindi up to the first four semesters. In specific, the Departments of English, Tamil, Hindi, Economics, Religion, Philosophy and Sociology offer Indian Knowledge System embedded courses as part of their regular curriculum. The Study Centre for Indian Literature in English is an abode for ten thousand volumes of Literature, translated into English from Indian Languages for the use of the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The American College's dedication to Outcome Based Education (OBE) reflects its commitment to providing students with a holistic and practical learning experience. At our institution, OBE serves as the cornerstone of its educational philosophy, ensuring that graduates are well-prepared to thrive in their

respective fields. We align our curriculum, teaching methods, and assessments with clearly defined learning outcomes, empowering students to actively engage in their education and take ownership of their learning journey. One of the key benefits of OBE is its emphasis on real-world application. Through the definition of specific learning outcomes, students not only grasp theoretical concepts but also develop practical skills that are directly relevant to their chosen professions. OBE promotes continuous improvement and accountability. The institution collects feedback periodically from its key stakeholders –students, Alumni, Parents, Employers, and Faculty members. Through ongoing assessment and feedback mechanisms, college monitors students' progress towards achieving learning outcomes and adjusts its educational practices accordingly. The American College's focus on Outcome Based Education underscores its unwavering commitment to delivering quality education. By aligning educational practices with clearly defined learning outcomes, the institution equips graduates with the knowledge, skills, and values needed to thrive in a global landscape.

20.Distance education/online education:

The department of English is offering online classes for students of Constantine, the Philosopher University, Slovakia each semester. Also the college is offering Value Added Courses through online. These Value-Added Courses prepare students to meet industry demands and bridge the skill-gaps between the academia and industry. The college took a policy decision that every department should offer at least three to five Value Added courses per semester to its students. Both Continuous Internal Assessment and End-of-Semester Examinations are conducted only online.

Extended Profile

1.Programme

1.1   **75**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **9599**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **3710**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **9324**

Number of students who appeared for the examinations
conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **1731**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **473**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**75**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

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2.1	**9599**
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File Description	Documents
Institutional data in Prescribed format	<u>View File</u>

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Institutional Data in Prescribed Format	<u>View File</u>

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3.1	**1731**
Number of courses in all programmes during the year:	

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3.2	**473**
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.3	**473**
Number of sanctioned posts for the year:	

4.Institution	
4.1	**1948**
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	**190**
Total number of Classrooms and Seminar halls	
4.3	**1566**
Total number of computers on campus for academic purposes	
4.4	**1948.79**
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Response:

The institution adopts a holistic approach, attuned to evolving demands, by continually assessing the necessity for new programs. Faculty members scrutinize student requirements to tailor curricula accordingly, fostering the development of advanced cognitive abilities through interactive learning

experiences.

International Needs:

Addressing International Needs, our curricula seamlessly integrate academic knowledge with social and ethical principles to navigate the complexities of a global society.

Regional Needs:

Catering to Regional Needs, courses in Economics, Data Science, Psychology, Communication Technology, and Biotechnology are designed to serve a multicultural populace while upholding institutional values.

National Needs:

In response to National Needs, we prioritize not only academic excellence but also physical well being, offering extracurricular activities like NCC Army, Naval, Air Wing, and NSS programs to instil national pride and civic responsibility. Additionally, courses in Environmental Studies, Environmental Chemistry, Heritage Tourism, and Public Policy empower students to address pressing issues.

Local Needs:

Recognizing Local Needs, our institution launched the Green Management program under Part V, emphasizing environmental stewardship. This initiative underscores our commitment to societal and environmental preservation, ensuring relevance at both local and national levels for years to come.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://americancollege.edu.in/academics/curriculum

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

6

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

898

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	[View File](#)
MoUs with relevant organizations for these courses, if any	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

35

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

44

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Integrating crosscutting issues such as professional ethics, gender, human values, environment, and sustainability into the curriculum is essential for cultivating well-rounded individuals and promoting a responsible society.

1. Professional Ethics: Educators play a crucial role in moulding future generations by imparting values like commitment, honesty, and integrity. Courses like Introduction to Ethics and Business Ethics provide students with the ethical frameworks necessary for navigating the complexities of the professional world.
2. Gender Education: The promotion of gender equality is foundational for building inclusive societies. Educational institutions contribute to this goal by integrating gender-related courses like Gender in Indian History and Women's Writing, fostering awareness, and challenging stereotypes. This empowers both men and women to participate equally in societal progress.
3. Human Values: While human values shall ideally be inherent, their deliberate teaching is vital in today's society. Value education programmes teach students empathy, compassion, and respect, which are essential for fostering harmony and unity in the face of increasing societal challenges.
4. Environment and Sustainability: Recognising the pressing need for the protection and preservation of the environment, institutions include environmental studies in their academic programmes. By educating students on issues such as climate change, renewable energy, and sustainable development, institutions cultivate a generation capable of addressing environmental crises and advocating for responsible resource management.

By integrating these crosscutting issues into the curriculum, educational institutions not only convey knowledge but also nurture well-rounded individuals capable of making positive contributions to society's well-being and sustainability.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

237

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

13841

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

2802

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://americancollege.edu.in/academics/iqac/stakeholders-report
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://americancollege.edu.in/academics/iqac/stakeholders-report
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

4157

File Description	Documents
Any additional information	[View File]
Institutional data in prescribed format	[View File]

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2079

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The American College, Madurai is a 142-year-old college dedicatedly indulged in imparting quality knowledge and wisdom to young minds of the country. Since it is one of the oldest higher educational institutions in the city, it has a wide array of students enrolled from varied socio-economical background and unequal knowledge levels.

