

Internal Quality Assurance Cell (IQAC) Report Summary

2023 - 2024

As a quality enhancement and sustenance measure prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) of The American College in 2001. Right from the inception, IQAC has been an integral part in developing a system for conscious, consistent and catalytic improvement in the overall performance of the College. The IQAC is committed towards internalization and institutionalization of quality enhancement initiatives in higher education. It helps the institution in planning and monitoring. IQAC also gives stakeholders including Students, Teachers, Parents, Alumni, funding agencies and Community, a cross-sectional participation in the institution's quality enhancement activities.

QUALITY INITIATIVES OF IQAC

- **Student Induction Programme**
- **Faculty Orientation Programme**
- **Faculty Development Programme**
- **Curriculum development**
- **Introduction of New courses**
- **International Conference/ Seminars**
- **National Conference/ Seminars**
- **Convocation**
- **Academic Collaborations:**
- **Research Development**
- **IQAC Bulletin**

- **IQAC Workshops**
- **Academic and Administrative Audit:**
- **Feedback Analysis**
- **Infrastructural Facilities**
- **Training Programmes**
- **Awareness Programmes**
- **AQAR Submission**
- **National Institutional Ranking Framework (NIRF)**
- **All India Survey on Higher Education (AISHE)**
- **IQAC Meetings**

Student Induction Programme:

The Students Service Committee conducted the Student Induction Programme on 23rd , 26th & 27th of June 2023, which included Orientation for Fresher's, introduction meeting with College Officials, Course orientation, CBCS registration, Part V courses orientation and selection for NSS, SLP, PED, NCC etc. The community college orientation for B.VOC and M.VOC courses was conducted on 17.07.23. The orientation for MBA/ MCA courses was conducted on 21st of August 2023.

Faculty Orientation Programme:

IQAC conducted a Faculty Orientation Programme for the newly recruited faculty members of the college on 9th of September, 2023. 109 faculty members attended the orientation programme.

IQAC also facilitated the following faculty members to attend orientation and refresher courses conducted by UGC- HRDC/ UGC-MMTTC of Universities.

S.No	Faculty Development Programme	Name of Faculty Member
1	Orientation Programme	Dr. A. Hilary Joseph, Commerce Dr. A. Nixon Jesuraj, Commerce P. Antony Raj, Commerce Dr A. Sathya Lekha, Commerce M.Muthukumar, Viscom R.Akilah Lakshmi, Viscom
2	Refresher Programme	Dr. A. Selvan, Chemistry
		Dr. R. Ebenezer, Chemistry
		Dr. J. Dhaveethu Raja, Chemistry
		Dr.T.Selvakumar, Economics
		Dr.S.Vanitha, Economics
		Dr.M.Sheela, Economics
		Dr. A. Saframma, Hindi
		H. Lourduraj, RPS

Faculty Development Programme:

The IQAC conducted a Faculty Development Programme for all faculty members on 24th February, 2024. The Interactive Workshop on Outcome Based Education was conducted with Dr.John, Associate Professor, St.Joseph College, Trichy as resource person. The workshop benefitted 353 faculty participants on the key aspects of OBE, including Question Setting.

Curriculum development:

The Dean for Curriculum Development & Research encouraged the Faculty and Students to get actively involved in the process of Curriculum development with the focus on outcome based education. The Programme Structure and Curriculum for UG and PG courses were revised and approved by the Academic Council. Programme Structure and Curriculum for Diploma and Advanced Diploma courses under Community College Programmes were also introduced and approved by Academic Council.

Introduction of New courses:

The Dean for Curriculum Development & Research was instrumental in the introduction of new courses, B.A.History, B.Sc. Costume Design and Fashion and M.Sc Computer Science. Program structure and curriculum were placed & approved by the Academic council.