Therefore, the teachers at the college consider it a concern of paramount importance to assess the learning levels of their students and provide them adequate support for their betterment. Learning levels are assessed based on the students' interaction and performance in the classroom, quizzes and tests.

Accordingly slow learners are given extra attention and are provided with:

Mentoring

Peer tutoring

Extra coaching

Simplified study materials

Remedial classes

On the other hand, skills of advanced learners are further augmented by encouraging them to have:

Seminars

Online Courses

Internships

Student Exchange programmes

Academic awards

Proficiency and competitive examinations such as NET, CA, GATE etc.

Field and wildlife surveys

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/academics/iqac/special-programmes-for-advanced-learners-slow-learners

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/09/2022	9599	473

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Learning in The American College is a life-time experience, as it is always dynamic and assuming newer and novel forms.

Classrooms of the college provide a platform to the students to experiment modern learning methods such as using mobile phone applications to attend class tests. Besides, each department designs its own methods of student centric teaching to suit the demands of their curriculum.

Thus, all the students have chance and choice to participate in

Conferences

Symposiums

Guest lectures

Seminars

Meetings

Soft-skill programmes

Awareness lectures

Invited talks

Interactions with authors

Students also have the opportunity in gaining knowledge through experience by indulging in

Intercollegiate meets

Cultural competitions

Scientific competitions

Industrial visits

Field visits

Debates

Role play

Stage performances

Theatre

The learners tone their accrued knowledge by extrapolating to solve problems by taking up

Workshops

Student projects

Field projects

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://americancollege.edu.in/academics/student-centric-methods-for-enhancing-learning-experiences

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT in all facets of life have become ubiquitous in institutions use of ICT in the teaching and learning processes is vital to the progress and development of both faculty and students. Teachers use Smart boards to build student's problem solving skills and critical thinking. By incorporating ICT tools students are able to visualize complex concepts.

OHPs are used to project slides and science samples. College Seminar halls are equipped with Projectors, Smart Boards and Internet facility to conduct Seminars, Webinars and Project Presentations.

College is equipped with latest configuration computer systems with internet facility for all computer science courses. Computer labs are used for conducting workshops, training programmes and online exams for placement. Smart boards are available in the lab for the teachers to help students to work simultaneously.

E-contents and a wide array of technological platforms, virtual laboratories, PPTs, animations and online databases help students to access various academic resources.

College is a Local Chapter under SWAYAM-NPTEL, students and faculty use computer lab and college library systems for doing NPTEL and other online courses.

Thus the Integration of ICT tools in education empowers students to grasp the complex realm of subjects for their academic achievements.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://americancollege.edu.in/e-contents1
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

473

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Teaching and Research are two important academic activities of our college. It begins with a well-planned college calendar that provides the blueprint for the teaching-learning programme for the entire academic year, prepared meticulously by the college under the supervision of Principal and Secretary, and executed successfully by the teaching fraternity. The college calendar is given to the faculty to mark their teaching plan on them in the beginning of a new academic year. At the end of an academic year, faculty email the soft copy of their teaching plans to the exclusive institutional email id created for the purpose of receiving them. Cultural activities and other programmes scheduled in the calendar are conducted after the class hours, to keep classes free from any kind of interference. Last date for payment of fees, Holidays, Freshmen orientation and CBCS

orientation, Field Trip, Graduation Day, Candle Lighting are scheduled and fixed in the calendar. Timetable committee, headed by the Head of respective departments, allots courses for their faculty members well ahead in the beginning of a semester, and sends individual timetable to the faculty members, after being approved and signed by the Head of the Department.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

473

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

238

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

3514.75

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

16

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	[View File](#)

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

381

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	[View File](#)
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT integration is made on the Examination Procedures which ensures transparency and effective management of examination system. A student will be permitted to take an End-of-Semester (final) Examination in any course if he/she has the required attendance. The attendance is entered online which makes the students to check and maintain their attendance properly. Online enrolment is made by the students for the end-of-semester examination which enhances the accuracy in filling of forms.

Payment of Examination fees has also been made online. The hall tickets have been issued online which saves the time and resources of students and the issue of duplicate copies of printed hall tickets can be avoided. The Exam Schedule for both CIA and EOS is published online by the office of the Controller of Examinations. Course Teachers shall value the answer scripts after the conduct of each test / assignment / quiz under the CIA within a week and return the scripts / papers to the students after making online entries. In the case of EOS also, after consolidation, the marks are entered online and the results are published online after it has been placed in the Senatus and in the Awards Committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course Outcomes (COs) -The COs for each course of UG/PG/Research Programmes are duly drafted in the BOS meeting. They are given approval by the academic council, and ratified by the Governing body. They are clearly stated in the syllabus of each course.The course outcomesbroadly demonstrate and improve the academic competency, social relevance, skill sets for sustainable growth, employability skills, and value-based education provided by The American College. The COs play the significant role by connecting the socio-economic, environmental, and human resource development of the Society. In order to increase the proficiency, The COs are developed for the students in Language, Arts, Science and Management studies. The COs are formulated to facilitate the employability of students in Science, Finance, and Commerce sectors. In a nutshell, COs expect the students

1. To internalize and value life and living.
2. To explore their role in shaping and positioning themselves in the world of the 21st century.

The formulated COs are communicated to the students by the Principal and HODs through a week-long orientation to the students along with subject-wise bridge course which includes

glossary and job opportunities for each program

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File]()
Upload any additional information	[View File]()
Link for additional Information	https://americancollege.edu.in/academics/curriculum

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Assessment Tools used

Home Assignment-Each and every student is assigned with course related tasks in the course of every semester twice and assessment is done based on their performance.

Internal Test-This type of performance-assessment is carried out during the examination sessions which are held twice a semester. Each test is focused on attaining the course outcomes.

Semester-End-Examination- It is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attainment of course outcomes and program outcomes using a descriptive exam.

Project Evaluation- Project review seminars are conducted twice in a semester and are evaluated by internal and external evaluators.

Laboratory Assessment- Each experiment is assessed by the course faculty on different parameters like performance of experiment and viva voice.

Student portfolios- Department has a student forum. Various portfolios are assigned to the students like representative, secretary.

DIRECT METHOD:

A. Continuous Internal Assessment

1. Internal assessment

- **Test1+Test2+Quiz1+Quiz2+Assignment 1+Assignment 2**

B. Semester Examination Performance Analysis

INDIRECT METHOD:

1.Evaluating Teaching plan:The faculty work with a teaching plan to facilitate the attainment of CO for each course.

2.BOS: feedback on students' performance in the interviews and the availability jobs are discussed in BOS.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://americancollege.edu.in/academics/curriculum

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2792

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://aqar.americancollege.edu.in/2023/c2/2.6.3/2.6.3%20Students%20UG%20&%20PG%20appeared%20list.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://americancollege.edu.in/academics/student-satisfaction-survey-2022-2023

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Policy: Being a college with a difference since its inception in 1881, the American College, Madurai has been an academia par excellence in serving the cause of Higher Education imbued with a holistic perspective in imparting the state-of-the-art knowledge and skills with high seriousness and robustness relevant to contemporary times. Pedagogy of the Twenty First Century – updated and innovative- with a right blend of cutting-edge research has been the hallmark of the college. Fair subscription to original ideas, and framing curriculum adopting novel strategies, improvisations in Teaching- Learning process and evaluation patterns for an effective pedagogy and knowledgegeneration/transmission through village outreach programmes, extension projects and competency- building workshops through the munificent grants offered by the Research and Development Committee of the college have always accelerated the growth of the institution. In tune with the recommendations of the Kothari commission on National Policy on Education (1968), the college had championed the cause of Higher Education with three cardinal principles of Excellence, Relevance and

Employability. The erstwhile office of the Academic Dean and an exclusive office of Dean for Curriculum Development and Research later, with the advice of the Research and Development committee, have been engaged in monitoring and encouraging the progress of research of the faculty and students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://americancollege.edu.in/academics/iqac/research-promotion-policy-and-practice
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

5.03186

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	*View File*
List of teachers and details of their international fellowship(s)	*View File*
Any additional information	*View File*

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1.275

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	*View File*
List of projects and grant details	*View File*
Any additional information	*View File*

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	*View File*
Paste link for additional Information	aqar.americancollege.edu.in/2023/c3/3.2.2 /3.2.2_List_of_teachers_having_research_P rojects.htm
List of research projects during the year	*View File*

3.2.3 - Number of teachers recognised as research guides

51

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

5

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	aqar.americancollege.edu.in/2023/c3/3.2.4/3.2.4_funding_agency_website.htm
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

INNOVATION AND INCUBATION POLICY

PREAMBLE:

The American college, fostered by its long legacy, and strongly aided by the much needed knowledge-base, necessary infrastructural support and intellectual capital is poised to spell out its innovation and incubation policy

MISSION:

• motivate the students and faculty to think aloud

• encourage them to think globally and act locally

• create a conducive environment for the application of scientific thought into action in real time world

ACTIVITIES:

· **Popularize science by taking science to the villages 'Science Jatha'.**

· **Conduct science exhibitions at a grand level to the school students with opportunity to the viewers for hands-on experience.**

· **Innovation and incubation of evolved procedures as a strategy for large scale adoption through well-defined projects in terms of socially and environmentally relevant themes and thrust areas.**

In a nut shell, our innovation and incubation policy is to create a conducive ecosystem for techno- development and technology transfer through the Central instrumentation facility of the college. Nurture a knowledge capital with tools, techniques and a team of committed youth to reflect upon the tradition and native wisdom of India. Envisage the growth and sustenance of a scientifically empowered India by subjecting ideas to scrutiny in a fair value-central, accurate and precise evaluation of scientific innovations, leading in forward spiral to a well incubated and nurtured, good and services test.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

152

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

11

File Description	Documents
URL to the research page on HEI website	https://americancollege.edu.in/academics/iqac/research-promotion-policy-and-practice
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

183

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

297

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aqar.americancollege.edu.in/2023/c3/3.4.4/3.4.4 Supporting Document for Teachers Book Chapter Publications.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

255

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

8

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

`0.42060`

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	<u>View File</u>

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

`NIL`

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

`The college felt the need to provide a chance to the students to know the social problems hence, took efforts in this regard and promotes various extra-curricular activities through organized service units.`

There are nine units of NSS, three wings of NCC, five programmes of SLP and Green Management programme, these units organized various awareness programes such as special programs on blood donation, campus cleaning, conducted competitions for students, visited orphanages, Special schools in the nearby placesetc. They also observed and celebrated special days and supported the various government schemes. They also supported in traffic regulation and helped in scribe work during this period.Helped college in waste managementthrough Vermicompost production, Poultry farming and sale. Celebrated the soil day, Sparrow day, Bee day and migratory bird day and also encouraged students to keep nest box for birds in their homes.

The Science departments demonstrated the basic science concepts to the school students through Science exhibition and School extension programmes

Women's forum organized various seminars and competitions for girl students. The SCILET conducted Creative Writing Workshop,Book Launch, Meet-the-Author and Endowment Lectures.The English Literacy Associationconducted Shakespeare's plays.