International Conferences/ Seminars:

There were six international conferences conducted by Commerce, Physics, Economics, MBA, Chemistry and Food Science. Department of Chemistry conducted an International conference on “Advances in Chemistry” on 04.12.23 & 05.12.23. Department of Food Science and Nutrition organised a Two-day International Conference on “Nutri-Omics in Biotechnological Innovations” on 05 and 06 March 2024. International Conference on “Commerce and Management in the Digital Age: Trends, Challenges & Innovations” was organized by School of Commerce on 05.01.24 & 06.01.24. International Conference on “Recent Advances in Physics” was conducted by Physics Department on 10th and 11th of January 2024.

National Conferences/ Seminars:

The departments of Maths, Zoology, Chemistry, Biochemistry, Psychology, Computer Science, Social Work, Hindi and BBA organised National Seminars.

Convocation:

The Graduation Day was conducted on 09.03.2024. Prof.Dr.M.Ramakrishnan, Registrar i/c, Madurai Kamaraj University was the Chief Guest. Around 3000 graduates received their degrees.

Academic Collaborations:

The College had signed a MoU with Handong Global University, South Korea. The department of Microbiology and department of Food Science and Nutrition successfully conducted a 15 days Internship Programme on ‘Recent Trends in Biological Sciences’ from 17th to 30th of October, 2023.

The Internship Programme was provided for the students of School of Bioscience, Mahsa University, Malaysia.

Research Development:

The Dean for Curriculum Development & Research was promoting research activities and research publication of departments. Many faculty members actively involved in research and were publishing in Scopus, Web of science & UGC listed journals.

IQAC Bulletin:

IQAC bulletin was published highlighting the college activities in academic year. The bulletin serves as the source of information to all stakeholders thereby enhancing the academic progress.

IQAC Workshops:

Apart from the Interactive Workshop on OBE, seven workshops were organised in the College. Two international workshops were conducted by Physical Education and Visual Communication. The departments of Maths, Physics, Botany, BBA and Computer Science organised National level Workshops. Professionals, Students and Faculty members were benefitted.

Academic and Administrative Audit:

Academic and Administrative Audit for the year 2022-2023 was conducted by Dean of Policies and Administration on 19.12.2023. The Audit team included external members from various colleges and Universities and the results were shared with the departments. The team scrutinized all the departments regarding curriculum, teaching, research, infrastructure, students support, governance, institutional values and best practices.

Feedback Analysis:

Dean for Curriculum Development & Research collected the feedback for Curriculum. Dean for Policies & Administration collected and processed students' feedback on academic and infrastructural facilities. Based on the

feedback analysis, subject specific seminars were organised and starting of new academic programs was initiated.

Infrastructural Facilities:

Based on the feedback analysis, Dean for Policies & Administration recommended construction of classrooms, Laboratories and Hostel facility, which in turn was implemented by the College. The College had constructed Women's hostel Noyes First Floor in Main Campus, Amphitheatre, Computer Lab in Candler Hall, Gideo Hall and First floor of John J.Banninga Hall in Satellite campus. On 11.10.23, Day care Center for the children of Staff of the College was inaugurated.

Training Programme:

Professional Development Programme for Administrative Staff was conducted on 02.12.23 with 71 participants from Non-teaching Staff. The Lab training was conducted by Chemistry Department.

Awareness Programmes:

National Service Scheme, Service Learning Programme and Green Club conducted awareness program for Students. Seminar, Workshops and volunteer camps were conducted to instil institutional Social responsibilities among students.

AQAR Submission:

AQAR for the year 2022-2023 was submitted to NAAC, Bangalore on 14.03.24

National Institutional Ranking Framework (NIRF):

Participated in the National Institutional Ranking process of MHRD under Autonomous College and ranked 54 in college category under NIRF India Ranking 2024

All India Survey on Higher Education (AISHE):

The IQAC submitted the College report to AISHE on 03.04.24.

IQAC Meetings:

The IQAC had regular meetings with the members of each department. IQAC meetings with its internal and external members were held twice on 11.09.2023 and 18.03.2024.