The opportunities provided and service rendered by the students through these extension activities to the society demonstrates the spirit of service and responsibility evinced by the college community.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/00sample

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

31

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

145

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

15630

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

434

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

31

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<u>View File</u>
Any additional information	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is situated on a sprawling 48 acres of lush green Main campus and a Satellite campus spanning 54 acres, in a rural setting near Chattrapatti. The state-of-the-art infrastructure augments learning and promotes a good teaching-learning environment.

The College has more than 150 classrooms, 30 Department-level seminar Halls, one computer centre with 1694 computers exclusively for student usage. The College has a centralized sophisticated instrumentation centre ACCIC and auditorium with a 400-seating capacity each for organizing various conferences/seminars and cultural events. The classrooms are enabled withWi-Fi and Smart TV facilities. The seminar Halls are equipped with the necessary ICT facilities. The College also has PsalmsAudio-visual recording centre and Rehoboth Recording Theatre that can be used for developing MOOC content and other purposes.

During the assessment period of April 2022 – March 2023; New Laboratories and Research rooms are built in Stoffer Hall for the Chemistry, Microbiology and Zoology departments to enhance the teaching-learning activities. More than 25instruments were purchased for the science laboratories.

The Daniel Poor Memorial Library is fully computerised with KOHA software with RFID technology for circulation. The "Digitization of Library" Project is successfully completed to preserve 2033

rare book collections in collaboration with Anna Centenary Library Chennai.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/infrastructure

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for culture activities

Both Main and Satellite campus of the college have adequate facilities for cultural activities.

The facilities available of main campus as follows:

An Amphitheatre in front of the Wallace hall can accommodate 450 persons. Binghamton hall façade, Saunders hall façade, James hall façade, James hall quadrangle area, Auditorium, Eve Swift hall facade and Telfer Mook hall facade can be utilities for cultural activities and these facilities can accommodate 1200 persons.

Yoga

The college ground is being utilised for yoga practice by interested students

Sports and Games

A 400 track Football field, Hockey field, 2 Volleyball courts, 2 Kabaddi courts, Kho-Kho court, Ball Badminton court, Handball court and Pull-ups bar to the needs of students for outdoor games activities

William Tracy Indoor Stadium constructed in 39.1*30 Mts multipurpose indoor facility house a Basketball court, a Volleyball court, 4 Shuttle Badminton courts, 2 Table Tennis boards and 5 Chess boards for the utilization of student's community.

`Edward L Nolting Gymnasium hall which is constructed under UGC funds, house a Gym and Chess facilities, Modern Equipment are purchase in order to provide better facilities and a Badminton & Volleyball courts is available at the satellite campus.`

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://americancollege.edu.in/campus-2/sports-and-games

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

`190`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

`1948.71`

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

`The Daniel Poor Memorial Library offers library services to all the Students, Research scholars, Faculty and all other staff of`

the American College. It enhances their knowledge and increases the potential of teaching and learning activities with accessible advanced Technologies. With the help and support from the DPM Library, department libraries are maintained.

The ground floor of the Library consists of a Circulation counter, Stack section and Massive Reading Hall, Digital Library, Back Volumes, Daily Newspapers and Printed Journals are available on the first floor. The Library has a wide range of collections, which includes 164866 printed books, Subscriptions based Printed Journals (both National and International) and Magazines, E-Journals and CD's.

The Library is completely computerized and fully automated by using KOHA Software version 17.12.00.044 integrated with RFID E Gate Register for Circulation facilities such as Gate entry scanner, Sophisticated Server with high capacity, OPAC facility for users to search book details themselves,

The Library holds Institutional membership with N-LIST (National Library and Information Service), DELNET (Developing Library Network) and NDLI (National Digital Library of India) to provide resources for various levels of users. The library is equipped with plagiarism detection software - "Urkundu Ouriginal", which is used worldwide. This facility helps researchers to authenticate their research, demonstrating the world standards.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/departments-2/library-2

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

19.85094

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

537

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The American College Madurai is dedicated to cultivating a technologically advanced learning atmosphere, allocating a significant budget of 184 lakhs for the 2022-23 academic year its IT infrastructure.

With internet speeds ranging from 300 to 500 Mbps and a network of 83 WiFi access points throughout the campus, the college

ensures seamless connectivity. A robust data center, serving as the campus information system managing student databases and attendance records.

The college employs the Fortiguard Fortigate 600E Firewall, which not only protects the network but also assigns IPs for client computers and devices. Firewall policies offers unrestricted internet access to administrators and faculty, restricted for student use. CCTV cameras, numbering 180 on the main campus and 35 in the satellite campus, bolster safety for all occupants. 1566 computers are exclusively for student use, the DPM Library complements by providing free internet connectivity for students and faculty to access e-resources. The OPAC of the DPM Library can be accessible at the satellite campus through pipeline technology.

The college's website and user-friendly portal offers essential information such as student attendance, internal marks, and a secure fee payment gateway .The college provides video conferencing facilities via Zoom software

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/departments-2/life-skills/information-technology-it-policy

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
9,599	1566

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1948.71

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The American College has adequate classrooms, laboratories, computer centers, a library, and a sports complex which caters to the needs of students. The Dean of Policies and Administration of the college carries out regular internal academic audits. To cater to academic and research activities, the institute has well-established laboratories. Equipments are

purchased through the e-procurement method following the norms and procedures. The College information and communication technology team is responsible for the maintenance of computers and the smooth functioning of the network facilities. The Digital Library is well equipped with Inflibnet and automated with OPAC Software. The College library is well established with all learning materials including books, journals, e-journals, code books, magazines, articles, online resources, etc. that facilitate students to use the library effectively. Lawns, Water Supply, and Rain Water Harvesting Projects are installed on all the buildings both in the Main and Satellite campuses.

An Indoor stadium is available for sports practices and annual sports meets are conducted regularly. The cleanliness and maintenance within the campus are well maintained by the Ground superintendent. Repair and Maintenance of basic amenities on campus by proper technicians, plumbers, and electricians is carried out by non-teaching staff. Expenditure towards building maintenance, repairs, supplies, apparatus, books, etc., under the approved budget, is done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

913

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

638

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://aqar.americancollege.edu.in/2023/c5/5.1.3/5.1.3.%20Capability%20Enhancement%20Programmes%20with%20Web%20link.htm
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

450

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating	A. All of the above

awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

450

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	[View File](#)

5.2.2 - Number of outgoing students progressing to higher education

1204

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Details of students who went for higher education	[View File](#)
Any additional information	[View File](#)

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

24

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

595

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students play an active role in Board of Studies, Department Associations, Hostels & College level committees such as Student Services Committee, Student Christian Movement, NCC, NSS, SLP, Library Committee, Athletic Committee, Green Club, Book Club and Rotaract Club. Students also participate in various state and national level programmes and competition representing the college.

Academic Activities: Each class topper representing Undergraduate and Postgraduate programme participate in the Board of Studies of the Department.

Academic Associations: Student representatives of UG and PG classes are elected in a democratic manner and they become the office bearers of their respective Department Associations.

Hostel Committees: Each hostel has an elected committee consisting of a General Secretary, Mess Secretary, Prayer

Secretary and Study in-charge.

Extension Activities: Student representatives participate in coordinating activities of NCC, NSS and SLP as student leaders and help in organising various outreach programmes.

SSC Committee: The Student Service Committee enriches the skills of students by involving them in cultural activities.

Clubs: The student members of green club are actively involved in cherishing and preserving the green environment. Students enhance their passion towards reading by becoming active members of the Book Club. Rotaract club helps students enhance their leadership skills and soft skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

62

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The American College Old Students Association was formed in 1957 and was registered under the Societies Registration Act in 1974. The American College Alumni Cell (ACAC) supports the updation of alumni profiles, development of productive social and academic networks, production of documentation and databases, support to our alumni and students, empowerment of our alumni in terms of democratic participation in college activities, sharing of

knowledge with the academic community and facilitating alumni meet. The institution takes pride in having alumni around the world and the active global networking of alumni helps their alma mater, through alumni-sponsored lunch assistance programme, training programmes, industrial visits and entrepreneurship training. Alumni are members of the IQAC and Departmental Board of Studies and they assist the College to create innovative courses and new programmes. The American College Alumni Cell (ACAC) continues to grow in strength. It is also being planned to open new alumni chapters at various districts across TN. Every year distinguished alumni propose toast at the College day Celebrations. We are pleased to note that our alumni have received accolades from the social, political, and administrative spheres. The alumnus of the College hold position as state ministers & chief position in central government.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://americancollege.edu.in/alumni-association

5.4.2 - Alumni's financial contribution during the year	C. 5 Lakhs - 10 Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The governance structure of the college, as delineated by its vision and mission, is vested in the Governing Council of American College, presided over by the esteemed Bishop of the Church of South India (DM&R). This influential council constitutes an assembly of key stakeholders, including the Principal & Secretary, Vice-Principal, Bursar, university nominees, and representatives from diverse organizations. Additionally, two elected faculty members contribute to the collective decision making of this august body.

A distinctive feature of the institution's governance is the emphasis on fostering a diverse and inclusive environment. Notably, priority is accorded to individuals of Christian origin within both the faculty and student body, particularly those from economically disadvantaged and marginalized backgrounds.

Strategically embracing power and policy decentralization, the institution has instituted various committees dedicated to Governance, Finance, Property Management, and Academic Affairs. These committees function as critical pillars, facilitating effective decision-making and operational efficiency throughout the institution.

Furthermore, the commitment to academic excellence is emphasised by the establishment of specialized bodies tasked with the monitoring and upholding of education quality. This comprehensive governance framework reflects the institution's unwavering dedication to diversity, inclusivity and academic integrity, aligning with its vision and mission to provide an enriching educational environment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://americancollege.edu.in/vision-and-mission

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Our institution spearheads decentralization across its management and administrative domains. The departmental activities, including curriculum design, the evaluation process, and various academic and extracurricular initiatives, are overseen collectively by the Heads, faculty, associations, and the Board of Studies. This collaborative approach empowers these entities to collectively control and guide the strategic aspects of departmental functioning. A notable platform embodying participative management is observed in the operations of the Hostel Board. Comprising the Warden, Superintendent, General Secretary, Mess Secretary, Treasurer, Prayer Secretary, and Cultural Secretary, this board became the cornerstone of participative management.

Roles were meticulously defined to capitalize on individual expertise. The Warden oversees supervision, the Superintendent manages day-to-day operations, the General Secretary handles administration, the Mess Secretary is in charge of culinary aspects, the Treasurer manages finances, the Prayer Secretary attends to spiritual needs, and the Cultural Secretary orchestrates cultural events.

This implementation involved fostering effective communication channels and a shared responsibility ethos among board members. The Hostel Board's success underscores the institution's commitment to adaptability, inclusivity, and excellence. This strategic shift positively influences governance, contributing to a vibrant, engaged campus community and reinforcing the institution's dedication to quality education and student well-being.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://americancollege.edu.in/academics/strategic-plan-and-deployment-in-effective-leadership

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The American college exemplifies a dedication to ongoing improvement and the enrichment of the educational experience through global collaboration and interdisciplinary approaches. One notable achievement in this endeavor is the successful implementation of an MOU with Constantine the Philosopher University in Nitra, Slovakia.

In response to an invitation by Dr. Robert Stroud of Grapevine University, Japan, Hosei University, The American College's Department of English proposed a Language & Literature course, spearheaded by Dr. J. Paul Jayakar and faculty members. Rigorous approvals from academic bodies such as the Departmental Meeting, Board of Studies, Senatus, Faculty, and Academic Council were

secured, aligning the course with the college's strategic plan.

The collaboration extended globally when Dr. Maria from Constantine the Philosopher University in Nert joined forces with the committee. Through extensive exchanges via emails and online meetings, the committee successfully delivered the "Modern Indian Poetry in English" course in Spring 2023, garnering positive student feedback.

Buoyed by this success, the committee is presently developing "Indian Literature and Culture" for Spring 2024. Constantine the Philosopher University acknowledged this collaborative effort by presenting certificates to the instructors. The partnership was solidified with a memorandum of understanding between the institutions, emphasizing academic excellence and global engagement.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://americancollege.edu.in/academics/the-deployment-of-institutional-strategic-perspective-plan-2020-2025
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The decentralization of governance in our institution is represented by an organogram, illustrating the functioning of institutional bodies and their responsibilities. The Governing council, headed by the Bishop of Madurai - Ramnad diocese, superintends administration adhering to government policies, UGC, and local University regulations. The council is supported by other statutory committees, such as Religious Life and Works, Finance and Property, Research and Development and Investment. The Governing body, IQAC, and UGC committees are regulated by the UGC. Principal & Secretary is the chairperson of the Senatus, the supreme academic authority, which oversees campus discipline, examination, evaluation, and scholarship regulation. Ex-officio members, Vice-Principal assists the Principal & Secretary on governance issues and assumes the Principal's duties during his absence and the bursar, manage the

institution's financial commitment. The Controller of Examinations assists the Principal & Secretary in designing, conducting, and evaluating exams. Various deans have individual responsibilities and assist the Principal & Secretary in academic administrations. The Faculty committee provides welfare to faculty members, the Hostel board manages hostels and inmates, the Academic council designs curriculum, and the Awards committee decides on examination outcomes. Department heads, faculty, student advisors, associations, and the Board of Studies control department activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://americancollege.edu.in/the-college/administration/organisational-chart
Upload any additional information	View File
Paste link for additional Information	https://americancollege.edu.in/wp-content/uploads/2022/11/AMERICAN-COLLEGE-CALENDAR-22-23.pdf#page=55

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The teaching faculty are provided with various welfare schemes such as free medical consultation on all working days in the College dispensary, gym facility, Limited residence for officers of the college and warden on campus, Free Board & Lodging for Hall Superintendents, faculty retreat at subsidized cost and Free transportation facility for the faculty of the satellite campus, are rendered towards effective function of the institution. Various avenues for career development are provided by the institution where faculty members are facilitated to attend Orientation, Refresher course, Faculty Development Programme, Conference and Workshop with on-duty leave and also provided registration fee. Faculty are encouraged to attend leadership program organized by UBCHEA, AIACHE and INCHE with financial support. Faculty Development Programmes are organised by the college periodically.

The welfare scheme for non-teaching staff such as Principal's Discretionary Fund (PDF) is earmarked, Annual festival advance for management Non-Teaching Staff, Christmas gift and Free dresses for all Non-Teaching Staff, Limited residence for essential service staff on campus, Preference in College Admission and Fee concession to their Children. Training program for non-teaching staff in specialized area are organized by the college and also facilitated to attend training in various institute at free of cost.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[Nil](#)

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

93

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

111

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Financial audits of the college are done every year regularly. Internal audit is done by the Finance and Property Committee, which comprises of the Principal, Vice-Principal, Bursar, and four members elected by the Governing Council of the College.

Finance and Property Committee allocates budget towards Academic, Research, Infrastructure development in the beginning of the financial year. Bills and vouchers of all the accounts will be checked by an external auditor approved by the Governing Council. Mr. I. Daniel Selvaraj, Chartered Accountant, Manohar Chowdhry & Associates audited the management accounts. The audited report was submitted by the bursar at the Governing Council and approved. In addition to the above regular auditing procedure, the Regional Joint Director and the office of the Joint Director of Collegiate Education scrutinize the grants received from government agencies and their expenditures. There have been no remarkable audit objections in the previous years. The bursar's office takes care of the entire auditing process of the college effectively.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/wp-content/uploads/2022/11/AMERICAN-COLLEGE-CALENDAR-22-23.pdf#page=56

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

120.36

File Description	Documents
Annual statements of accounts	[View File](#)
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	[View File](#)

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of funds:

The college mobilizes funds by collecting fees from the students and salary grants for aided staff of the government. Funds were received from CSIR, TNSCST for academic and research activities. The contributions from Board of trustees, USA, alumni,

philanthropists and rent from shopping complex are also a
remarkable source, which are utilized for various schemes like
Scholarships, Lunch Assistance, Earn While Learn Scheme and
other infrastructural development of the college. Financial
support from the local/national/international sponsors are also
mobilized for various special occasions like
conferences/workshops/seminars and competitions.

Optimal utilization of resources:

Finance and Property Committee (F&P) meets periodically for
planning, utilizing, monitoring and reviewing the budgetary
allocation for the academic/Research/Infrastructure development
of college.

Every department discusses its budget at the start of the fiscal
year, and the proposed budgets are sent to the bursar. The F&P
Committee deliberates upon the proposals submitted by the
department and other institutional expenses and formulates the
budgetary allocation for expenditure under distinct headings and
is presented by the bursar at the Governing Council for
approval. The funds received from different funding
organizations is used appropriately and reported to them. Every
financial resource are used and audited annually by the
statutory bodies.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://americancollege.edu.in/wp-content/uploads/2022/11/AMERICAN-COLLEGE-CALENDAR-22-23.pdf#page=56

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practice 1:

The IQAC has institutionalized quality assurance strategies
among faculty by conducting research promotion workshops

periodically. A one-day interactive workshop on the "Art and science of methodical scientific writing and publishing in a high impact journal" was organized to empower faculty members in drafting and submitting research papers. 386 faculty members acquired knowledge in drafting and publishing of research papers. Every academic year, newly recruited faculty are given an orientation program to effectively empower themselves in the college culture for the betterment of the student community. To enhance quality among the non-teaching faculty, a one-day workshop on "Basic computing skills" was conducted. 129 staff members benefited and were trained in the productive skills of using various software.

Practice 2:

IQAC institutionalised quality assurance by conducting the Academic and Administrative Audit (AAA) annually. AAA is conducted at the departmental level. The evaluation process is carried out by an external audit team which consists of faculty experts from other institutions. At the end of the audit, the panel provides suggestions to the top management. Based on their suggestions, a detailed plan of action is prepared to implement the teaching and learning reforms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/wp-content/uploads/2024/02/Minutes-ATR-2022-23.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Practice 1: Student Exchange Programs

Student Exchange Programs are provided for the student community, gain a global perspective and develop awareness of diverse cultures. Two students were selected as student ambassadors to study at the University of Hildesheim, Germany, in the summer semester of 2023. As a part of student mobility

program, The School of Bioscience of Mahsa University, Malaysia, the MoU partner institute of The American College, conducted a summer internship titled "Recent trends in Biomedical techniques".16 students and two faculty members participated in the internship during the month of April 2023 and gained adaptation, problem solving, and expertise in cross-cultural communication.

Practice 2: Science expo-2023

The scientific interest of college students is enhanced, and thinking skills are fostered by conducting a "Science expo-2023" to popularise science among school students. This helps college students to create new action projects, build new tools, system models, and rarefied objects based on ideas imbibed in the classroom. Students showcase a range of models and explain the workings of their models to school students, which help them to develop effective presentations, communication skills and gain self-confidence. Around 3500 school students from various schools across the city participated in the exhibition.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://americancollege.edu.in/wp-content/uploads/2024/02/Minutes-ATR-2022-23.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://americancollege.edu.in/wp-content/uploads/2024/02/College-Day-Report_2023.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The American college always ensures gender equity in its curricular, co-curricular and extension activities to impart equal ease of access to resources and opportunities regardless of gender. The curricula are framed with special focus on women's health, empowerment and legal protection. The American college promotes gender sensitization through co-curricular activities like seminar, workshops, special trainings, competitions, counseling sessions etc. The institution has various committees like Anti-Ragging, Students Grievances Redressal and Counselling & Guidance Committee addresses the grievances and issues faced by the women thereby ensure the premises safe and protective for the women. The entire campus is under surveillance camera and security is placed at the entry and exit points to check the safety and security of the women. The college dispensary is functioning with a medical officer for the first aid and any medical emergency. Separate common room is available for the women students to relax, to study and to have informal discussions in free time available. Women's Hostel restrooms include hygienic serviette dispensers. Day care centre is initiated to address the problem of child care and to support working women. The college offers gymnasium facility for the women students to encourage physical fitness and overall well-being.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://aqar.americancollege.edu.in/2023/C7/7.1.1/7.1.1%20link.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Wastes refer to materials or substances that are discarded, abandoned, or otherwise considered useless or unwanted. The College generates a diverse array of waste stemming from their multifaceted activities. The college installed red dustbin to collect nondegradable and green dustbin for degradable waste in the college premises.

Leaf litters are considered to be the major source of solid waste. With the support of Solid Waste Management unit of Service-Learning Programme, solid wastes are converted into fertilizer at the vermicompost unit of the college. Liquid waste from RO plants is reused for gardening. The toilet waste is disposed through underground public sewage system after treated at septic tanks.

In Chemistry Lab, fume hoods are installed to abate the Hazardous Fumes and Vapor. All the laboratories are following Safety Standards and Regulations. Biowaste is discarded under proper disposal methods, including biohazard containers and adherence to safety protocols to mitigate potential risks. To ensure safe environment, the waste has been disposed by autoclave and microwave treatment. Incinerators are used in biochemistry lab.

E-Waste Drives are carried through Green Club and Leo Club of our college. Discarded electronic and electrical appliances are collected from labs, departments and administrative offices and delivered to the NGOs.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human	A. Any 4 or all of the above

assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

At the beginning of every semester our college arranges for a Dawn-Worship Programme in the name "Athikalai ThuthiVelai" which edifies the faith of thousands. College choir accommodates students from any religion to sing during the carols. Christmas is celebrated in the whole month of December every year. Community dinner is a very special part of Christmas celebrations.

The identity of Tamil culture is exotically shown in Pongal Festival called 'Tamizhar Thirunal.' The college also encourages celebrating auspicious days and festivals such as Onam, Holi, and Makara Sankranti too.

Madurai is one of the ancient cities and its reminiscences are witnessed in and around the city. To bring back the disappearing historic, traditional lifestyle, the faculty of Tamil and Visual communication Departments have produced and published 200 videos and above twenty thousand subscribers in YouTube in the name of 'Baffoon Tamil' on different categories.

Tradition- based art forms and games, Silambam, Nomadic tribe's life styles, The voice of the voiceless, Tribal people life and culture, Aerwadi Darga Spiritual Art Nomads, Kattu Naicker hunting dance, Nallathangal story and history, Inter caste conflict of power were documented. This channel has been documenting and strengthening the thrust of the inclusiveness of our country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Higher Education transforms an ordinary human being into a civilized responsible citizen. The future of the nation lies in the youth. Hence, college cultivates values and commitments. National Voters Day is observed and students are made aware of voting. The main purpose of the day is to enroll the new voters.

Our college and students are served to public during the pandemic period lockdown. They also distributed energy drinks to public servants. In the event of extending service to the society service-learning program students has visited various schools regularly till they complete their required credits like, scribe writing.

Service Learning Programme units and of our students conducts various programme such as, "Awareness program on importance of old ageing peoples, "Life challenges and coping strategies", in Orphanages.

Students are prepared 20 Kgs of health mix, donated it to Anbagam, Sakthi Vidiyal, child development voluntary organisation. And also students visited Rojavanam Old Age Home and St.Guanella Karunai Illam and they provided lunch and some necessary provisions to the inmates of these homes. These are the activities learned to students realized their duties and responsibilities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The American College believes in the overall development of the student. In addition to the academics in focus, the college focuses on the non-academic activities as well. The college organizes social, national and international events with the objective of making responsible citizens of the country and the society. The student participates enthusiastically and responsibly. The college observes many auspicious days and the day would be full of activities to ponder the importance of such days. The college celebrates the State level, National and International commemorative days and also conducts various competitions. The following national, international days and festivals are held at American College.

1. **International Youth Day**
2. **Climatic Change awareness program**
3. **International Day of Non-violence**
4. **International day for elimination of violence against women**
5. **International Day of Education**

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6. World Wildlife Day
7. International Women's Day
8. Global Recycling Day
9. World Sparrow Day
10. World Head Injury Awareness Day
11. World Water Day
12. Independence Day
13. Awareness Rally on Election and Voting
14. Centennial Commemoration of Rev. William Michael Zumbro
15. Commemoration of Dr. S. K. Krishnan
16. Minorities Rights Day
17. National Youth Day
18. National Voters Day
19. National Road Safety Week
20. Republic day
21. National Science Day
22. National Fire Service Day
23. Drug Awareness Day
24. Nan Mudhalvan Scheme
25. April Fool to April Cool

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

Engaging Sports Students in Quality Enhancement Process.

2. Objectives of the Practice

- Create and develop the spirit of sportsmanship among sports-students
- Train sports students academically fit
- Build social skills

- Strengthen emotional intelligence

3. The Context

College supports needy sports students with the aim to meet the needs of sports students. Even though obtaining funds for sports-scholarship is difficult, college spends on their education and empowerment.

4. The Practice

To avail the sports-scholarship, sports students appeal the college during admission after +2. A Committee consists of Officers of the College and Director of the department of Physical Education fixes norms for selection. The selected students are eligible for fee-waiver, free boarding and lodging, free kit and free coaching.

5. Evidence of Success

College grabbed Mu.Va. Cup for contributing highest University Blues to Madurai Kamaraj University. 96 men players and 14 women players represent MK University in various sports and games. Our players own many trophies at state level and national level tournaments.

6. Problems Encountered and Resources Required

Besides funding from the government, college pools from self-financed programmes. Principal's Discretionary Fund is tapped for the sustenance of this best practice. Locating sponsors to this scholarship is difficult.

7. Notes (Optional)

The sports students are supported by the physical education department on their sports career. The Academic Council concerns sports students' academic stress and lessens by one assessment instead of two.

File Description	Documents
Best practices in the Institutional website	https://aqar.americancollege.edu.in/2023/C7/7.2.1/Best%20Practice%20I%20Writeup%20full%20(Web%20Link).pdf
Any other relevant information	https://aqar.americancollege.edu.in/2023/C7/7.2.1/7.2.1%20Relevant.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

"Serving People is Serving God". The American College continuously concerns on the community since 1881. The college serves in rearing the adolescent sons of soil with essential skills to act globally. The Satellite Campus at Chatrapatti was instituted in 2015 with 221 students. And in the year 2022–23, there are 1423 students on roll.

Inclusiveness:

Local population around the Satellite Campus is rural and their major source of income is agriculture and farming. Majority of the native community is underprivileged and the women are curbed in every aspect. The Satellite Campus promotes higher education opportunities to them. 353 (24.8 %) students are coming from coming from 8 km radius and 217 (15.25 %) students are women students. Out of the women students, 33 (15.21%) are from neighborhood villages.

Challenges:

Majority of the local youth coming for higher education finds hard to cope up as they all hail from village schools where they got their schooling in Tamil medium. This is the main barrier to them to come for higher education. Also, they are unaware of career opportunities.

Action:

The college meets the local society periodically through SLP and NSS activities to make them aware of higher education and opportunities.

File Description	Documents
Appropriate link in the institutional website	https://aqar.americancollege.edu.in/2023/C7/7.3.1/Report%20of%20the%20evidence%20(Web%20Link).pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Vermicompost unit and Biomass fuel Pellet unit can be established at Satellite Campus.

2. Waste water treatment plant can be installed at the main campus.

3. A special centre for Differently Abled students shall be instituted.

4. Placement cell shall organinse skill development programmes to all final year students for their employment opportunities.